

Works Zone Policy

Adoption Date:
10 November 2015

Review Date:
01 August 2024

Version:
3

Responsible Department:
Integrated Transport

TRIM Document Number:
D04656353

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1. Objectives

The purpose of the Works Zone Policy is to set out the principles and processes for the establishment of Works Zones within the Council area.

2. Aims of Policy

The Works Zone Policy enables Council to:

- Identify the purposes for Works Zones
- Establish the principles for the introduction of Works Zones
- Provide equitable, transparent, and accountable processes in determining and installing Works Zones.

3. Policy Statement

This policy applies to the establishment of Works Zones as required within the Council area.

4. Definitions

- Council means Randwick City Council.
- DA means Development Application
- TfNSW means Transport for NSW
- Works Zone means an area, defined by parking control signs, which has been created to accommodate construction site related vehicles. The rules applying to Works Zones are detailed within [Rule no. 181 of the NSW Road Rules](#) (as detailed within this Policy)

5. Context

Construction works at major development sites involve the use of various trucks, cranes and other large vehicles. The positioning of such vehicles adjacent to these sites can cause significant problems for local residents or businesses.

Without dedicated parking facilities these large vehicles may “double-park”, at their construction site, adjacent to residents’ vehicles; causing problems for locals attempting to access their own vehicles. The safety of pedestrians, cyclists and other road users may also be compromised as a result of such inappropriate parking. Furthermore, damage could possibly occur to private vehicles as a result of construction activities (crane lifts over cars / splattering of cars with concrete residue etc...).

As a part of the Development Approval (DA) process, the Council may require construction sites to apply and receive approval for Works Zones adjacent to their site. Such zones facilitate parking and access to a site for vehicles associated with the construction activities.

Works Zones are usually required for larger scale developments as they generate a significant number of truck movements. These include multi-unit residential developments and larger commercial / retail or industrial developments. In addition, Works Zones may be required for smaller scale redevelopment / refurbishment projects in those areas where parking pressures are such that on-street parking is difficult to obtain.

Given that Works Zones impact directly on the availability of parking in an area, and in order to actively encourage the operators of a site to complete their works in a timely manner, a substantial Council fee is applied to each Works Zone. The application of such a fee can result in operators altering their construction timetables so that their use of the public road is much reduced. Or it can encourage them to service their construction activities from within their own site as early as possible.

The introduction of Works Zones attempts to ensure that conflict between construction related vehicles and other vehicles is minimised.

All Works Zone applications require Local Traffic Committee approval.

6. Pricing

The pricing structure applying to the establishment of Works Zones is set down in the annual Pricing Policy and Statement of Fees & Charges.

The fees for Works Zones have two components:

- A Works Zone application fee, to be paid upon lodgement of the application, and
- a fee for the duration of the use of the Works Zone

Works Zone fees are reviewed and approved annually by Randwick City Council as part of the annual budget process. All fees and charges (including any proposed variations) are publicly advertised twenty-eight days prior to implementation.

7. Hours of Operation

The standard hours of Works Zone operation are generally in line with the approved construction activity hours for a DA. These are usually:

- 7:00am - 5:00pm, Monday-Friday and
- 7:00am - 1:00pm Saturday

Note that Works Zones in high traffic areas (especially where Clearway or other AM or PM peak parking prohibitions apply) will likely have reduced time periods imposed.

8. Locations

Usually, a Works Zone will only be approved for the roadway (excluding the footpath / nature strip areas) in existing time limited or unrestricted parking areas. Generally, approval will not be given to the creation of a Works Zone in areas where parking is currently prohibited (e.g., existing No Stopping or No Parking zones).

9. Use of the Works Zone-NSW Road Rule no 181

The Works Zone must be used in accordance with [NSW Road Rule no 181](#).

Road Rule 181 states that:

- (1) A driver must not stop in a Works Zone unless the driver is driving a vehicle that is:
 - (a) engaged in construction work in or near the zone, or*
 - (b) dropping off, or picking up, passengers.**
- (2) A works zone is a length of a road to which a works zone sign applies.*

Works zone sign



Note that a Works Zone sign may have an arrow pointing in a different direction and anything on the sign may be differently arranged—see rule 316 (4).

(The above extracts were correct as of July 2022)

Accordingly, drivers stopping in a Works Zone must be either engaged in construction works in or near the zone, or, setting down or picking up passengers.

The use of the Works Zone shall not interfere with or compromise the safety of pedestrians, bike riders or motorists.

Note: If standing plant is required within the Works Zone area, a separate Standing Plant Application must be submitted with Council. Additional fees and charges will apply.

10. Application for Works Zones

Applicants for Works Zones must submit a completed Works Zone application form and pay the required Works Zone application fee. Council will then process the application, refer the matter to the Traffic Committee's Technical Members (Police and TfNSW) and inform the applicant of the success, or not, of the application.

Council will also inform successful applicants of the exact location; the approved length and the Works Zone fees payable. Unsuccessful applicants will be informed of the reason/s for non-approval of their application.

Following a successful applicant's payment of the required fees, the Council will arrange for the installation of the Works Zone signs. Note that, where possible, existing signs, stems or power poles will be used for positioning the Works Zone signs.

11. Ongoing management of the Works Zones

The use of Works Zones may be enforced by Council's Parking Patrol officers or Rangers or by Police Officers. The penalty for illegally parking in a Works Zone exceeds \$196.

Works Zone signage can only be adjusted by the Council. The applicant, their contractors or sub-contractors **MUST NOT** move or adjust any Works Zones. If signage needs adjustment (e.g., for a new driveway, or, for the erection or removal of hoarding uprights etc..) the applicant, or their representative, must contact the Council.

Any person found guilty of interfering with and / or removing parking signage may be dealt with under Section 123 of the Road Transport Act 2013. The maximum penalty under this Act exceeds \$2,150 per offence.

12. Removal of Works Zones

If an applicant requires removal of the Works Zone, they must contact the Council within the time frame specified in the approval. This is usually at the conclusion of all construction, fit-out and landscaping activities.

13. References

- Randwick Council website:
www.randwick.nsw.gov.au
- Randwick Council's Fees & Charges – including Works Zone fees
<http://www.randwick.nsw.gov.au/services/rates-fees-and-charges/fees-and-charges>
- TfNSW link for NSW Parking Rules – including Works Zones:
<https://www.nsw.gov.au/driving-boating-and-transport/roads-safety-and-rules/parking/parking-rules>
- Section 123 of the NSW Road Transport Act 2013:
http://www5.austlii.edu.au/au/legis/nsw/consol_act/rta2013187/s123.html

(Please feel free to inform the Council if any of these suggested links no longer provide direct access to the suggested websites)

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