

# Randwick City Council Community Bus Policy

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Adoption Date:  
**09 October 2007**

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Review Date:  
**22 April 2021**

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Version:

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Responsible Department:  
**Library Services**

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TRIM Document Number:  
**D04197817**

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## 1. Objective

To define access, use and hire conditions relating to Randwick City Council's community bus.

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## Policy Statement

### 2. Outline

Randwick City Council makes available a community bus to provide an accessible and affordable transport service to assist those residents and groups with the Randwick Local Government Area (LGA) who are unable to use public transport or who do not have the financial resources to use commercially available vehicles.

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### 3. Principles of Use

#### 3.1.

The community bus is available to community groups based in the Randwick LGA. A community group is defined as one providing a support service to the community in general or to a defined target group within the community.

#### 3.2.

Priority will be given to non-profit groups that have limited resources; to Council related services; and to groups unable to utilise other means of transport.

#### 3.3.

The community bus is not available to private groups or individuals for private social activities.

#### 3.4.

The bus is not available for hire on Saturdays or Sundays.

#### 3.5.

The bus is hired with a Council-employed driver.

#### 3.6.

The bus is available to library customers on a regular basis for visits to a Randwick City Council library

#### 3.7.

During school holiday periods, priority will be given to community-based activities for children and young people.

#### 3.8.

If available, the bus may be hired to groups outside the Randwick LGA.

### 3.9.

The bus is not available for hire to government or non-government schools, commercial organisations, nursing homes or sporting clubs unless there is a specific demonstrated need, for example, as transport for disabled students. Adequate carers are to be provided by the hirer in this instance to ensure appropriate care of passengers.

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## 4. Fees

- Fees for use are outlined in Council's schedule of fees and charges. Fees are to be paid prior to the day of hire, or to the driver on the day prior to commencement of the journey.
- Library customers will be required to purchase a pass valid for one year, available from the driver at a rate as outlined in the schedule of fees and charges.
- All road tolls are to be paid by the hirer.
- The hirer will be required to pay any costs incurred by Council resulting from irresponsible use or malicious damage by the hirer.
- A cleaning fee (as outlined in the schedule of fees and charges) may be charged if it is determined by the driver that the bus has not been returned in an acceptable condition.

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