

COMMUNITY & CULTURE

Honouring Service Anzac Street Banner program Selection Guidelines

03 November 2025

Contents

1. Version history	3
2. About the program	3
3. Program guidelines	4
3.1. Dates	4
3.2. Entry requirements	4
3.3. Nomination information	4
3.4. Selection criteria	5
4. Design and installation	6
5. Anzac Civic Reception	6
6. Glossary of Terms	6

1. Version history

- 27 October 2025. Drafted by Randwick City Council.
- 30 October 2025. Endorsed by the Anzac Trust. [This current version]

2. About the program

Honouring Service is a Randwick City Council initiative to recognise past and present defence force personnel.

Men and women with a connection to Randwick City who have served our country in armed conflict are recognised and honoured with street banners flown across Randwick City in the lead up to Anzac Day.

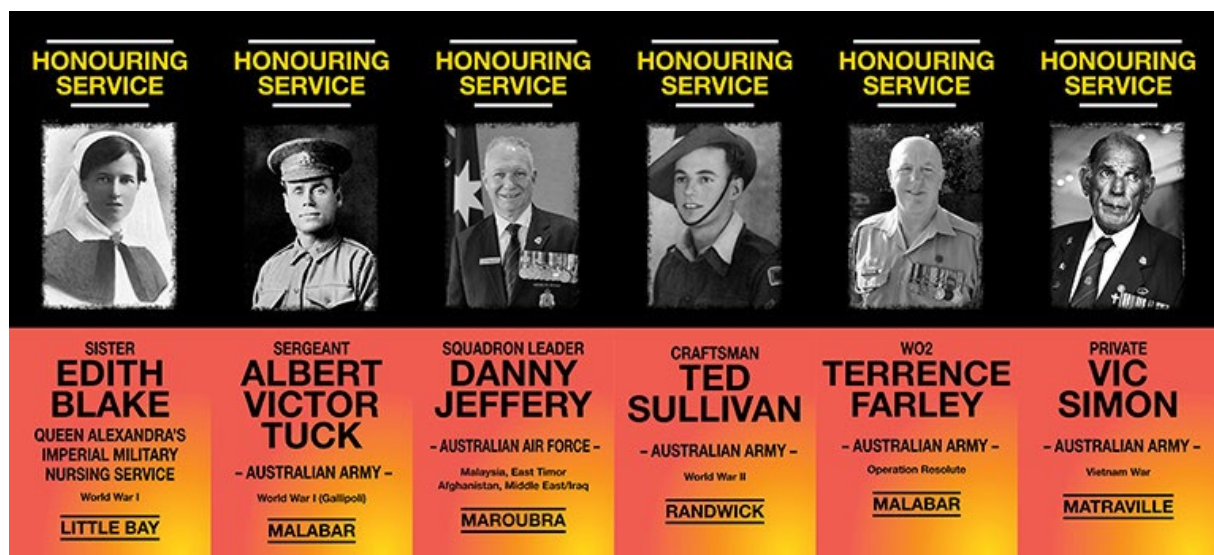
The idea was first proposed by Hon. Matt Thistlethwaite MP, Member for Kingsford Smith in 2024 to recognise service and bravery and supported by Randwick Council and Council's Anzac Trust.

Expressions of interest were first called for in late 2024 and the banners first flown in the lead up to Anzac Day 2025.

Nominations are sought from local RSL sub-branches and community organisations.

The program webpage is hosted on Randwick City Council's website:

<https://www.randwick.nsw.gov.au/community/whats-on/major-events/anzac-day/honouring-service>



2025 Honouring Service recipients

3. Program guidelines

3.1. Dates

- 3.1.1 Nominations open each year in November and close on 31 January.
- 3.1.2 Nominations are referred to the Anzac Trust for review at their February meeting.
- 3.1.3 Anzac Trust recommendations are submitted to the February meeting of Randwick Council for endorsement.
- 3.1.4 Banner designs are finalised and sent for printing first week of March.
- 3.1.5 Banners installed first week of April and flown up to and during Anzac Day events. Banners can be offered to individuals and families as keepsakes.

3.2. Entry requirements

People can be nominated to be recognised in the program if they meet the following criteria:

- 3.2.1 Are current or former defence force personnel or have had a significant involvement in conflict or peacekeeping campaigns;
- 3.2.2 Has a strong connection with the Randwick Local Government area;
- 3.2.3 Has demonstrated exemplary service to their country;
- 3.2.4 Are nominated by a third party and endorsed by an RSL sub branch or defence force; and
- 3.2.5 The nominee, if alive, consents to the nomination

3.3. Nomination information

Nominations can be made by anyone in the community. Each nominator (individual or organisation) is limited to a maximum of two nominations per year. Nominations are made online via Council's website during the nomination period (November to January) and must include the following details:

Nominee details

- 3.3.1 Name
- 3.3.2 Defence force
- 3.3.3 Rank
- 3.3.4 Conflicts served
- 3.3.5 Years of service
- 3.3.6 Connection with Randwick LGA (suburb)
- 3.3.7 Reason for nomination (100-300 words). This should address the selection criteria referred to in 3.4.5.
- 3.3.8 Endorsement by local RSL sub branch or defence force (attach email or letter)
- 3.3.9 Consent from individual (attached email or letter)
- 3.3.10 High resolution image (1MB+ in size and 300dpi) of the individual suitable for printing on a street banner

Nominator details

- 3.3.11 Name
- 3.3.12 Position
- 3.3.13 Relationship with nominee
- 3.3.14 Contact details

3.4. Selection criteria

- 3.4.1 The Anzac Trust and Randwick City Council will give due consideration to all complete nominations received.
- 3.4.2 Incomplete applications or those without suitable high resolution images may not be able to be accepted.
- 3.4.3 A diversity of service personnel across army, navy and air force will be selected, where possible.
- 3.4.4 Consideration will be given to ensuring the recipients reflect the diversity of service personnel, including but not limited to gender, cultural background, roles, and experiences within the defence forces.
- 3.4.5 Consideration will be given to choosing recipients who have demonstrated exemplary service to their country in combat, peacekeeping, humanitarian, or support roles or have gone above and beyond in the line of duty.

This may include, but is not limited to:

- Demonstrating outstanding leadership, courage, or dedication in the line of duty;
 - Making significant contributions to the welfare of others, the success of a mission, or the reputation of the defence force;
 - Acting with exceptional integrity, professionalism, or selflessness, especially in challenging or dangerous circumstances;
 - Receiving formal recognition, awards, or commendations for service;
 - Serving as a positive role model within the defence community and the broader public.
- 3.4.6 To maintain the prestige of the program, there is a limit of six nominees that can be selected for recognition each year (although the Trust can vary this number at its discretion if there are extenuating circumstances)
- 3.4.7 Complete, but unsuccessful nominations may be considered by the Trust for recognition in subsequent years. Nominators are also welcome to reapply.

4. Design and installation

- 4.1 The design of the street banners will be undertaken by Randwick City Council and will include a portrait of the recipient, rank, name, defence force, conflicts served and the Randwick LGA suburb the person is associated with.
- 4.2 Banners will be installed across the Randwick LGA in the lead up to Anzac Day with preference given, where possible, to installing banners in the suburb the individual is most connected with.

5. Anzac Civic Reception

- 5.1 Honouring Service program recipients and their nominators will be recognised at Randwick City Council's annual Anzac Reception and invited to attend.

6. Glossary of Terms

Anzac Trust

A committee established by Randwick City Council to oversee Anzac and related issues including the Honouring Service Anzac Street Banner program, including reviewing nominations and making recommendations for recognition.

Street banner

A large vertical display, printed on fabric and typically installed on street poles at Randwick City town centres and beachside areas. Randwick Council runs an ongoing street banner program designed to support local areas and increase vibrancy, economic development and promote social and cultural matters of interest.

Consent

Written permission provided by a living nominee (or their authorised representative) agreeing to be nominated and have their image and details displayed publicly. This consent need to be in writing, eg email or letter.

Defence Force

Refers to the Australian Defence Force, including the Army, Navy, and Air Force, as well as recognised allied forces where relevant.

Exemplary Service

Conduct and achievements by defence force personnel that go above and beyond standard expectations, such as outstanding leadership, courage, dedication, or significant contributions to the community or defence force.

High resolution image

A digital photograph of sufficient quality and clarity to be printed on a large street banner, typically at least 300 dpi and in a standard image format (e.g., JPEG, PNG, TIF).

LGA (Local Government Area)

A geographical area administered by a local council. In this context, it refers to the Randwick Local Government Area and its suburbs including Kensington, Kingsford, Clovelly, Coogee, South Coogee, Randwick, Maroubra, Malabar, Matraville, Little Bay, Chifley, Phillip Bay and La Perouse.

Nominee

The individual being nominated for recognition in the Honouring Service program.

Nominator

The person or organisation submitting a nomination for a nominee.

RSL Sub-branch

A local branch of the Returned and Services League of Australia, a community organisation supporting veterans and their families.

