

Position Description

Plant Operator and Multi Skilled Worker

December 2025

DETAILS

Team and Department	Waste, Cleansing and Public Safety Open Spaces or Road Services, Infrastructure Services
Division	City Services
Supervisor	Supervisor Open Space Services or Supervisor Road Services or Supervisor Waste, Cleansing and Public Safety
Direct Reports	NA
Grade	Grade 6
Delegation of Authority	NA
Budget	NA
City Plan Directions	6: A liveable city

PURPOSE

Operate plant in a safe, effective and efficient manner as well as carry out a range of duties to achieve team objectives. Ensure plant is fit for use prior to commencing operation and routine checks are completed.

KEY ACCOUNTABILITIES

1. To perform duties with minimal supervision, while also being able to work in a team environment.
2. To perform all activities in accordance with Council's Safe Work Method Statements.
3. To operate plant equipment consistent with manufacture's specifications and to ensure the work is undertaken in the most effective manner.
4. To ensure vehicle maintenance check sheets are completed daily, identifying and reporting any damage or mechanical repairs needed to Supervisors.
5. To carry out plant maintenance (ie greasing, oil inspection and washing of vehicle).
6. At all times drive Council vehicles in a safe manner and maintain a courteous attitude to other road users.
7. Be responsible for the general cleanliness and appearances of Council's vehicle whilst under your control.
8. Ensure an ethic with the focus on quality customer service that is responsive to the needs of the community.
9. Exercise all delegated responsibilities in a diligent manner.

10. Ensure compliance with legislative, industrial and Council policy requirements and standards in the areas of Equal Employment Opportunity; Work, Health and Safety and Rehabilitation; and environmental protection.
11. Understands and supports council's direction and acts in a manner consistent with its values.

KNOWLEDGE, SKILLS AND ABILITIES

ESSENTIAL

1. Demonstrated experience in working in a team.
2. Demonstrated experience in an operational environment.
3. Experience in dealing with members of the public.
4. Class HR or MR driver's licence or relevant other certified qualifications as determined by the Manager.
5. Good written and oral communication skills.
6. An ability to perform duties with minimal supervision.
7. Be self-motivated and show initiative in the delegated areas of responsibility.
8. A willingness to comply with all Council's policies and procedures.
9. A current WHS General Construction Induction (White) card.

DESIRABLE

10. Current First Aid Certificate.
11. Experience working in Open Space or Road or Waste and Cleaning maintenance activities.

CORPORATE REQUIREMENTS

Position falls under the definition of child related employment	NO
WHS General Construction Induction (White) card	YES
Good driving record or possession of a driving licence required	YES
Specify licence type:	HR or MR Class
Position required to make a disclosure of pecuniary interest	YES
Criminal History Check	NO
Record keeping responsibilities	NO

Delegations

Decisions associated with this position are to be made in accordance with the Delegations of Authority.

Code of Conduct

All staff are required to adhere to the Code of Conduct.

Workplace Health and Safety

All staff are required to adhere to Councils Workplace Health and Safety Policy

Equal Employment Opportunity

All staff are required to participate in and demonstrate behaviour that supports the EEO Policy and EEO Management plan.



Recordkeeping Responsibilities

Ensure accurate records are maintained in Council's corporate information system for all customer queries, customer complaints and documenting evidence of business transactions.

