

# Construction Traffic Management Plan Standard Requirements (checklist)

## ABOUT THIS CHECKLIST

Use this checklist to ensure that a Construction Traffic Management Plan (CTMP) meets the requirements of Randwick City Council when being assessed as part of a Works Zone application.

**Ensure that the section and page number (of the CTMP) that satisfies each point of this checklist is input into the 'Location in CTMP' column to facilitate an efficient assessment.**

GENERAL	CONTAINED IN CTMP	LOCATION IN CTMP
1. Details of the project including the development consent to which the CTMP relates, and site location  <i>Note: Approval from Transport for NSW's Transport Management Centre shall be obtained for any road works on State Roads or within 100m of Traffic Signals. The Road Occupancy Licence must be provided to Randwick City Council.</i>	<input type="checkbox"/> Yes	
CONSTRUCTION DETAILS AND SITE LAYOUT	CONTAINED IN CTMP	LOCATION IN CTMP
2. Details of construction activities including commencement dates and duration of works for each relevant stage of construction including interim or transitional arrangements	<input type="checkbox"/> Yes	
3. Hours of construction complying with development consent including proposed hours of truck movements	<input type="checkbox"/> Yes	
4. Frequency of Truck Movements and largest size of construction vehicles in each stage	<input type="checkbox"/> Yes	
5. Details of Works Zone for any area of public land to be occupied (inclusive of footpaths). <i>Note: Works Zone application requires further detail.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
6. Locations of concrete pumps, mobile cranes, elevated work platforms, excavators or other item of plant on the road reserve and associated travel-lane closures  <i>Note: Elevated Tower, Crane, and/or Concrete Pump are subject to separate application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
7. Locations of site cranes	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
8. Location of storage areas for equipment, material and waste  <i>Note: Skip Bin subject to separate application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
9. Location of hoardings  <i>Note: Construction Hoarding Permit subject to separate application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
10. Location of road openings  <i>Note: Road Opening Permit subject to separate application.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A

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## GET IN CONTACT

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IMPACT OF PROJECT	CONTAINED IN CTMP		LOCATION IN CTMP
11. Details of the impact of the works on residents, businesses, pedestrians, and cyclists.	<input type="checkbox"/> Yes		
12. Description of any interruption to bus services or bus stops and corresponding mitigating measures to ensure continued access to public transport.  <i>Note: Temporary adjustment to Bus Stops or Traffic Signals shall require approval from the State Transit Authority (STA) and TfNSW respectively prior to commencement of works.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	
13. Description of impedance to access to emergency vehicle access and proposed measures to ensure satisfactory access is maintained.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	

MANAGEMENT OF CONSTRUCTION VEHICLES	CONTAINED IN CTMP		LOCATION IN CTMP
14. Details of routes to and from site and entry and exit points from site  <i>Note: The approved truck route plan shall form part of the development consent and must be distributed to all truck drivers. Truck will only allowed on approved routes.</i>	<input type="checkbox"/> Yes		
15. Details of the largest truck that will be used during the demolition, excavation and construction  <i>Note: Oversize or over-mass vehicles are NOT allowed to travel on Local Roads. Requests to use these vehicles must be submitted 28 days prior to the vehicle's scheduled travel date. For more information please contact the National Heavy Vehicle Regulator (NHVR) on 1300 696 487 or <a href="http://www.nhvr.gov.au">www.nhvr.gov.au</a>.</i>	<input type="checkbox"/> Yes		
16. Swept Path Diagram showing forward in and forward out movement of the largest vehicle entering and exiting the site, and for vehicles over 8.8m entering a Works Zone.  <i>Note: All vehicles shall enter and exit the site in forward direction. If this is not possible, then dedicated TfNSW accredited traffic controllers are to be present at the site to safely guide construction vehicles into and out of the worksite in as per the Traffic Control Plans included in the CTMP.</i>	<input type="checkbox"/> Yes		
17. Critical intersections are to be identified in the CTMP. Where access is constrained provide Swept Path Diagram showing how trucks will navigate to and from the site along the nominated truck route for vehicles larger than 8.8m.  <i>Note: Council reserves the right to request additional swept paths.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	
18. Queuing locations for arriving vehicles if not solely on site.  <i>Note: Queuing or marshalling of trucks shall not be permitted on any local road in Randwick LGA.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A	
19. Management of Construction Worker Parking  <i>Note: All vehicles associated with the development shall be parked wholly within the site. All site staff related with the works are to park in a designated off street area or be encouraged to use public transport and not park on the public road.</i>	<input type="checkbox"/> Yes		
20. Proposed outline on how and where loading and unloading of materials of construction vehicles is to take place	<input type="checkbox"/> Yes		

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TRAFFIC CONTROL	CONTAINED IN CTMP	LOCATION IN CTMP
21. Traffic Control Plan/s complying with the Australian Standards and Transport for NSW (TfNSW) 'Traffic Control at Work Sites' Guidelines and designed by an TfNSW Accredited preparer (provide licence type and expiry date) <b>Note:</b> Traffic Controllers shall NOT stop traffic on the public street(s) to allow trucks to enter or leave the site. They MUST wait until a suitable gap in traffic allows them to assist trucks to enter or exit the site. The Roads Act does not give any special treatment to trucks leaving a construction site -the vehicles already on the road have right-of-way, unless specifically directed by Council as part of the condition of the CTMP.	<input type="checkbox"/> Yes	
22. Description of physical barriers that will control pedestrian or traffic movements	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A
23. Pedestrian access that is secured from any construction activity  <b>Note:</b> Pedestrians shall be held only for very short periods (no longer than 90 seconds) to ensure safety when trucks are leaving or entering BUT must not be stopped when already in anticipation; i.e. at all times the pedestrians have right-of-way on the footpath not the trucks.	<input type="checkbox"/> Yes	

PUBLIC CONSULTATION	CONTAINED IN CTMP	LOCATION IN CTMP
24. Contact details of a site manager to address resident complaints in relation to breaches of the CTMP.	<input type="checkbox"/> Yes	
25. Resident Notification Details that will ensure affected residents are informed of relevant details of the CTMP, copy to be provided to Council for all formal notification to resident.	<input type="checkbox"/> Yes	<input type="checkbox"/> N/A

## GENERAL NOTES

1. Separate items in the checklist do not imply separate plans/sections in the report; i.e. different items may appear on the same plan.
2. The CTMP is for the excavation, demolition and construction of building works, not for road works (if required) associated with the development. Any road works will require the Applicant or the contractor to separately seek approval from Randwick City Council and/or TfNSW for consideration. Also Work Cover requires that Traffic Control Plans must comply with Australian Standards 1742.3 and must be prepared by a Certified Traffic Controller (under RMS regulations).
3. Provision of any information in this CTMP will not exempt the Applicant from correctly fulfilling all other conditions relevant to the development consent for the above site.
4. A copy of the approved CTMP must be held on-site and be available for inspection by Council officers (Including Rangers) if requested.

## DECLARATION

By signing below, the applicant confirms that all applicable items checked above are properly presented in the report, that all non-applicable items will not be changed without approval from Randwick City Council, and that all items including notes will be complied with prior to/during implementation of the CTMP.

Signature: .....

Name: ..... Date: .....

Organisation: .....

## PRIVACY NOTIFICATION

The purpose of collection of this information is for processing your application. Provision of this information is voluntary and is required to help process your application. You are entitled to have access to this form to correct or amend it after you have given it to Council. This form will be stored electronically in Council's electronic document management system. Access to this information is restricted to Council officers. Members of the public will not be provided with access to the personal details contained on this form.