Membership application form (continued)

Skills and Experience to support your application

Please attach a separate page to answer the following two questions. You may also provide a CV.

- What skills and experience could you bring to the Committee?
- Please describe your previous experience in an advisory capacity particularly your ability to represent a broad range of views that reflects the diversity of the community.

Signature: ________________________________
Date: _____________________

Send your nomination to:

Attention: Avril Jeans
Randwick City Council
30 Frances Street, RANDWICK 2031
or avril.jeans@randwick.nsw.gov.au

Nomination forms must be received by 5pm Monday 28 August. Successful nominees will be contacted.
AIMS
Randwick City Council values the positive impacts that art and cultural activities have on the social wellbeing of its local communities. The Arts and Cultural Advisory Committee (ACAC) has been established to advise Council on its public art, place-making and cultural initiatives. ACAC’s focus will be on issues and opportunities that are relevant across the entire city. Members of the ACAC are drawn from a diverse range of arts and culture stakeholders with knowledge, expertise and experience in their respective disciplines.

OBJECTIVES
- To advise and support Council in matters regarding arts and cultural initiatives and activities
- Provide informed local community input and advice on the development of the Council’s cultural arts policies and strategies
- Identify ideas and opportunities, and make submissions for the Council’s consideration relating to the implementation of its cultural arts and related educational projects

DETERMINATIONS
The committee shall be an advisory body, operating on a consensus basis, which submits recommendations for consideration by Randwick City Council. The Committee has no delegated decision making power from Council.

MEMBERSHIP
Community representatives will be sought on the basis of their specific expertise and involvement in a range of cultural practices:
- Performing arts (music, dance, drama, film)
- Literature
- Visual arts
- Aboriginal arts, culture and heritage

RESPONSIBILITIES OF MEMBERS
Members will be asked to conduct consultation with their own networks, schools and circle of friends to gauge response and enhance decision-making by ACAC. ACAC is a working committee, it is therefore anticipated that some tasks will need to be undertaken by members outside of meetings.

ATTENDANCE AT MEETINGS
The Committee will meet at least four times a year. Nominees must be able to attend these meetings in order to nominate or retain their committee membership. Applicants must be a local resident of Randwick City, or a person who teaches or works in the cultural arts in the Randwick LGA.

ELIGIBILITY FOR APPOINTMENT
Appointments to the Committee must demonstrate:
- Experience and expertise in their chosen field
- Good knowledge and understanding of the local issues that are relevant to the arts and culture
- Ability to represent a broad range of views that reflect the diversity of the community and constructively participate in an advisory capacity

TENURE OF MEMBERSHIP
The tenure of membership will be for the duration of a Council term. Members may re-nominate for a further term. The Committee through a group vote may at any time recommend to Council the removal of a member of the Committee but shall observe the principles of natural justice and be respectful of their rights.

GUIDING PRINCIPLES OF BEHAVIOUR
- We are inclusive, open minded and respectful of everyone’s perspective.
- We put our personal agendas aside and provide advice for the greater good of Randwick City’s community
- We are realistic about what we can achieve
- We have a strong focus on outcomes
- We represent and commit to the value of the committee
- We are punctual, well-prepared and timely with responses and we follow through

ACAC members will abide by the Council’s Code of Conduct, which sets out the requirements of conduct for committee members in carrying out their functions. The Code of Conduct covers the following principles:
- General conduct obligations
- Conflict of interests
- Personal benefit
- Relationship between Council officials and information and council resources
- Maintaining the integrity of this code

DECLARATION
I declare that I have read the above Arts and Cultural Advisory Committee Terms of Reference and agree to comply with Randwick City Council’s Code of Conduct (available on Council’s website) if appointed to serve on this committee.

Name: (pls print) _____________________________
Signature: __________________________________
Date:  ______________________________________

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