

Application to Operate a Crane, Hoist or Concrete Pump Over a Public Road/Footway

Local Government Act 1993 & Roads Act 1993



APPLICATION/REFERENCE NUMBER:

Effective 1 July 2025 to 30 June 2026

ABOUT THIS FORM

This form is to be used to apply for permission to swing, hoist or lift goods across or over any part of a Public Road or Footway or place an article in or on a Public Road or Footway (including Mobile Cranes, Hoists or Concrete Pumps).

NOTE: This is an application only. As such you are not permitted to operate a crane, hoist or concrete pump etc over a public footway or roadway until written approval is given by Council.

WHAT YOU'LL NEED

Full/partial road closure:

- ☐ Traffic Control Plan or Traffic Management Plan (as applicable)
- ☐ Relevant approvals and licences from relevant Authorities (i.e. Transport NSW, NSW Police and Sydney Buses)
- ☐ Road Occupancy Licence from the Roads & Maritime Services, if you want to operate and stand plant:
 - on a State Road or Regional Road;
 - within 100m of State Road/Regional Road intersection; or
 - at any intersection with traffic signals.

APPLICATION TYPE

(Please Tick Appropriate Box)

☐ Mobile Crane ☐ Concrete Pump ☐ Hoist ☐ Other

SUBJECT PREMISES/LOCATION

Unit/Street No: Street:

Suburb: Post Code:

APPLICANT DETAILS

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other:

Applicant's Name: Company Name:

Contact Person:

Postal Address:

Suburb: Post Code:

Email:

Phone No(s): Mobile:

Signature: Date:

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

LOCATION AND PERIOD OF TIME PLANT WILL BE ON PUBLIC ROADWAY

On the _____ side of _____ between _____ and _____
(left/right) (street) (street) (street)
occupying _____ metres of roadway between the hours of _____ : _____ am/pm and _____ : _____ am/pm
on _____
Day/s Date/s

ROAD CLOSURE DETAILS

Is it proposed to close or block off any part of the road and/or footpath?

☐ Yes ☐ No

All applications to fully close a Council owned road require the prior approval of the Traffic Committee. Please note, the process of approval may take in excess of one (1) month.

A detailed *Traffic Management Plan* must be submitted to Randwick City Council for the following:

1. A full road closure on a Council Road
2. A full or partial closure on State Road

Relevant approvals and licences must also be obtained from all relevant Authorities, including the Roads & Maritime Services, NSW Police and Sydney Buses.

SKETCH PLAN OF THE AREA REQUIRED WITH DIMENSIONS

Please provide sufficient details to identify the area required. Label the location and include dimensions and street names.

If your site is on a State Road or within 100 metres of a State Road or traffic signals you will require Transport for NSW approval. Please contact Transport for NSW on 13 17 00.



NOTES

- This is an application only.
- As such you are not permitted to operate a crane, hoist or concrete pump etc over a public footway or roadway until written approval is given by Council.
- Council may require additional information regarding the proposal and impacts upon the operation of roadways and pedestrians, prior to determination of the application.
- Fast track applications will be processed within 48 hours, subject to submission of full details of the proposal and the suitability/impact upon vehicular traffic and pedestrians.
- Council will endeavour to process all applications as soon as practicable. However, applications for activities which impact upon the use and operation of public roadways or public safety may take longer to be assessed and applications should be made at least 10 days in advance of the proposed date/s.
- Applications/requests to modify the proposed date of the activity must be submitted to Council in writing and are subject to payment of the relevant application amendment fee.

PUBLIC LIABILITY AND INSURANCE

A Public Liability Insurance policy must be in place for the scope and duration of the activity, having a minimum liability of \$10 million, prior to the placement of the crane, hoist or pump in a public place.

Confirmation of Public Liability Insurance Policy

☐ Yes ☐ No

STATE & REGIONAL ROADS

State Roads

Road	Located Between
Alison Rd	Anzac Pde – Avoca St
Anzac Pde	Alison Rd – Beauchamp Rd
Avoca St	Anzac Pde – Frenchmans Rd
Botany Rd	Beauchamp Rd – Bunnerong Rd
Bunnerong Rd	Botany Rd – Gardeners Rd
Carrington Rd	Frenchmans Rd – Darley Rd
Dowling St	
Frenchmans Rd	
Gardeners Rd	
Rainbow St	Anzac Pde – Avoca St
Oxford St	York Rd – Lang Rd

Regional Roads

If an over dimensional vehicle is being used or the activity is likely to cause an impact on the operation of traffic

Road	Located Between
Anzac Pde	Beauchamp Rd – The End
Arden St	Brandon St – Malabar Rd
Avoca St	Darley Rd – Cowper St
Beauchamp Rd	Malabar Rd – Mcpherson St
Belmore Rd	Avoca St – Coogee Bay Rd
Bumborah Point Rd	Friendship Rd – Botany Rd
Bunnerong Rd	Botany Rd – Anzac Pde
Carrington Rd	Coogee Bay Rd – Frenchmans Rd
Coogee Bay Rd	Belmore Rd – Mount St
Cowper St	Alison Rd – Avoca St
Cuthill St	Belmore Rd – Avoca St
Darley Rd	Alison Rd – Carrington Rd
Doncaster Ave	Todman Ave – Alison Rd
Malabar Rd	Arden St – Beauchamp Rd
Maroubra Rd	Malabar Rd – Bunnerong Rd
Todman Ave	Dowling St – Doncaster Ave

For further information regarding State Roads and applications for occupancy of State and Regional Roads, please contact Transport for NSW:

Tel: 13 17 00

Website: roads-waterways.transport.nsw.gov.au/business-industry/road-occupancy-licence/index.html

PRIVACY NOTIFICATION

The personal details requested on this form are required under the *Local Government Act 1993* and *Roads Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

HOW TO LODGE THIS APPLICATION

BY MAIL with a cheque attached **OR**

OVER THE COUNTER at Council with payment made via cash, cheque, credit card or EFTPOS.

Address the Application to: Randwick City Council

Post: 30 Frances Street
Randwick NSW 2031

Courier or Personal Delivery to our Customer Service Centre:

Randwick City Council
30 Frances Street

Open: 8:30am – 5:00pm
Monday to Friday

FEES

Application fees are in accordance with Council's Fees and Charges Policy. To avoid delays at lodgement, please contact us to obtain a fee quote prior to lodging your application.

Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Do not send cash in the mail.

Make cheques payable to Randwick City Council.

If lodging multiple applications, a separate payment must be made for each application.

FEE TYPE		RECEIPT CODE	FEE	GST
☐	No road/lane closure			
☐	Application Fee – One day or part of a day	AP	\$195.00	N/A
☐	Each additional daily fee (or part thereof)	AP	\$195.00	N/A
☐	Part road/lane closure			
☐	Application Fee (including first day)	AP	\$380.00	N/A
☐	Each additional day/occasion fee (or part thereof)	AP	\$380.00	N/A
☐	Full road closure			
☐	Application Fee (including first day)	AP	\$590.00	N/A
☐	Each additional day/occasion fee (or part thereof)	AP	\$380.00	N/A
☐	Fast Track Application Fee (in addition to application fee) Determination within 24 hours, excluding weekends – Subject to submission of all required information and not involving a road closure)	AP	\$90.00	N/A
☐	Amendment Fee (excluding change of date/s)	AP	\$90.00	N/A
☐	Operation of on-site Crane over Public Place or Footway			
☐	Application Fee	AP	\$475.00	N/A
☐	Plus Monthly Fee (or part thereof)	AP	\$355.00	N/A

Council will endeavour to process all applications as soon as practicable. However, applications for activities which impact upon the use and operation of public roadways or public safety may take longer to be assessed and applications should be made at least 10 days in advance of the proposed date/s.

OFFICE USE ONLY

Application/Request received by:

Date:

Receipt No:

Date:

Fee: \$

☐ Required Permits Sighted