

Local Approval Application

Local Government Act 1993 and Roads Act 1993



APPLICATION/REFERENCE NUMBER:

Effective 1 July 2023 to 30 June 2024

ABOUT THIS FORM

Use this form to apply to carry out any of the following activities:

- Place articles on a footway/public place
- Demolish or remove an awning or other structure over a footway/public place
- Install an awning over a footway/public place
- Install a pole or pylon sign or other structure over a footway/public place
- Discharge site stormwater/groundwater to Council's drainage system
- Install a domestic oil or solid-fuel heating appliance
- Other activity or works in a public place

WHAT YOU'LL NEED

Details of the work or activity to be carried out, plans/sketch and associated documentation and reports.

SUBJECT PROPERTY

Unit/Street No: Street:

Suburb: Post Code:

APPLICANT DETAILS

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other:

Applicant's Name:

Company Name :

Contact Person:

Postal Address:

Suburb: Post Code:

Email:

Phone No(s): Mobile:

Signature: Date:

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

OWNER DETAILS

Name or Company:

Unit/Street No: Street:

Suburb: Post Code:

Phone No(s): Mobile:

Email:

DETAILS OF PROPOSED ACTIVITY OR WORK

(Please tick appropriate box)

- ☐ Place articles on a footway/public place
- ☐ Demolish or remove an awning or other structure over a footway/public place
- ☐ Install an awning over a footway/public place
- ☐ Install a pole or pylon sign or other structure over a footway/public place
- ☐ Discharge site stormwater/groundwater to Council's drainage system
- ☐ Install a domestic oil or solid-fuel heating appliance
- ☐ Other activity or works in a public place

Description of works/activity:

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DATE/S OR DURATION OF PROPOSED ACTIVITY OR WORK

From / / to / / (inclusive) No. of weeks:

TIMES THE ACTIVITY OR WORK IS TO BE CARRIED OUT

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RELEVANT APPLICATION DETAILS

DA or CDC Application No: Date of issue:

ADDITIONAL DETAILS ABOUT THE PROPOSED ACTIVITY

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NOTES

This application must be submitted to Council with the required information and fees at least 14 days prior to the date on which you propose to commence or carry out the activity. Council may require further information and details to be provided to enable the request and any potential impacts to be properly considered.

This application does not relate to the following activities (a separate application form is available for these common activities):

- road openings for services
- activities and events in a public place
- mobile vendors
- waste storage containers/skip bins
- temporary hoardings, safety fences and articles in a public place

Please provide additional details of the activity or work to be carried out. Also, include any associated documentation and reports (e.g. plans, specifications, engineers report, acoustic report, traffic/pedestrian management plan, construction site management plan, environmental reports, resident notification strategy, dewatering/water quality management plan and other measures to minimise any environmental impacts). Council may also require further additional information prior to determination of the application.

PUBLIC LIABILITY AND INSURANCE

A Public Liability Insurance policy, having a minimum liability of \$10 million, must be in place to cover the placement of the waste container in a public place for the full duration and scope of the activity.

If the application is approved by Council, the applicant hereby indemnifies Randwick City Council ("Council") against loss of or damage to the property of the Council and claims by any person against the Council in respect of personal injury or death or loss of or damage to any property or vehicle arising from or in any way connected with or incidental to the approval or any activity if carried out on the footway or public place.

A copy of the Public Liability Insurance Policy is attached:

☐ Yes

☐ No

LOCATION OF THE PROPOSED WORK, ACTIVITY OR ARTICLE

Please provide a clear and accurate sketch plan showing the location and dimensions of the work and associated articles and the footpath, together with complete details/photographs of the work and/or articles.



INDEMNITY

I, the applicant, indemnify Council from and against all actions, claims, costs, losses, expenses and damages (including the costs of defending or settling any action or claim) in respect of:

- Loss of, loss of use of, or damage to property of Council; or
- Personal injury (including death) or illness to any person or loss of, loss of use of, or damage to any property;

resulting from or by reason of anything done or omitted to be done by you arising out of your activities undertaken at or near Council's facility.

Your liability to indemnify Council is reduced proportionally to the extent that a negligent act or omission of Council or its employees has contributed to the injury, damage or loss.

Applicant Signature: _____ Date: _____

HOW TO LODGE THIS APPLICATION

BY MAIL with a cheque attached **OR**

OVER THE COUNTER at Council with payment made via cash, cheque, credit card or EFTPOS.

Address the Application to: Randwick City Council Post: 30 Frances Street
Randwick NSW 2031

Courier or Personal Delivery to our Customer Service Centre:
30 Frances Street Randwick Open 8:30am – 5:00pm, Monday - Friday

FEES

Application fees are in accordance with Council's Fees and Charges Policy. To avoid delays at lodgement, please contact us to obtain a fee quote prior to lodging your application.

Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Do not send cash in the mail.

Make cheques payable to Randwick City Council.

If lodging multiple applications, a separate payment must be made for each application.

PRIVACY NOTIFICATION

The personal details requested on this form are required under the *Local Government Act 1993* and *Roads Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

OFFICE USE ONLY

Application/Request received by: _____ Date: _____

Referred to: _____ Date: _____

Receipt No: Date:

Fee: \$ _____