### **RANDWICK CITY LIBRARY**

# **Damaged / Lost Item Penalties or Replacement Charges**

In the event of a borrower refusing to pay any of the Library Services charges outlined below their membership s

| In the event of a borrower refusing to pay any shall be withdrawn.                                    | of the Libra | ry Services | s charges outli | ned below, th | eir men | nbership |
|---|--------------|-------------|-----------------|---------------|---------|----------|
| Large Item Replacement Fee (PLUS replacement cost) – Equipment including – iPad, eBook reader, laptop | \$14.00      | \$0.00      | \$14.00         | per item      | CM      | 2        |
| Item Replacement Fee – Includes: Toy pieces or packaging, locker keys, a/v cases                      | \$14.00      | \$0.00      | \$14.00         | per item      | СМ      | 2        |
| Magazine (or replacement by 2 similar items in good condition)  | \$10.00      | \$0.00      | \$10.00         | per item      | СМ      | 2        |
| Uncatalogued paperback (or replacement by 2 similar items in good condition)                          | \$11.00      | \$0.00      | \$11.00         | per item      | СМ      | 2        |
| Other adult items (PLUS replacement cost)   | \$6.50       | \$0.00      | \$6.50          | per item      | CM      | 2        |
| Other children's items (PLUS replacement cost)  | \$6.50       | \$0.00      | \$6.50          | per item      | CM      | 2        |
| Lost Borrower's Card  | \$5.00       | \$0.00      | \$5.00          | per item      | СМ      | 1        |
| Photocopies & Printing  |              |             |                 |               |         |          |
| Photocopying – Black & White – A4   | \$0.18       | \$0.02      | \$0.20          | per copy      | CM      | 1        |
| Photocopying – Black & White – A3   | \$0.27       | \$0.03      | \$0.30          | per copy      | CM      | 1        |
| Photocopying – Colour – A4  | \$0.45       | \$0.05      | \$0.50          | per copy      | CM      | 1        |
| Photocopying – Colour – A3  | \$0.91       | \$0.09      | \$1.00          | per copy      | CM      | 1        |
| Microfiche/Microfilm - Copy per screen display  | \$0.18       | \$0.02      | \$0.20          | per copy      | CM      | 1        |

| Photocopying – Black & White – A4   | \$0.18  | \$0.02 | \$0.20  | per copy | СМ | 1 |
|---|---------|--------|---------|----------|----|---|
| Photocopying – Black & White – A3   | \$0.27  | \$0.03 | \$0.30  | per copy | СМ | 1 |
| Photocopying – Colour – A4  | \$0.45  | \$0.05 | \$0.50  | per copy | СМ | 1 |
| Photocopying – Colour – A3  | \$0.91  | \$0.09 | \$1.00  | per copy | СМ | 1 |
| Microfiche/Microfilm - Copy per screen display  | \$0.18  | \$0.02 | \$0.20  | per copy | СМ | 1 |
| A4 Black & White Print Out  | \$0.18  | \$0.02 | \$0.20  | per copy | СМ | 1 |
| A4 Colour Print Out   | \$0.45  | \$0.05 | \$0.50  | per copy | СМ | 1 |
| Reproduction of Photographs (High Resolution 300dpi tiff or jpg) Commercial Use       | \$46.36 | \$4.64 | \$51.00 | per copy | СМ | 1 |
| Reproduction of Photographs (High Resolution 300dpi tiff or jpg) Private/Academic Use | \$25.45 | \$2.55 | \$28.00 | per copy | СМ | 1 |
| Reproduction of Photographs (High Resolution 300dpi tiff or jpg) CD Cost              | \$2.14  | \$0.21 | \$2.35  | per copy | СМ | 1 |
| Reproduction of Photographs – Print Copies A4 (8"x12") Archival Quality               | \$25.45 | \$2.55 | \$28.00 | per copy | СМ | 1 |
| Reproduction of Photographs – Print Copies A3 (19"x15") Archival Quality              | \$41.36 | \$4.14 | \$45.50 | per copy | СМ | 1 |

### **Facsimile Transmission**

| Sending Local – First A4 sheet       | \$1.68 | \$0.17 | \$1.85 | first A4<br>sheet       | СМ | 1 |
|--------------------------------------|--------|--------|--------|-------------------------|----|---|
| Sending Local – Per sheet thereafter | \$0.45 | \$0.05 | \$0.50 | per sheet<br>thereafter | СМ | 1 |
| Sending STD – First A4 sheet         | \$2.45 | \$0.25 | \$2.70 | first A4<br>sheet       | СМ | 1 |
| Sending STD – Per sheet thereafter   | \$0.45 | \$0.05 | \$0.50 | per sheet<br>thereafter | СМ | 1 |

|   |                    | Year 20/21 |                    |              |                 |                |
|---|--------------------|------------|--------------------|--------------|-----------------|----------------|
| Name  | Fee<br>(excl. GST) | GST        | Fee<br>(incl. GST) | Unit         | Receipt<br>Code | Policy<br>Code |
|   |                    |            |                    |              |                 |                |
| Facsimile Transmission [continu   | ued]               |            |                    |              |                 |                |
| Sending ISD – per A4 sheet<br>(or 3 attempted transmissions)                  | \$6.00             | \$0.60     | \$6.60             | per A4 sheet | СМ              | 1              |
| Receiving: Service Fee per 5 sheets or part thereof                           | \$1.23             | \$0.12     | \$1.35             | per A4 sheet | СМ              | 1              |
| Children's Library Programs   |                    |            |                    |              |                 |                |
| (Over 2 years age)  |                    |            |                    |              |                 |                |
| Library Member  | \$4.55             | \$0.45     | \$5.00             | per person   | СМ              | 1              |
| Non-Member  | \$9.09             | \$0.91     | \$10.00            | per person   | СМ              | 1              |
| Little Spark Discovery  | \$26.36            | \$2.64     | \$29.00            | per person   | СМ              | 1              |
| Spark Adventurers 6-8 year olds   | \$40.00            | \$4.00     | \$44.00            | per person   | СМ              | 1              |
| Spark Explorers 9-12 year olds  | \$40.00            | \$4.00     | \$44.00            | per person   | CM              | 1              |
| Library Childrens Programs Term Enrolment                                     | \$10.91            | \$1.09     | \$12.00            | per person   | CM              | 1              |
| Adult Library Programs  Term Enrolment  Computer Training Cold Cord Member    | \$12.91            | \$1.29     | \$14.20            | per person   | CM              | 1              |
| Computer Training – Gold Card Member  | \$3.18             | \$0.32     | \$3.50             | per person   | СМ              | 1              |
| General  Inter Library Loans per Item (PLUS charges of supplying institution) | \$1.82             | \$0.18     | \$2.00             | per item     | СМ              | 1              |
| Sale of Library Bags  | \$5.41             | \$0.54     | \$5.95             | per item     | СМ              | 1              |
| Sale of USB Memory Sticks   | \$9.64             | \$0.96     | \$10.60            | per item     | СМ              | 1              |
| Research Fees: Personal Use   | \$20.77            | \$2.08     | \$22.85            | per hour     | СМ              | 1              |
| Research Fees: Commercial Use   | \$65.45            | \$6.55     | \$72.00            | per hour     | СМ              | 1              |
| Book Club Annual Membership Fee   | \$27.50            | \$0.00     | \$27.50            | per person   | СМ              | 1              |
| Toy Library   |                    |            |                    |              |                 |                |
| Toy Library Annual Membership Fee   | \$48.00            | \$0.00     | \$48.00            | per year     | СМ              | 1              |
| Bi-monthly Toy Membership   | \$8.00             | \$0.00     | \$8.00             | Bi-monthly   | СМ              | 1              |
| Child Development Workshop – Toy Library Members                              |                    |            | FREE               | per session  | СМ              | 1              |
| Child Development Workshop For Toy Library<br>Non-Members                     | \$13.64            | \$1.36     | \$15.00            | per session  | CM              | 1              |
| Community Bus   |                    |            |                    |              |                 |                |
| Weekday use Non-Commercial  | \$75.45            | \$7.55     | \$83.00            | per half day | СМ              | 1              |
| Weekday use Non-Commercial  | \$107.27           | \$10.73    | \$118.00           | per day      | СМ              | 1              |
|   |                    |            |                    |              |                 |                |

|      |             | Year 20/21 |             |                                  |
|------|-------------|------------|-------------|----------------------------------|
| Name | Fee         | GST        | Fee         | Unit Receipt Policy<br>Code Code |
|      | (excl. GST) |            | (incl. GST) |                                  |

#### Community Bus [continued]

| Weekday use Commercial/Private   | \$175.45 | \$17.55 | \$193.00 | per day                 | CM | 1 |
|--|----------|---------|----------|-------------------------|----|---|
| plus \$35 per hour for driver (minimum 3 hr hire), plu                         | us fuel  |         |          |                         |    |   |
| Cleaning Fee (Only applicable if the bus is not returned in a clean condition) | \$63.64  | \$6.36  | \$70.00  | per hire                | CM | 1 |
| Weekday library trip   | \$13.64  | \$1.36  | \$15.00  | per person,<br>per vear | CM | 1 |

#### **Library Meeting Room Hire Charges**

Commercial/Private: Commercial/Private is defined as a group, organisation or person that charges an entry fee or a participation charge or the hiring of the venue is for a private function. Also relates to any booking that competes with local business.

Non-Commercial: Non-Commercial is defined as a group, non-profit or charity organisation or person that does not charge a cover charge. Must provide a Certificate of Endorsement as an Income Tax Exempt charitable entity from the Australian Tax Office or a copy of the entity's constitution including a not for profit clause.

- 10% per booking cancellation fee applies
- Hire is subject to availability
- Council events take priority

#### Lionel Bowen Library - Vonnie Young Auditorium

| Commercial/Private Hire Charges | \$72.50 | \$7.25 | \$79.75 | per hour | CM | 1 |
|---------------------------------|---------|--------|---------|----------|----|---|
| Non-Commercial Use Hire Charges | \$30.27 | \$3.03 | \$33.30 | per hour | CM | 1 |

# Lionel Bowen Library – Level 3 Facility – Entire Room (The Maroubra Room)

| Commercial/Private Hire Charges        | \$122.50 | \$12.25 | \$134.75 | per hour | CM | 1 |
|--|----------|---------|----------|----------|----|---|
| Non-Commercial Use Hire Charges        | \$51.18  | \$5.12  | \$56.30  | per hour | СМ | 1 |
| Non-Commercial Use Hire Charges – HACC | \$18.18  | \$1.82  | \$20.00  | per hour | СМ | 1 |

## Lionel Bowen Library – Level 3 Facility – 1/2 Room (The Anzac Room)

| Commercial/Private Hire Charges                                 | \$61.27 | \$6.13 | \$67.40 | per hour | CM | 1 |
|---|---------|--------|---------|----------|----|---|
| Non-Commercial Use Hire Charges                                 | \$25.59 | \$2.56 | \$28.15 | per hour | CM | 1 |
| Non-Commercial Use Hire Charges – HACC Organisations and Groups | \$9.09  | \$0.91 | \$10.00 | per hour | CM | 1 |

## Lionel Bowen Library – Level 3 Facility – 1/4 Room (The Gale Room)

| Commercial/Private Hire Charges                                    | \$30.27 | \$3.03 | \$33.30 | per hour | CM | 1 |
|--|---------|--------|---------|----------|----|---|
| Non-Commercial Use Hire Charges                                    | \$10.59 | \$1.06 | \$11.65 | per hour | CM | 1 |
| Non-Commercial Use Hire Charges – HACC<br>Organisations and Groups | \$4.55  | \$0.45 | \$5.00  | per hour | СМ | 1 |

|  | ,                      | Year 20/21     |                    |          |                 |                |
|--|------------------------|----------------|--------------------|----------|-----------------|----------------|
| Name   | Fee<br>(excl. GST)     | GST            | Fee<br>(incl. GST) | Unit     | Receipt<br>Code | Policy<br>Code |
| Margaret Martin Library – Meeting R  | oom 1 (41.9            | 9m2)           |                    |          |                 |                |
| Commercial/Private Users: Fees Monday – Friday                                     | \$66.82                | \$6.68         | \$73.50            | per hour | RC 626          | 3              |
| Non-Commercial Users: Fees Monday – Friday   | \$33.18                | \$3.32         | \$36.50            | per hour | RC 626          | 1              |
| Commercial/Private Users: Fees Saturday –<br>Sunday & Public Holidays              | \$85.45                | \$8.55         | \$94.00            | per hour | RC 626          | 3              |
| Non-Commercial Users: Fees Saturday – Sunday & Public Holidays                     | \$45.91                | \$4.59         | \$50.50            | per hour | RC 626          | 1              |
| Margaret Martin Library – Meeting R Commercial/Private Users: Fees Monday – Friday | oom 2 (46.6<br>\$66.82 | 6m2)<br>\$6.68 | \$73.50            | per hour | RC 626          | 3              |
| Non-Commercial Users: Fees Monday – Friday   | \$33.18                | \$3.32         | \$36.50            | per hour | RC 626          | 1              |
| Commercial/Private Users: Fees Saturday –<br>Sunday & Public Holidays              | \$85.45                | \$8.55         | \$94.00            | per hour | RC 626          | 3              |
| Non-Commercial Users: Fees Saturday – Sunday & Public Holidays                     | \$45.91                | \$4.59         | \$50.50            | per hour | RC 626          | 1              |