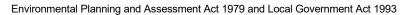
Registration of Entertainment Venue and Licensed Hotel or Club





REFERENCE NUMBER:	Effective 1 July 2023 to 30 June 2024
ABOUT THIS FORM	
This form relates to the registration of an enterta	ainment venue or a licensed hotel/club with Council.
SUBJECT PROPERTY	
Unit/Street No:	Street:
	Post Code:
Business/Trading Name:	ABN:
DETAILS OF BUSINESS OPERATOR/M	ANAGER
Name/s:	
Postal Address:	
Business Phone No:	
Mobile Phone No:	
Signature:	
TYPE OF PREMISES	Please tick appropriate boxes
Licensed Hotel	Licensed / Registered Club
☐ Theatre, Concert Hall or Cinema	☐ Temporary Structure
☐ Nightclub	Other (please specify)
TYPE OF ENTERTAINMENT	Please tick appropriate boxes
Live bands / performer/s	☐ Cinema / Movies
☐ Theatre / Live Shows	Other (please specify)

OTHER INFORMATION		
Whole / part of building to be used for en	tertainment:	
Maximum-approved number of patrons:		
Days of entertainment:		
Hours of entertainment:		
Relevant development consent No:		
Relevant construction certificate No:		
Note: The operation of the premises, in the relevant development conser	ncluding the type of entertainment and hours of operation must be in accordance with nt or previous approval.	
REQUIRED ATTACHMENTS		
Copy of building plans	☐ Details of fire safety measures	
☐ Plan of Management	☐ Fire safety certificate / statement	
☐ Evacuation Plan	☐ Occupation certificate	
☐ Details of Security personnel	Other attachments (please specify)	

APPROVAL REQUIREMENTS AND OPERATION OF THE PREMISES

Premises or buildings used as an entertainment venue or licensed premises must have the required development consent under the *Environmental Planning and Assessment Act 1979*, prior to registration and operation of the premises.

The use and operation of the premises must be in accordance with the relevant development consent at all times. In addition, the relevant requirements and conditions imposed on the Liquor Licence must be complied with. In the event of any possible conflict in the conditions and requirements, the most stringent requirements and conditions must be satisfied.

All of the essential and other fire safety measures within or serving the premises must be maintained and be operational in accordance with the relevant Building Code of Australia requirements and standards of installation, at all times. All exits, paths of travel to an exit and all associated doorways must not be blocked or obstructed at any time.

It is also a mandatory condition for all entertainment venues, that the requirements of 'Schedule 3A' of the *Environmental Planning and Assessment Regulation 2000* are complied with at all times.

You are reminded that you must comply with any applicable development consents (including number of patrons permitted within the premises), building approvals, construction certificates or building and fire safety requirements and annual fire safety statement requirements.

Where a development consent, fire safety order or other approval contains a condition specifying the maximum number of persons permitted in a building, Clause 98D of the *Environmental Planning and Assessment Regulation 2000* requires a sign to be displayed in a prominent position in the building stating the maximum number of persons, as specified in the development consent, that are permitted in the building.

INSPECTION OF THE PREMISES AND FEES

There is no charge to register your premises with Council

Council Officers may carry out an inspection of the premises from time-to-time, to check compliance with relevant building, fire safety and development consent requirements. After carrying out an inspection, an invoice will be forwarded for payment, in accordance with Council's Pricing Policy.

HOW TO LODGE THIS APPLICATION

EMAIL: council@randwick.nsw.gov.au OR

BY MAIL OR

OVER THE COUNTER at Council.

Address the Application to: Randwick City Council Post: 30 Frances Street

Randwick NSW 2031

Courier or Personal Delivery to our Customer Service Centre:

Randwick City Council
30 Frances Street
Open 8:30am – 5:00pm, Monday – Friday

PRIVACY NOTIFICATION

The personal details requested on this form are required under the *Environmental Planning and Assessment Act* 1979 and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Randwick City Council officers. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

OFFICE USE ONLY		
Application/Request received by:	Date:	
Referred to:	Date:	