

Pre-Planning Proposal Meeting Form

Effective 1 July 2025 to 30 June 2026

ABOUT THIS FORM

This form is to be used to request a pre-application consultation with Council strategic planning officers prior to lodging a planning proposal. Information provided on this form will assist in the preparation for the meeting with Council officers. Applicants will be contacted to arrange a suitable meeting time.

Council encourages prospective applicants to discuss their proposals with strategic planning staff as early as possible and to seek feedback on matters that are specific to their proposal.

APPLICANT DETAILS

Date of Application:

Applicant's Reference / Project Reference:

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other Name:

Company Name:

ABN Number:

Address:

Phone No(s): (w) (m)

PROPERTY DETAILS TO WHICH THE PLANNING PROPOSAL APPLICATION APPLIES

Address:

Lot / DP / SP No (s):

Existing Zoning:

Owner's Name:

Company Name:

DESCRIPTION OF PLANNING PROPOSAL & ANY AVAILABLE PLANS

Type of Proposal:

Changes Proposed to the LEP:

☐ Land Use Zoning

☐ Heritage Listing

☐ Height of Building

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

- ☐ Floor Space Ratio
- ☐ Additional Permitted Uses
- ☐ Other

DESCRIPTION OF PLANNING PROPOSAL & ANY AVAILABLE PLANS

N.B. Include any associated changes required to a Development Control Plan

CURRENT USE

WHO WILL BE ATTENDING THE MEETING

Name:	Profession:
Name:	Profession:
Name:	Profession:
Name:	Profession:
Name:	Profession:
Name:	Profession:

POLITICAL DONATIONS

Have you or an associate made a reportable political donation or gift within the previous two years?

- ☐ Yes ☐ No

In accordance with the requirements of the Local Government & Planning Legislation Amendment (Political Donations) Act 2008, the applicant must disclose donations of \$1,000 or more made to or for the benefit of a political party, an elected member or a group of candidates within two years before the application is made. The disclosure requirements continue to apply until the application is determined. A person making an application to a Council must also disclose gifts to employees of that Council. This also applies to associates of the Applicant.

If you or anyone associated with you have made a reportable political donation or gift within the period of two years, please complete a Political Donations and gifts Disclosure Statement. These are available from Council's website.

CONFLICT OF INTEREST

Are you an employee of Council or do you have an affiliation with a Council Officer or Councillor by way of family, close personal friendship or business interest?

- ☐ Yes ☐ No

If yes, please provide details:

PRIVACY NOTIFICATION

The information requested in this form is required under the Environmental Planning & Assessment Act 1979 and will be used in connection with the requirements of the legislation. The information will be available to Councillors, Council Officers and members of the public as required by the Act. Please advise Council if the information you have provided either changes or is incorrect or if you require your address to be withheld for personal or family safety.

DECLARATION

- I declare that all the information given is true and correct.

Signature:

Name: Date:

FEE TYPE	FEE	RECEIPT CODE
Pre-Planning Proposal Lodgement Fee	\$1,136.00 per application	AP

HOW TO LODGE THIS APPLICATION

- BY MAIL** with a cheque attached.
Address the Application to:
Randwick City Council
30 Frances Street
RANDWICK NSW 2031
- COURIER OR PERSONAL DELIVERY TO OUR CUSTOMER SERVICE CENTRE:**
Randwick City Council
30 Frances Street
RANDWICK NSW 2031
Open 8.30am – 5pm (Monday to Friday)
- OVER THE COUNTER** at Council with payment made via cash, cheque, credit card or EFTPOS
- ONLINE** <https://www.bpoint.com.au/pay/randwickcc?billercode=1594068>

OFFICE USE ONLY

Application/Request received by: Date:

Fee: Receipt No: Receipt Code: 1020