

Pre-Planning Proposal Meeting Form

ABOUT THIS FORM

Effective 1 July 2019 to 30 June 2020

This form is to be used to request a pre-application consultation with Council strategic planning officers prior to lodging a planning proposal. Information provided on this form will assist in the preparation for the meeting with Council officers. Applicants will be contacted to arrange a suitable meeting time.

Council encourages prospective applicants to discuss their proposals with strategic planning staff as early as possible and to seek feedback on matters that are specific to their proposal.

APPLICANT DETAILS

Date of Application: Applicant's Reference/
Project Reference:

Title: Mr Mrs Ms Other:

Applicant's Name:

Company Name /
Contact:

ABN No:

Postal Address:

Suburb: Post Code:

Email: Fax / DX:

Phone No(s): Mobile:

PROPERTY DETAILS TO WHICH THE PLANNING PROPOSAL APPLICATION APPLIES

Unit/Street No: Street:

Suburb: Postcode: Lot/DP/SP No (S):

Additional Details:
(if required)

Owner's Name:

Surname (or Company): Given Name:

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

DESCRIPTION OF PLANNING PROPOSAL & ANY AVAILABLE PLANS

N.B. Include any associated changes required to a Development Control Plan

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.....
.....

CURRENT USE

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.....

WHO WILL BE ATTENDING THE MEETING

Name: _____

Profession: _____ Profession: _____
Name: _____ Profession: _____
Name: _____ Profession: _____
Name: _____ Profession: _____
Name: _____ Profession: _____
Name: _____ Profession: _____

POLITICAL DONATIONS

Have you or an associate made a reportable political donation or gift within the previous two years?

Yes No

In accordance with the requirements of the Local Government & Planning Legislation Amendment (Political Donations) Act 2008, the applicant must disclose donations of \$1,000 or more made to or for the benefit of a political party, an elected member or a group of candidates within two years before the application is made. The disclosure requirements continue to apply until the application is determined. A person making an application to a Council must also disclose gifts to employees of that Council. This also applies to associates of the Applicant.

If you or anyone associated with you have made a reportable political donation or gift within the period of two years, please complete a Political Donations and gifts Disclosure Statement. These are available from Council's website.

CONFLICT OF INTEREST

Are you an employee of Council or do you have an affiliation with a Council Officer or Councillor by way of family, close personal friendship or business interest?

Yes No

If yes, please provide details:

PRIVACY NOTIFICATION

The information requested in this form is required under the Environmental Planning & Assessment Act 1979 and will be used in connection with the requirements of the legislation. The information will be available to Councillors, Council Officers and members of the public as

required by the Act. Please advise Council if the information you have provided either changes or is incorrect or if you require your address to be withheld for personal or family safety.

DECLARATION

- I declare that all the information given is true and correct.

Signature:

Name: Date:

PRE-APPLICATION CONSULTATION CHECKLIST

This checklist is to be completed by the applicant and a member of the Strategic Planning team.

	Applicant	Council
1. Preparation		
Have you read or are you being represented by someone who has read and is familiar with the following documents:		
a) A Guide to Preparing Planning Proposals (NSW Department of Planning and Environment, August 2016)	<input type="checkbox"/>	<input type="checkbox"/>
b) A Guide to Preparing Local Environmental Plans (NSW Department of Planning and Environment, August 2016)	<input type="checkbox"/>	<input type="checkbox"/>
2. Pre-application meeting		
Is the property address identified?	<input type="checkbox"/>	<input type="checkbox"/>
Are the requested changes to the LEP clearly described? Including any consequential changes to an applicable DCP	<input type="checkbox"/>	<input type="checkbox"/>
3. Documents		
Have you provided a set of plans and any land use concepts?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Land owners		
Are you the land owner?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you consulted with all land owners?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

FEES

Application fees are in accordance with Council's Fees and Charges Policy. Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Make cheques payable to Randwick City Council.

FEE TYPE

FEE

Pre-Planning Proposal Lodgement Fee

\$550.00

OFFICE USE ONLY

Customer Service Officer:

Date:

Fee: \$

Receipt No:

Date: