

Code	Name	Progress Report Status
<b>01</b>	<b>Leadership in Sustainability</b>	
<b>1a</b>	<b>Vision for Randwick City Council</b>	
<b>P001</b>	<b>Council's planning and reporting</b>	<b>100%</b>
<b>Comments</b>	The March 2019 quarterly report, tracking against the 2018-19 Operational Plan actions was presented to Council at the May 2019 meeting. The 2019-20 Operational Plan and Budget was publically exhibited during May and later adopted by Council on 25 June 2019.	
<b>P002</b>	<b>Update the Long Term Financial Plan</b>	<b>100%</b>
<b>Comments</b>	Updated Long Term Financial Plan was endorsed at extraordinary Council Meeting 12 February 2019.	
<b>S001</b>	<b>Monitor Council's financial performance and position</b>	<b>100%</b>
<b>Comments</b>	Financial performance indicators for the fourth and final quarter of the financial year were achieved.	
<b>S002</b>	<b>Collaboration around CCTV and other crime prevention measures</b>	<b>100%</b>
<b>Comments</b>	Staff attended a workshop with New South Wales Police to discuss current operational use of CCTV in the City and to identify further opportunities for collaboration. Two future sites for CCTV were recommended to Council for further consideration. In the 2018-19 financial year Council officers processed seventeen (17) applications from law enforcement agencies to obtain CCTV footage captured by Council owned CCTV cameras.	
<b>P003a</b>	<b>Business system related projects – Digital Strategy</b>	<b>100%</b>
<b>Comments</b>	Upgraded website content management system to the latest version. Commenced work on improvements to the HR systems and data.	
<b>P003b</b>	<b>Technology systems related projects – Digital Strategy</b>	<b>100%</b>
<b>Comments</b>	Council's mobile workforce project continued with the deployment of a further 50 staff into mobile working arrangements using laptops and Surface Pro devices. To better support productivity, Council's fleet of devices was moved to Telstra custom mobile network which facilitates direct access to Council's internal systems from any location with Telstra mobile signal. The public wifi network was further expanded into the Maroubra Beach precinct for the first time with wireless coverage in and around the lifeguard station at the centre of the beach now available. An expression of interest for the Smart Parking initiative was conducted to inform Council of the available options from commercial providers to implement improved parking outcomes in Kingsford, Kensington and Coogee Beach.	
<b>P004</b>	<b>Spatial related projects – Digital Strategy</b>	<b>100%</b>
<b>Comments</b>	Forward planning commenced for the implementation of ArcGIS online as a single portal into Council's collection of spatial data for use by customers, with a view to expanding the quantity of open datasets released to the community, pending privacy, data use rights and resourcing considerations.	
<b>P005</b>	<b>Prepare a new Recreation Needs Study</b>	<b>75%</b>
<b>Comments</b>	Review and gap analysis continues in winding-up the existing Recreation Needs Study and informing the background of a new Study to be carried out in 2019-20.	
<b>P006</b>	<b>Prepare a 'Living the green strategy'</b>	<b>100%</b>
<b>Comments</b>	Council officers have drafted the draft Study and have commenced the process of incorporating it in the LSPS framework.	

Code	Name	Progress Report Status
<b>1b Leadership</b>		
<b>P007</b>	<b>ICARE corporate values</b>	<b>100%</b>
<b>Comments</b>	Values applied in the attraction and selection of new employees and in the development of various initiatives.	
<b>P008</b>	<b>Leadership capability</b>	<b>100%</b>
<b>Comments</b>	Courageous Conversations Frontline Leadership training completed at the depot and evaluation underway. Australasian Management Challenge Team competed and performed well. Evaluation of preparation underway. Pilot LEAD (leadership engagement and development) 12-month program for new or developing people leaders drafted.	
<b>P009</b>	<b>Attraction and retention</b>	<b>100%</b>
<b>Comments</b>	Tender process halted for procurement of new eRecruitment system as alternate and more holistic alternatives are investigated. Tender process has been completed for medical and health related services. Planning underway for advertising and interviewing enhancements.	
<b>S003</b>	<b>Media and public comment management</b>	<b>100%</b>
<b>Comments</b>	Randwick Council responded to 28 requests from media outlets for information and/or public comment during the April to June quarter. Topics included heritage items found during light rail construction, Anzac Day coverage, proposed cruise ship terminal in Yarra Bay, CCTV at Coogee Beach, smart technology at Coogee Beach, Council rates for apartment versus house owners, South Coogee to Kingsford cycleway, K2K planning proposal, Council's use of Roundup, the whale washed up on Frenchman's Beach, brothels in Randwick.	
<b>S004</b>	<b>Promote Council's achievements</b>	<b>100%</b>
<b>Comments</b>	Randwick Council issued 28 media releases during the April to June quarter covering topics such as Council's launch of electric vehicle charging stations, promotion various Council events declaration of climate emergency, April, May and June Council meeting summaries, announcement of recipients of Environmental School Grants, the phasing out of glyphosate weedkiller and energy reductions via use of pool pumps.	
<b>P010</b>	<b>Learning and Development Strategy</b>	<b>100%</b>
<b>Comments</b>	Delivery of ICARE Learning program to employees over 1,300 staff attendances at 97% high satisfaction in areas of Leadership impact (19 courses), Management skills (11 courses) Relationship success (47 courses) Role specific or WHS (30 courses), Technology and Systems (57 courses),	
<b>P011</b>	<b>Employee engagement &amp; wellbeing</b>	<b>100%</b>
<b>Comments</b>	Pilot of new employee engagement survey tool "OfficeVibe" within Corporate Services – to be rolled out more broadly to the organisation in due course. Befit weekly fitness program (with 913 staff attendances) and monthly lifestyle lunches (with 169 staff attendances) to engage and support the wellbeing of employees. Fitness passport being investigated as another wellbeing initiative. BOUNCE (emotional resilience and positive self-management) program implemented to 91 Client Service staff, program evaluation underway.	
<b>P012</b>	<b>High performance culture</b>	<b>100%</b>
<b>Comments</b>	All policy content is being reviewed and updated, policies are being consolidated, and policy format is being updated to new policy template. Performance reviews were conducted.	
<b>S005</b>	<b>Provision of Business Papers</b>	<b>100%</b>
<b>Comments</b>	100% of business papers for Council meetings have been posted on Council's website by the Wednesday in the week prior to each Council meeting. 100% of business papers have been made available for Councillors and staff by the Wednesday in the week prior to each meeting.	

Code	Name	Progress Report Status
<b>S006</b>	<b>Government Information (Public Access) Act 2009 compliance</b>	<b>100%</b>
<b>Comments</b>	Four formal GIPA applications were dealt with during the quarter. All (100%) were determined within the statutory timeframe (being 20 working days). 290 access to information requests (informal GIPA requests) were dealt with during the quarter. 92.5% (or 268 of 290 applications) were dealt within the service standard (being 5 working days).	
<b>S007</b>	<b>Compliance with purchasing procedures</b>	<b>100%</b>
<b>Comments</b>	Purchase order audits indicated 100% compliance with the purchasing procedures for the quarter. The last physical audit of the store's inventory undertaken in May 2019 indicated a 99% accuracy of stock items. All tenders undertaken in the quarter were 100% compliant with legislative requirements.	
<b>S008</b>	<b>Council's Property portfolio</b>	<b>100%</b>
<b>Comments</b>	Council owned and managed properties are managed in accordance with legislative requirements and lease / licence agreements terms and conditions. 139 occupation of footway agreements and 144 lease or licence agreements are in place.	
<b>S009</b>	<b>Council's Insurance Program</b>	<b>100%</b>
<b>Comments</b>	2018-19 insurance renewals completed. Public liability/professional indemnity claims are managed by Echelon Australia. Property, motor vehicle, marine and other claims are managed in house.	
<b>S010</b>	<b>Electronic Document Management System</b>	<b>100%</b>
<b>Comments</b>	Ongoing HPCM training for all new and existing staff (Beginner, Basic, Advanced and one-on-one) continues, along with information and training sessions tailored for specific Departments. All overdue reports were presented to MANEX and Joint MANEX each week. Utilising the iFerret application, statistical reports have been provided and reported to MANEX on the number of documents saved in HPCM versus ones saved on the Network directories. Information sessions to all staff made available regarding transition to closure of the network drives and the requirement for increased TRIM usage.	
<b>S011</b>	<b>Management of information</b>	<b>100%</b>
<b>Comments</b>	All the projects contained in the Archives Project Plan 2017–2021 are either complete or up-to-date, including: GA39 & GDA45 implementation, electronic media, archiving of records (existing and new), procedures updates, physical holding accessibility and managing the flow of archives.	
<b>P013</b>	<b>Local Planning Panel review</b>	<b>100%</b>
<b>Comments</b>	A detailed review of the panel's performance over the first year of operation has been undertaken. The outcomes from the review were reported to the Council at their 30 April 2019 meeting.	
<b>S012</b>	<b>Financial operations, systems and information</b>	<b>100%</b>
<b>Comments</b>	All financial operations policy, procedures and legislative requirements were achieved in the June quarter. Key financial functions include rates, debtors, accounts payable, GST, FBT, investments, payroll and cash management.	
<b>S013</b>	<b>Rates and charges</b>	<b>100%</b>
<b>Comments</b>	The 2018-19 Rate Levy was issued in accordance with legislative requirements incorporating new Our Community our Future special rate variation increase and introduction of Port Botany Business rate. The fourth instalment was due 31 May2019. Additional \$75 pensioner concession was introduced for 2018-19.	
<b>S014</b>	<b>Maximise returns of Council's investment portfolio while minimising risk</b>	<b>100%</b>
<b>Comments</b>	Council's investments have been maintained in accordance with the adopted policy. No capital loss or investment defaults occurred in the June quarter. Monthly investment reports have been provided to Council and the investment position referred to the Internal Audit Committee for consideration. Investment returns exceed industry benchmark. The Investment Policy was reviewed November 2018.	

Code	Name	Progress Report Status
<b>S015</b>	<b>Provision of financial information, advice and reports</b>	<b>100%</b>
<b>Comments</b>	All internal and external financial reporting requirements were met for the fourth and final quarter of the financial year. The March quarter budget adopted by Council. 30 June year end reporting is underway.	
<b>S016</b>	<b>Customer service requests</b>	<b>100%</b>
<b>Comments</b>	Council received 9,278 service requests during the June quarter of which 94.37% were completed within the service level agreement timeframe. 25,293 phone calls via the call centre during this period of which 1.78% were abandoned. Council's target is to have fewer than 5% abandoned calls on average.	
<b>S017</b>	<b>Business programs and systems</b>	<b>100%</b>
<b>Comments</b>	Continued to rollout the electronic delivery of documents from Pathway property and rating system with the delivery of s735, s603 certificate and debtor statements. Migrated the learning management system to new platform. Completed rollout of swim school iPads for pool side enrolment and assessment.	
<b>S018</b>	<b>Information technology infrastructure</b>	<b>100%</b>
<b>Comments</b>	During the quarter the final relocation of the last pieces of critical onsite infrastructure, the main telephone servers, were relocated offsite to Council's new datacentres in Alexandria and Ultimo. The relocation provided extensive opportunity to test various business continuity scenarios regarding the telephone system. In June the Optus private mobile data network was decommissioned, with approximately 180 services migrated to a new Telstra private mobile data network. The private network is connected into the Alexandria datacentre, with a second link into the Ultimo datacentre on order to provide a high availability mobile network connection to Council's internal systems. Security patching and compliance remained a major focus of the team, with a continued high patch compliance rate and upgrades of a number of systems to remove vulnerabilities and unsupported software. A major project was undertaken to consolidate Council's unstructured information holdings into the approved document management system – HP ECM TRIM. Approximately 70% of documents by Department have been consolidated into the system, with the project aiming to be completed by 30 September 2019.	
<b>S019</b>	<b>Information technology support</b>	<b>100%</b>
<b>Comments</b>	The Service Desk within Council provided assistance for 3,089 unique requests in the three-month period to June, this being the highest number of requests received to date. The team continue to deploy computer equipment in support of the mobile workforce project and assisted extensively with the shutdown of the Optus mobile telephone contract and transition to Telstra.	
<b>S020</b>	<b>Information technology business processes</b>	<b>100%</b>
<b>Comments</b>	Continued work on the document sign-off processes to facilitate implementation of digital signatures. Continued with the implementation of the new intranet to improve and streamline internal business processes.	
<b>S021</b>	<b>Information technology development &amp; integration</b>	<b>100%</b>
<b>Comments</b>	Worked on the integrations between Finance and the new leisure management system to automate disbursement of funds. Migrated the interface server platform to new infrastructure in response to security audit.	
<b>S022</b>	<b>Maintenance of the Name and Address Register</b>	<b>100%</b>
<b>Comments</b>	1,160 contact details were updated, and 4,700 name and address data integrity anomalies were corrected in the Corporate Name and Address Register. Staff training on the Corporate Name and Address Register was provided where relevant during the quarter.	
<b>S023</b>	<b>Workers compensation program</b>	<b>100%</b>
<b>Comments</b>	Workers compensation claims managed, including support to injured workers in recovery and return to work where physically possible for worker. There were 174 workplace incidents reported in 2018-19 with 138 becoming claims.	
<b>P014</b>	<b>WHS management systems</b>	<b>100%</b>
<b>Comments</b>	Review of the WHS management system is continuing with particular focus on updating details to be provided on the new intranet for staff access. Council's Emergency Management procedure was reviewed in June and the Equipment and Plant Inspection and Testing procedure is currently under review.	

Code	Name	Progress Report Status
<b>P015</b>	<b>Encourage employee wellbeing</b>	<b>100%</b>
<b>Comments</b>	The employee benefit of annual flu vaccinations was completed in May 2019 at several Council's sites and was available for all staff. 282 staff were vaccinated which is 40 more than last year.	
<b>P016</b>	<b>Workplace Health and Safety Strategy</b>	<b>100%</b>
<b>Comments</b>	Continued work on meeting strategy which sets targets in: <ul style="list-style-type: none"> <li>•actively managing WHS risks</li> <li>•actively working to reduce workplace injuries and associated claims cost</li> <li>•ensuring compliance with WHS legislation</li> </ul>	
<b>S024</b>	<b>GIS Services</b>	<b>100%</b>
<b>Comments</b>	7 new map layers were created for internal and external use. These map layers were used in a number of jobs including the South Coogee to Kingsford web map, property frontage map series and the Vision 2040 mapping for Strategic Planning. 20 map layers were also updated as part of Spatial Systems on-going weekly and daily tasks. These map layers included resident parking areas, property boundaries, cadastre boundaries, capital work locations, crown land negotiations and event locations. Approximately 30 cartographic maps were created this quarter to support Council's endeavours. Major mapping projects included the, Light Rail – Tree Offset Plan for City Services and drafts for Council's Smart Parking project in Kingsford.	
<b>S025</b>	<b>Online maps</b>	<b>100%</b>
<b>Comments</b>	The quarter saw the inclusion of the South Coogee to Kingsford Cycleway online map to our website. This interactive map shows Council's efforts in retaining and planting new trees along the route as a result of the light rail. Online maps for resident parking permit areas RA2 and MJ3 were also updated.	
<b>S026</b>	<b>3D mapping</b>	<b>75%</b>
<b>Comments</b>	This initiative did not progress beyond the current extent of 3D coverage in the June quarter. The priority for the continuation of this work will be considered in the first quarter of the next reporting year.	
<b>S027</b>	<b>GIS infrastructure</b>	<b>100%</b>
<b>Comments</b>	Planning commenced for the upgrade of GeoCortex Essentials to 4.11 and GeoCortex Viewer to HTML5 2.12.1. Planning also commenced for the upgrade of ArcGIS Server, Desktop and Enterprise Geodatabases from 10.3 to 10.7. These upgrades will ensure Randwick City Council's spatial systems are up to date and continue to be in line with industry standards. A number of superfluous servers were decommissioned simplifying the operations of the GIS environment.	

## 1c Continuous improvement

<b>P017</b>	<b>Business Excellence Framework</b>	<b>100%</b>
<b>Comments</b>	The focus in the June quarter has been on business unit planning.	
<b>P018</b>	<b>Internal Audit Plan</b>	<b>100%</b>
<b>Comments</b>	Implementation of the Audit Plan is on schedule.	
<b>P019</b>	<b>Crisis Management and Business Continuity Plan testing</b>	<b>100%</b>
<b>Comments</b>	Business Continuity Plan documents updated in Microsoft Teams, including update of Executive and Managers details and alternate staff. All Managers advised to review and update their sub plans. Testing will be scheduled for later in 2019.	

Code	Name	Progress Report Status
<b>P020</b>	<b>City Plan Indicators</b>	<b>100%</b>
<b>Comments</b>	The 2018-19 Annual Report outlined relevant data / indicators.	
<b>P021</b>	<b>Enterprise Risks</b>	<b>100%</b>
<b>Comments</b>	Operational risk registers have been updated for many departments - with workshops held with all. Some still require input from the teams and possible further workshops. A draft Strategic Risk Register has been started and an overall strategy for Enterprise Risk Management (ERM) is being considered in business unit planning sessions.	

## 02 A Vibrant and Diverse Community

### 2a Meeting Community Needs

<b>P022</b>	<b>Community initiatives</b>	<b>100%</b>
<b>Comments</b>	Communications Strategy for promoting Community Services Awards nominations completed. Staff completed the development of a consultant's brief to seek quotations for an arts and culture study to support the development of the Council's creative arts and cultural strategy. A Study commenced in early May following appointment of the successful consultant.	
<b>P023</b>	<b>Information sharing regarding disability services</b>	<b>100%</b>
<b>Comments</b>	Partnered with City of Sydney and Waverley Councils to hold a Regional Disability Service Expo. Coordinated the Advance Care Planning, Safe Talk Suicide Prevention Training Seminar, and the Lower back pain information sessions.	
<b>S028</b>	<b>Interagency meetings</b>	<b>100%</b>
<b>Comments</b>	Council staff attended all meetings scheduled for financial year 2018-19. Planning underway for activities to be conducted in 2019-20	
<b>S029</b>	<b>Implement the subsidised rental policy</b>	<b>100%</b>
<b>Comments</b>	Community tenancies are managed in accordance with legislative requirements and lease or licence agreements. 45 tenancies provided with subsidies under the Community Facilities Management Policy.	
<b>S030</b>	<b>Moverly Children's Centre</b>	<b>100%</b>
<b>Comments</b>	Childcare places for under 2 year old room at 100% while 3-5 year old room at 94% filled. The Centre fully met year end 2018-19 budget projections.	
<b>S031</b>	<b>Multipurpose centres plans of management</b>	<b>100%</b>
<b>Comments</b>	Budget forecasts were achieved for both multi-purpose centres – Randwick Community Centre and Prince Henry Centre (PHC). At the PHC, 70 events were held (51 commercial/19 non-commercial) during the March quarter. At the Randwick Community Centre, 128 bookings took place (3 commercial/125 non-commercial).	
<b>P024</b>	<b>Enhancing mobility access to beaches</b>	<b>100%</b>
<b>Comments</b>	All access beach matting for wheelchair users has been installed at Malabar Beach and all works completed. All patrolled beaches have accessible beach wheelchairs for public use.	
<b>S032</b>	<b>Translated content on Council's website</b>	<b>100%</b>
<b>Comments</b>	Information is presented on the council website in the 5 top community languages.	

Code	Name	Progress Report Status
<b>S033</b>	<b>Project coordination to support our CALD community</b>	<b>100%</b>
<b>Comments</b>	Randwick City Library has partnerships with The Korean Cultural Centre, City East Community College, Randwick TAFE and the Ethnic Community Services Cooperative (formerly Eastern Suburbs Multicultural Access Project). Randwick City Library delivers community-led storytelling for children in 7 CALD languages – French, Russian, Chinese, Korean, Japanese, Portuguese and Spanish. In addition to providing our popular English Conversation Classes, we also host a book club for people from non-English speaking backgrounds.	
<b>S034</b>	<b>Library community language collections</b>	<b>100%</b>
<b>Comments</b>	In the June quarter, the Culturally and Linguistically Diverse (CALD) community borrowed a total of 9,687 items from Randwick City Library's core collection of 7 languages. A further 205 items were borrowed by customers from the State Library's collection in this quarter. With 38,994 CALD items borrowed in the 2018-19 financial year.	
<b>S035</b>	<b>Provision of programs and activities for CALD community</b>	<b>100%</b>
<b>Comments</b>	In the June quarter, there were 1,172 attendees at 106 CALD specific activities, which included training in Cyber Safety for Chinese speakers. In addition, we continue our integral English Conversation classes and children's programs in community languages.	
<b>P025</b>	<b>Library focus on accessibility and inclusivity</b>	<b>100%</b>
<b>Comments</b>	In the June quarter we held a talk with social inclusion activist Randa Habelrih, author of <i>Dealing with Autism</i> . It was well received by the audience, with feedback forms indicating 95.83% had their expectations met. Randwick City Library launched a sensory tent, provided by Ability Links, at Randwick Race Day which helps children who are overwhelmed by noise and activity.	
<b>P026</b>	<b>Improving community resilience and knowledge/access to support services</b>	<b>100%</b>
<b>Comments</b>	In the June quarter Community Development held several community information workshops that covered a range of issues including treating chronic lower back pain; finance and health care for older residents; suicide prevention; hoarding and squalor; home sharing and tenancy advice. Approximately 300 persons attended the workshops.	
<b>P027</b>	<b>Disability motorised scooters – recharge scheme</b>	<b>50%</b>
<b>Comments</b>	Initial investigations complete. Further project actions rescheduled for 2019-20.	
<b>P028</b>	<b>Support women and families experiencing domestic violence</b>	<b>100%</b>
<b>Comments</b>	Council-funded DV Outreach Service (available 3 days per week) now running in 3 locations, in the suburbs of Randwick, Maroubra and Malabar. A 5-year MOU has been entered into between the service provider and Council. Planning commenced with members of the local DV support agencies to develop joint events for the 2019 calendar year.	
<b>S036</b>	<b>Assist in project coordination to support our ATSI community</b>	<b>100%</b>
<b>Comments</b>	In May and June, staff planned and implemented local events to promote National Reconciliation Week and educate the general public on the continuous Aboriginal cultural heritage of eastern Sydney. Koojay Corroboree on Coogee Beach attracted up to 2,500 spectators. The ceremony held in collaboration with the La Perouse local Aboriginal Land Council included a fire lighting and smoking ceremony, traditional dance performances and cultural workshops. Staff also participated in the planning and staging of the Pauline McLeod Awards for Reconciliation and Schools Art Competition presentation ceremony at Woollahra.	
<b>S037</b>	<b>Social inclusion activities and projects</b>	<b>100%</b>
<b>Comments</b>	Over 500 people attended the Council's Culturefest youth festival held at Maroubra as a Youth Week celebration. This event was organised in partnership with Council's Youth Advisory Committee and encouraged young people and family members to participate a range of activities including rock climbing; pet therapy; information stalls; and musical performances. Fourteen local High School Students also had an opportunity to 'Pitch to the Mayor' their ideas to improve services at Council's Chamber. Council also marked World Refugee Day with the screening of 'HUMAN FLOW' at the Ritz Theatre and presentations from guest speakers.	

Code	Name	Progress Report Status
<b>P029</b>	<b>Community Funding Programs</b>	<b>100%</b>
<b>Comments</b>	Successful applicants for the March round of the Cultural and Community Grant program have been informed and funds totalling \$49,808 allocated. Executive members of Randwick ClubGrants Scheme met in February 2019 to elect a Chairperson and discuss issues in preparation for the new year's funding round which commenced in April 2019.	
<b>P030</b>	<b>Pilot program to reduce social isolation</b>	<b>0%</b>
<b>Comments</b>	Pilot program to be funded by partner government agency has been deferred until further notice, in response to the agency's request.	

## 2b Strong partnerships

<b>S038</b>	<b>Support local precincts and Chambers of Commerce</b>	<b>100%</b>
<b>Comments</b>	15 precinct meetings were held over the quarter. Council received 11 sets of precinct meeting minutes and responded to 69 resolutions of the precincts. The local business associations are regularly informed of all Council information relevant to the local business community.	
<b>P031</b>	<b>Community hub and foodbank</b>	<b>100%</b>
<b>Comments</b>	Completed establishment of the Community hub in Lexington Place. Services currently being delivered include: Housing NSW outreach, GP visits, Legal Advice from Kingsford Legal Service, and a supplementary food program. Council continues to help resource the operation of the Centre.	

## 2c Community facilities

<b>P032</b>	<b>Plan for and construct community facilities under the Major Projects initiative</b>	<b>N/A</b>
<b>Comments</b>	Refer to Major Projects response P061.	

## 2d Cultural diversity

<b>P033</b>	<b>Implement Cultural Events Program</b>	<b>100%</b>
<b>Comments</b>	Final Twilight Concert for the 2018-19 financial year, delivered at La Perouse Museum, concluding the cultural events program for the financial year. Planning for new financial year is currently underway.	
<b>P034</b>	<b>Implement the annual events calendar</b>	<b>100%</b>
<b>Comments</b>	Three major events were delivered this quarter, in partnership with community stakeholders. They were the Anzac Day Dawn Service at Coogee Beach with the Coogee Randwick Clovelly RSL sub-branch; NOX Night Sculpture Walk in partnership with UNSW; and the Koojay Corroboree celebrating National Reconciliation Week with the La Perouse Local Aboriginal Land Council.	
<b>P035</b>	<b>Development of a cultural program at La Perouse museum</b>	<b>100%</b>
<b>Comments</b>	La Perouse Museum continued its inaugural year of public programs and exhibitions with 6 sold-out events; the Cabaret "Chat Noir" was a raucous and charming French-themed evening of vaudeville, renowned pianist Scott Davie took over 60 guests on a journey through French music, Aboriginal artist Nadeena Dixon held a Mother's Day session in our community galleries, and Kadoo First Contact Tours introduced over 25 guests to the traditional owners' connections to the region. The social history show "La Perouse Through The Lens" was the Museum's main exhibition during this period.	
<b>S039</b>	<b>Civic Events</b>	<b>100%</b>
<b>Comments</b>	The civic events delivered in this quarter included the Anzac Day Civic Reception and the Rotary Police Awards.	

Code	Name	Progress Report Status
<b>03</b>	<b>An Informed and Engaged Community</b>	
<b>3a</b>	<b>Communicating effectively</b>	
<b>S040</b>	<b>Apply corporate communication and visual design standards</b>	<b>100%</b>
<b>Comments</b>	Randwick City Council reviewed, edited and distributed approximately 221 publications during the quarter, including posters, flyers, banners, signage, brochures, newsletters and advertisements. These publications were edited to ensure they were of a high quality and reflected Council's refreshed and consolidated style. All publications go through a publication approval system to ensure quality of design and effective and correct communication.	
<b>S041</b>	<b>Communication plans</b>	<b>100%</b>
<b>Comments</b>	The Communications team implemented and developed 5 Communications plans to inform, educate and engage the community on various activities, including Nox Night Sculpture Walk, Anzac Day, Sydney Film Festival, Community Race Day, and Bastille Day.	
<b>S042</b>	<b>Community newsletters</b>	<b>100%</b>
<b>Comments</b>	In the past quarter we sent out 13 editions of eNews. The average open rate of 27%. Top stories included 'Pruning your trees', Top 5 insta-worthy spots in Randwick; and Pictures of the Storm. Additionally, we mailed out our quarterly magazine, SCENE, to 64,000 households. This issue focused on the Budget and new tech at Coogee. The new basketball courts at Heffron park were on the cover.	
<b>S043</b>	<b>Graphic Design</b>	<b>100%</b>
<b>Comments</b>	Randwick Council produced 468 design items from April to June 2019 promoting and informing residents of Council news and events. We designed and distributed the Winter edition of SCENE magazine. Other highlights included new branding for the popular Nox Night Sculpture Walk. Council produced designs for print and web to promote community talks, workshops and targeted events for a diverse range of residents (World Environment Day, Best Grin Awards, Speed Date a Sustainability Expert, Wrap with Love Knitting Group, Refugee week to name a few). The Operational Plan for 2019-20 was designed as well showing a Budget break down for each suburb. The Bushland newsletter was refreshed and design consultation material for the Clovelly Road Masterplan, South Coogee to Kingsford Cycleway, Kokoda Park Playground, Resident parking survey and Vision 2040 was produced.	
<b>S044</b>	<b>Banner pole advertising</b>	<b>100%</b>
<b>Comments</b>	In this quarter, Council installed six campaigns across various suburbs. We focussed on supporting Randwick Rugby Club, the Community Race Day, Anzac Day, Nox Night Sculpture, Beach Breaks and the Corroboree.	
<b>S045</b>	<b>Council's website</b>	<b>100%</b>
<b>Comments</b>	In the June quarter there were 205,987 visitors to the Council site who viewed 825,190 pages. Prince Henry Centre subsite completed, with the provision of a hosting platform. Capital works database updated with 2019-20 capital works program to show in the interactive map. Image tracking software installed to improve metrics gathered from the site.	
<b>S046</b>	<b>Library web sub-site</b>	<b>100%</b>
<b>Comments</b>	During the June quarter, there were 159,771 views (from 86,518 unique sessions) on the Randwick City Library website. The Randwick City Library's Facebook page grew by 2.9% to 1,573 likes, delivering 95 posts to a total reach of 40,778 users. The Randwick City Library had 453 forms completed online	
<b>S047</b>	<b>Online services</b>	<b>100%</b>
<b>Comments</b>	Over 2,000 people scheduled waste clean ups online, saving significant cost to the call centre. 10,187 users viewed over 97,000 Development Application pages. Over 5,000 users used our online services. There were over 3,000 visits to the Business Papers site.	
<b>P036</b>	<b>Online access solutions for Library Customers</b>	<b>100%</b>
<b>Comments</b>	In the June quarter, there were 30,718 public Wi-Fi logins across all branches, 26,351 logins to public computers, and 37,507 library catalogue sessions and 55,307 searches.	

Code	Name	Progress Report Status
<b>P037</b>	<b>Implement innovative technology at the Library</b>	<b>100%</b>
<b>Comments</b>	During the June quarter the Library introduced the Monitor facilities booking system for library members to reserve and manage their own room bookings. The system allows for users to make bookings at Margaret Martin and Lionel Bowen, able to view available times, and to book rooms up to two days in advance. Reservation confirmations are sent once booked, and reminders sent 1 hour in advance.	
<b>S048</b>	<b>IT infrastructure support</b>	<b>N/A</b>
<b>Comments</b>	Refer to S018.	
<b>P038</b>	<b>Online DA service</b>	<b>100%</b>
<b>Comments</b>	The project for online lodgement and tracking of DA's is fully functional and complete.	
<b>P039</b>	<b>Develop a sub-site for Council's venues</b>	<b>100%</b>
<b>Comments</b>	Website for the Prince Henry Centre complete and live.	

### 3b Participation in decision making

<b>S049</b>	<b>Effective consultation plans</b>	<b>100%</b>
<b>Comments</b>	Consultations undertaken for the Yarra Bay Amenities Upgrade, Clovelly Road Masterplan, Malabar Junction Toilet Upgrade, New proposed licence at Prince Edward Street Reserve, Night Time Economy Business Workshops, Resident Parking Scheme Survey Coogee CO4, Vision 2040: Shaping Randwick's Future, Newmarket Randwick Street Names, Darley Road Parking survey, Water Quality Survey, Street Libraries, Bad Bollards, Queens Park Cycleway, Draft Operational Plan and Budget 2019-20, Draft Code of Meeting Practice, and Edgecumbe Heritage Conservation Area.	
<b>S050</b>	<b>Social Media</b>	<b>100%</b>
<b>Comments</b>	This quarter we posted 104 times on Facebook, engaging with 63,591 people. We received 2,236 comments across the three-month period. The most engaging posts for the quarter were a snake at the Randwick golf course, the Mahon Pool upgrade update and a video of the big surf during the storm in June. Instagram is still a growing channel, but reporting isn't as detailed as it currently is for Facebook. We posted 20 times across the quarter and more frequently in the "stories" element of the channel.	
<b>P040</b>	<b>Engage the community regarding the environmental levy</b>	<b>100%</b>
<b>Comments</b>	Council conducted an extensive community engagement program with the local community for seven weeks from 20 November 2018 to 7 January 2019. The purpose of the consultation was to inform the community about Council's proposal to continue the Environmental Levy and its impact and provide the community with the opportunity to contribute meaningfully. Activities included a reply-paid survey sent to every ratepayer in Randwick City, a random and representative telephone survey, information sessions and print and digital advertising. The consultation found general support for continuing the levy. Support amongst the general community is 72% as measured by the telephone survey and 65% amongst ratepayers sampled in the telephone survey. Of those ratepayers who responded to the ratepayer survey, support is at 54%. Council considered the feedback and resolved in February 2019 to lodge an application with IPART seeking approval to continue the levy.  IPART approved Council's application for a 5-year temporary continuation of the Environmental Levy on 13 May 2019.	
<b>P041</b>	<b>Feedback on the events program</b>	<b>50%</b>
<b>Comments</b>	This project is in progress and will be further developed in 2019-20.	

Code	Name	Progress Report Status
<b>04</b>	<b>Excellence in urban design and development</b>	
<b>4a</b>	<b>Improved design</b>	
<b>P042</b>	<b>Light rail strategic development</b>	<b>100%</b>
<b>Comments</b>	Light rail civil works are drawing to a close and Council officers are finalising the vegetation offset guidelines which identify locations for new street tree planting in streets adjacent to the light rail alignment.	
<b>P043</b>	<b>K2K urban design strategy and planning proposal</b>	<b>100%</b>
<b>Comments</b>	Council's Strategic Planning Staff have been liaising with the Department of Planning, Industry and Environment to satisfy conditions included in the Gateway Determination for the Planning Proposal in order to proceed to public exhibition. An updated feasibility report has been prepared as requested by the Department. Council officers met with the Department, Council's legal representative, the Department's legal representative and the Parliamentary Counsel to discuss the operation of infrastructure contributions proposed as part of the Planning Proposal.	
<b>P044</b>	<b>Development Control Plan controls for K2K</b>	<b>100%</b>
<b>Comments</b>	Council officers have continued to provide technical advice on development applications and planning proposals in the K2K corridor. Council officers will be preparing detailed planning and design controls for the K2K corridor following public exhibition.	
<b>P045</b>	<b>Architecture Talks and Urban Design Awards</b>	<b>100%</b>
<b>Comments</b>	Video recording of the final Architecture Talk for 2018 was edited and uploaded to Council's web site. No Architecture Talks for 2019 have been planned.	
<b>4b</b>	<b>Robust development framework</b>	
<b>S051</b>	<b>DA Determination</b>	<b>100%</b>
<b>Comments</b>	<ol style="list-style-type: none"> <li>1. Median net processing time for all DA's determined was 37 days (target 35 days)</li> <li>2. Average net processing time for all DA's determined was 39 days (target 40 days)</li> <li>3. Median gross processing time for all DAs determined was 77 days (target 65 days)</li> <li>4. Average gross processing time for all DAs determined was 90 days (target 80 days)</li> </ol> <p>The average net processing time (point 2) is in accordance with target KPIs. The median net processing time (point 1) and both gross processing time (points 3 and 4) are slightly longer than the target KPI. Assessment times have been affected by a high number of appeals.</p>	
<b>P046</b>	<b>Review of DA processing framework</b>	<b>100%</b>
<b>Comments</b>	Review complete and changes implemented (new RLPP report templates, new Clause 4.6 assessment templates, focus on preliminary assessment).	
<b>PO47</b>	<b>Prepare Council's housing strategy</b>	<b>100%</b>
<b>Comments</b>	Council officers have completed the capacity analysis and finalised the 2040 Vision workshops which successfully engaged a broad section of the community.	

Code	Name	Progress Report Status
<b>05</b>	<b>Excellence in recreation and lifestyle opportunities</b>	
<b>5a</b>	<b>Maximise open space use</b>	
<b>P048</b>	<b>Concept design and investigation of Coastal Walkway at Lurline Bay</b>	<b>50%</b>
<b>Comments</b>	Feasibility Study for Coastal Walkway section upgrade at Lurline Bay has been reviewed and will inform the next stage of the design development.	
<b>5b</b>	<b>Range of activities</b>	
<b>S052</b>	<b>Community programs at Des Renford Leisure Centre</b>	<b>100%</b>
<b>Comments</b>	DRLC continued to see a steady increase in attendances for the 2018-19 financial year. Learn to Swim participation maintained an average over 4,500 weekly enrolments, with gym membership averaging over 2,500 week to week memberships across the entire year.	
<b>P049</b>	<b>Redesign and construct new playground at Frenchmans Reserve</b>	<b>80%</b>
<b>Comments</b>	Design, community consultation and documentation complete. Landscape Contractor has been engaged.	
<b>P050</b>	<b>Upgrade the Kokoda Memorial Park Playground</b>	<b>75%</b>
<b>Comments</b>	Project design was deferred pending the outcome of a grant application. Concept design and community consultation complete. Design has been developed to 80% stage.	
<b>P051</b>	<b>Construct new boardwalk – western edge Randwick Environment Park</b>	<b>20%</b>
<b>Comments</b>	Concept design completed. The project did not proceed due to concerns raised by the community about environmental impacts.	
<b>5c</b>	<b>Open space creation</b>	
<b>P052</b>	<b>Advocate for Malabar Headland Access</b>	<b>100%</b>
<b>Comments</b>	Council continues to liaise with the Commonwealth Department of Finance regarding the finalisation of the new equestrian facility.	
<b>P053</b>	<b>Open space opportunities in line with light rail</b>	<b>100%</b>
<b>Comments</b>	Activation of Meeks St Plaza continues and Council officers continue to liaise with Transport for NSW regarding future public domain activations along the alignment.	
<b>5d</b>	<b>Innovative library programs</b>	
<b>S053</b>	<b>Community feedback on library services</b>	<b>100%</b>
<b>Comments</b>	Satisfaction surveys were collected at all adult events. Aggregate feedback indicated that these events met the expectations of 96.54% of participants and 83% rated their overall impressions as good or outstanding.	
<b>P054</b>	<b>Library resource acquisitions</b>	<b>100%</b>
<b>Comments</b>	In the June quarter 5,164 new items were received.	

Code	Name	Progress Report Status
<b>S054</b>	<b>Digital items and resources</b>	<b>100%</b>
<b>Comments</b>	The Library offers a wide range of online resources, from eBooks and eAudiobooks to films streaming, language learning, and research resources. During the June quarter there were 60,752 sessions and 1,229,180 searches of the online databases. There were 10,320 eBook loans, 9,335 eAudio loans, and 5,284 eMagazine loans. The Library's film streaming service had 2,575 films played, and 10,965 minutes were used by members learning another language.	
<b>S055</b>	<b>Satisfaction with library facilities, services and resources</b>	<b>100%</b>
<b>Comments</b>	There were 204,671 loans, 141,470 visits, and 2,456 new memberships recorded for the June quarter. Satisfaction surveys collected at all events indicated that events met the expectations of 96.54% of participants and 83% rated their overall impressions as good or outstanding.	
<b>S056</b>	<b>Implement Library calendar of events</b>	<b>100%</b>
<b>Comments</b>	<p>Randwick City Library ran 387 individual events, attended by 9,698 people during the June quarter. Regular activities for pre-schoolers and children, and technology focused classes such as the Talking Tech series continue to be strongly attended. Satisfaction surveys are collected at all adult events. Highlights included the Sydney Writers Festival partnership event with Tony Wheeler, autumn school holiday program and the Bob Carr history talk as managed by the Local Studies team.</p> <p>During the June quarter, there were 5,673 views of the Randwick City Library events page. 33.8% of the audience visited our events page from a mobile device. The final weeks of the Women's Art Prize exhibition were well-attended. The exhibition space was then decommissioned while the compactus upgrade was in progress. Our Rotary Cabinet display featured an additional display of work from local photographer, Erin Webster and a personal collection of art by local artist Michael Bortos.</p>	
<b>S057</b>	<b>Programs for children &amp; families</b>	<b>100%</b>
<b>Comments</b>	Randwick City Library delivered 194 activities for children, young people and families to 5,996 participants. The Library participated in the National Simultaneous Storytime featuring the story Alpacas with Maracas was a hit with children, with 5 sessions delivered over our three branches. The regular children's programs covered early literacy, play, music, making, science and computing.	
<b>S058</b>	<b>Programs for seniors</b>	<b>100%</b>
<b>Comments</b>	1,976 seniors attended 164 sessions covering technology, singing, card games, chess, art and writing during the quarter. The seniors' community is actively engaged in the library and programs for lifelong learning and social inclusion.	
<b>S059</b>	<b>Implement Library Outreach Program</b>	<b>100%</b>
<b>Comments</b>	Behind the scenes work begun with the cross-council shared Library Truck implemented in the June quarter. Its first outing to take place at the Randwick Community Race Day in July. The library conducts regular outreach activities with many local schools and kindergartens at all three of our branches, regularly creating new opportunities for outreach interactions with schools.	
<b>P055</b>	<b>Improve physical aspects of library facilities</b>	<b>100%</b>
<b>Comments</b>	A new, electronic Compactus was installed at the Lionel Bowen Library. Work is under way to improve the façade and update the signage at the Lionel Bowen Library.	
<b>S060</b>	<b>Provide lifelong learning opportunities through the library</b>	<b>100%</b>
<b>Comments</b>	Randwick City Library provides a wide range of lifelong learning opportunities from our regular TECHconnect training and English Conversation Classes to our special events and training sessions. Essential topics such as demystifying the NBN, dealing with mobile phone plans, had talks with authors such as the former Premier Bob Carr and a session on travel by Tony Wheeler the founder of Lonely Planet for the Sydney Writers Festival were covered from April – June 2019.	

Code Name

Progress Report Status

## 06 A Liveable City

### 6a & 6b Public asset management

<b>P056</b>	<b>Asset Management System</b>	<b>25%</b>
<b>Comments</b>	This project has been placed on hold in the interim. Progress to date includes consultation with stakeholder departments. Council's officers will proceed with an Expression of Interest for providing a fit for purpose competitive Asset Management System.	
<b>S061</b>	<b>Maintain drainage infrastructure</b>	<b>100%</b>
<b>Comments</b>	Road Services completed 70 drainage requests, at 92% within the SLA, and 46 clear culvert/pits requests at 69% within SLA during the June quarter.	
<b>S062</b>	<b>Maintain open space areas</b>	<b>100%</b>
<b>Comments</b>	During the quarter, scheduled maintenance within parks, sports fields and other public areas was completed within or near service times. Requests from the community were completed on or near SLA times including coastal walkway maintenance 100%, nature strip maintenance 85%, parks lighting maintenance 50%, parks maintenance 77%, weed removal and spraying 100% and Sportsfields maintenance 100%.	
<b>S063</b>	<b>Maintain Council owned buildings and structures</b>	<b>100%</b>
<b>Comments</b>	All scheduled maintenance for Council owned buildings and structures were completed as per schedule. These services include general building maintenance, air conditioning, lifts and fire services.	
<b>S064</b>	<b>Maintain road pavement infrastructure</b>	<b>100%</b>
<b>Comments</b>	Road Services completed 47 Road Pavement repairs at 78% within SLA and 250 Pothole requests at 72% within SLA during the June quarter.	
<b>S065</b>	<b>Maintain footpaths</b>	<b>100%</b>
<b>Comments</b>	Road Services completed 307 footpath repairs at 91% within SLA Footpath Requests during the June quarter.	
<b>P057</b>	<b>Footpath Construction and Renewal Program</b>	<b>100%</b>
<b>Comments</b>	100% construction of the 2018-19 program.	
<b>P058</b>	<b>Road Rehabilitation Program</b>	<b>100%</b>
<b>Comments</b>	Road rehabilitation program covers local and regional roads. The program was completed as per schedule.	
<b>P059</b>	<b>Building Capital Maintenance Program</b>	<b>100%</b>
<b>Comments</b>	General Maintenance for Council owned buildings including Parks furniture fencing, signage maintenance, public bins damaged/ surrounds, street furniture, parks building maintenance and tenanted building maintenance were completed within 61% within SLA times.	
<b>P060</b>	<b>Drainage Program</b>	<b>90%</b>
<b>Comments</b>	Drainage Capital Works Program is progressing to schedule. Investigation and design of the projects are on track with 2 projects remaining in the investigation stage due to the complex network of underground utility services. 17 Flood mitigation/mediation projects were completed. Tendering process of structural pipe relining program was completed for works to be undertaken in 2019-20.	

Code	Name	Progress Report Status
<b>P061</b>	<b>Major projects under the Our Community Our Future program</b>	<b>100%</b>
<b>Comments</b>	The projects listed in the 2018-19 Our Community Our Future program included: <ul style="list-style-type: none"> <li>• Heffron Centre - planning underway</li> <li>• Randwick Administration Centre - planning underway</li> <li>• Mahon Pool Amenities - construction underway</li> <li>• Malabar Offshore Jet Rescue Facility - construction underway</li> <li>• La Perouse Museum and Toilets – preliminary planning underway</li> <li>• Yarra Bay Bicentennial Park Amenities – detailed design underway</li> <li>• Blenheim House (Cultural Centre) - concept stage underway</li> <li>• Malabar Junction Amenities – detailed design underway</li> <li>• Coogee Oval Grandstand – detailed design underway</li> </ul>	
<b>P062</b>	<b>Engage with stakeholders and prepare a Smart City Strategy</b>	<b>100%</b>
<b>Comments</b>	The Smart City Strategy was adopted by Council in November 2018 and published to Council’s website.	
<b>P063</b>	<b>Investigate Smart City funding opportunities</b>	<b>100%</b>
<b>Comments</b>	Council is the recipient of two Round 2 Smart Cities and Suburb Program Grants, with both projects underway and to be completed by the end of June 2020. Meetings with UNSW continued to clarify technical requirements, discuss project milestones and resources and map out next steps in relation to the Smart Parking project. An expressions of interest was prepared for the supply, implementation and maintenance of smart parking solutions to monitor availability of parking spaces in on-street parking spaces and within council carparks.	
<b>P064</b>	<b>Repair and restore the La Perouse museum</b>	<b>100%</b>
<b>Comments</b>	Immediate repair work to the Museum is ongoing. The Museum upgrade was listed in Council’s 2018-19 Our Community Our Future program and planning for the upgrade is underway.	
<b>S066</b>	<b>Business centre and beach cleaning</b>	<b>100%</b>
<b>Comments</b>	City Cleansing teams have continued to meet scheduled services for the last quarter in both Beach Cleaning and Business Centres.	

## 6c Community safety

<b>P065</b>	<b>Harm prevention/intervention projects</b>	<b>100%</b>
<b>Comments</b>	Completed all 2018-19 projects. Co-contributed to purchase of four Defibrillators via Federal MP’s community partnership grants program; completed distribution to local sporting groups.	
<b>S067</b>	<b>Eastern Suburbs Liquor Accord and Crime Prevention Partnership</b>	<b>100%</b>
<b>Comments</b>	Council’s Coordinator Regulatory Projects has attended Liquor Accord and UNSW Crime Prevention Partnership meetings on behalf of Council, generally on a quarterly basis and liaised with NSW Police in relation to a number of events and operational matters.	
<b>S068</b>	<b>Maintain infrastructure at risk of vandalism</b>	<b>100%</b>
<b>Comments</b>	Graffiti crews removed 1,537 m <sup>2</sup> of graffiti.	
<b>P066</b>	<b>Develop emergency management plans in consultation with police for major events</b>	<b>100%</b>
<b>Comments</b>	All emergency management plans were implemented for major events.	

Code	Name	Progress Report Status
<b>P067</b>	<b>Surf and Water Safety Education Program</b>	<b>100%</b>
<b>Comments</b>	Randwick City Council Beach Lifeguards successfully completed another year educating various community groups in surf and water safety. The knowledge and experience imparted by the RCC Lifeguard team has been well received by the different community groups.	
<b>S069</b>	<b>Building regulation and compliance</b>	<b>100%</b>
<b>Comments</b>	In the April to June quarter, Council's Compliance team have actioned 208 customer action requests, issued 58 notices/orders, determined 86 local approval applications and carried out 57 swimming pool barrier inspections.	
<b>S070</b>	<b>Building Certification and Fire Safety Programs</b>	
<b>Comments</b>	Council officers issued 4 Construction certificates (28 YTD), 4 Complying Development Certificates (16 YTD), 15 fire safety notices/orders (70 YTD); carried out 48 PCA building inspections (204 YTD), 93 fire safety inspections (330 YTD) and processed 493 fire safety certificates/statements (1,974 YTD).	
<b>S071</b>	<b>Food safety programs</b>	
<b>Comments</b>	In 2018-2019, Council officers carried out 781 primary food premises inspections, 301 re-inspections and 245 temporary food vendor approvals and inspections, in assessing compliance with food safety standards.	
<b>S072</b>	<b>Water quality at DRLC</b>	
<b>Comments</b>	The Des Renford Leisure Centre achieved 100% compliance with the NSW Health Guidelines for Public Swimming Pools at all times during the 2018-19 financial year. Independent laboratory water tests and NSW Health Department checks were regularly conducted with the facility achieving outstanding results for all bodies of water.	
<b>P068</b>	<b>Road safety education</b>	
<b>Comments</b>	<p><u>Child Car Seat Program</u> - At the end of June 2019 over 700 applicants applied for a total of 1,404 vouchers. 837 vouchers were redeemed representing a redemption rate of 60% an increase on the previous year.</p> <p><u>Pedestrian Safety</u> - monthly presentations focusing on road safety issues for older people have been undertaken throughout the year at Prince of Wales Hospital to older people as part of the Stepping on program.</p> <p><u>Safety Around Schools</u> -regular work undertaken with a schools to improve or address road safety around schools, including the improvement of Kiss and Go zones and communications about road rules.</p> <p>Two successful workshops for supervisors of learner drivers were delivered during the year. These workshops assisted supervising drivers to understand the requirements of completing the learner driver log book and the changes to licensing since they earned their licence.</p> <p>Regular distribution of information through council's communication channels around road safety issues and campaigns was undertaken during the year including double demerits, light rail safety and changes to laws.</p>	

## 6d & 6e Strategic land use framework

<b>P069</b>	<b>Prepare a Local Housing Strategy</b>	<b>N/A</b>
<b>Comments</b>	Duplicate. Refer comments P047.	

Code	Name	Progress Report Status
<b>P070</b>	<b>District Planning Strategy</b>	<b>100%</b>
<b>Comments</b>	Council is responding to the actions in the Eastern City District Plan including the local housing strategy, Randwick Collaboration Area, local character and economic development.	
<b>P071</b>	<b>ePlanning opportunities</b>	<b>100%</b>
<b>Comments</b>	Continued to liaise with the Department of Planning, Industry and Environment regarding operation of the e-planning portal.	
<b>P072</b>	<b>Trial online S10.7 Certificate generation</b>	<b>100%</b>
<b>Comments</b>	Council officers continued to run data integrity checks to ensure 100% accuracy before on line generation of certificates can commence.	
<b>P073</b>	<b>Regional planning influences</b>	<b>100%</b>
<b>Comments</b>	Council officers have attended workshops hosted by Transport for NSW to contribute to the development of the South East Transport Strategy.	
<b>P074</b>	<b>s.94A Development Contribution Plan for Kensington</b>	<b>100%</b>
<b>Comments</b>	The K2K site specific S.94A (now 7.12 Plan) together with a schedule of infrastructure works has been drafted and will be placed on public exhibition with the K2K Planning Proposal, community infrastructure contribution scheme and affordable housing plan.	
<b>S073</b>	<b>Home maintenance and modification program</b>	<b>100%</b>
<b>Comments</b>	329 Home Modification and 60 Home Maintenance jobs completed in the June quarter. 1,606 Home Modification and Maintenance jobs completed during the 2018-19 financial year.	
<b>S074</b>	<b>Council's affordable rental housing portfolio</b>	<b>100%</b>
<b>Comments</b>	All 20 dwellings currently tenanted. Tenancy and property management agreement for Council's DV transitional housing program being developed in preparation of identified dwellings being available for allocated during the 2019-20 financial year.	
<b>P075</b>	<b>Investigate affordable housing opportunities</b>	<b>100%</b>
<b>Comments</b>	Council officers are drafting a local housing strategy that will identify short and long term housing opportunities to be placed on public exhibition with the Local Strategic Planning Statement.	
<b>P076</b>	<b>Prepare new Affordable Housing Strategy and Action Plan</b>	<b>N/A</b>
<b>Comments</b>	Refer to comments in P047 and P069. Affordable housing strategies and actions will be integrated into the Council's Local Housing Strategy framework.	

## 6f Distinctive neighbourhoods

<b>P077</b>	<b>Randwick Junction commercial centre urban design review in line with light rail</b>	<b>100%</b>
<b>Comments</b>	The Design Excellence Panel review completed and design suggestions being further explored.	
<b>P078</b>	<b>Investigate and plan for the undergrounding of power at The Spot</b>	<b>35%</b>
<b>Comments</b>	The project has been partially deferred into the 2019-20 program for supplementary funding. The electrical designer has been approved.	

Code Name

Progress Report Status

## 07 Heritage that is protected and celebrated

### 7a Heritage

<b>S075</b>	<b>Promote heritage services and collections</b>	<b>100%</b>
<b>Comments</b>	The library celebrated the heritage festival in April with a sell-out talk by former Premier Bob Carr, with 107 people attending this event. Bob Carr delivered an engaging and thought-provoking talk, recalling his childhood and youth growing up in Matraville and Maroubra. He has agreed to record an oral history with the Lionel Bowen Library staff. In addition, 7 heritage events were held with 283 people attending. Ancestry.com continues to book out every session with very appreciative feedback from budding family historians.	
<b>P079</b>	<b>Accessible heritage material</b>	<b>100%</b>
<b>Comments</b>	A large number of interview recordings on oral history cassette on old audio analogue cassettes were donated by The Mayor of Randwick to the Library. This donation needs to be sorted and funding sought to digitise suitable and salvageable material. A significant collection of images from Michael Waters and his mother from their family image collection pertaining to Coogee history were received and scanned. The digital assets for the Christo exhibition from the National Gallery of Washington, moving footage from New York and the Kaldor Project Archive in Sydney, were sourced. A number of extensive archival research projects were undertaken during this period.	
<b>P080</b>	<b>Heritage item maintenance</b>	<b>100%</b>
<b>Comments</b>	Heritage exemptions have been sought for specified minor works proposed for the La Perouse Museum and other minor works have been reviewed and endorsed as not requiring heritage approval.	
<b>S076</b>	<b>Heritage consideration of developments</b>	<b>100%</b>
<b>Comments</b>	42 heritage referrals were completed from April – June 2019.	
<b>S077</b>	<b>Heritage documentation</b>	<b>100%</b>
<b>Comments</b>	All of Council's heritage inventory sheets have been transferred from Council's web site to the NSW Heritage data base.	
<b>P081</b>	<b>LEP amendments</b>	<b>100%</b>
<b>Comments</b>	Council officers have continued drafting the Local Strategic Planning Statement (LSPS), housing strategy and economic development study that will guide the development of a Planning Proposal and future LEP amendments.	
<b>P082</b>	<b>Activate the La Perouse Museum</b>	<b>100%</b>
<b>Comments</b>	Visitation numbers: April to June visitors: 1,977 / 1,481 / 1,908 respectively TOTAL: 5,366 Tours and Events: 7 tours, 2 workshops, 1 lecture: TOTAL: 357 (n.b.: this number is included in the above figure of 5,366).	

## 08 A strong local economy

### 8a & 8b Vibrant commercial centres

<b>P083</b>	<b>Expand the scope of the Economic Development Strategy</b>	<b>100%</b>
<b>Comments</b>	Strategic Planning is currently working collaboratively with the appointed consultants undertaking research and analysis towards the review, updating and scope expansion of the Randwick City Economic Development Strategy.	

Code	Name	Progress Report Status
<b>P084</b>	<b>Undertake a City-Wide Business Audit</b>	<b>100%</b>
<b>Comments</b>	Significant planning and research has been undertaken, and background information collated towards the completion of a comprehensive City-wide local business audit. The business audit has been integrated into the Economic Development Strategy which is currently being developed, enabling the incorporation of added value through the Strategy's commercial and retail floor space audit and the business audit will be progressed with the Strategy.	
<b>P085</b>	<b>Initiatives to enhance visitor experience</b>	<b>100%</b>
<b>Comments</b>	Discussions are ongoing regarding the development of a Randwick City Visitor Management Strategy in the 2019-20 financial year. Comprehensive statistics regarding international and national visitors to Randwick City are regularly compiled and Airbnb usage data is also accessed and analysed in order to better understand the dynamics of the visitor economy across time to facilitate the development of initiatives to enhance the visitor experience.	
<b>P086</b>	<b>Prepare a night time economy strategy</b>	<b>100%</b>
<b>Comments</b>	Council officers hosted the last meeting of the Night Time Advisory Committee and have drafted a night time economy study for reporting to Council in late 2019.	
<b>P087</b>	<b>Health and Education Precinct master planning</b>	<b>100%</b>
<b>Comments</b>	Work continues on the Collaboration Area partnership including Council's advisory working group and drafting the memorandum of understanding.	

## 8c Effective partnerships

<b>S078</b>	<b>Business and economic networks</b>	<b>100%</b>
<b>Comments</b>	Economic Development has continued to provide ongoing engagement opportunities in order to build effective partnerships and collaborative relationships with external stakeholders including the local Chambers of Commerce and business groups, government organisations and agencies, the Small Business Friendly Councils Group and Service NSW. The Randwick City Business and Economic Leadership Forum was successfully held at the Prince Henry Centre on June 20. The breakfast event was very well attended by a wide range of local economic stakeholders and all tables were hosted by senior Council staff members to facilitate Council engagement with the local business community. All Light Rail Businesses Reference Group Meetings and Light Rail Public Forums have been attended and all requests for attendance at local business group meetings have been met.	
<b>S079</b>	<b>Online economic information</b>	<b>100%</b>
<b>Comments</b>	Council continues to host Randwick Economy.id and the combined area Eastern Suburbs Economy.id on the Randwick Council website. Both of these interactive online data sources provide free access to current and comprehensive local, regional and national economic information and statistics to assist Randwick residents and the wider community to make informed economic decisions. The easily accessible economic information is invaluable for assistance with the preparation of businesses plans, the building business cases, providing a sound basis for business decision as well as a research database for economics students or for people who have a general interest in the local economy. Economic Development met with .id representatives in June to discuss possible enhancements and new ways to add user value to the current economy.id offer.	

## 8d Tourism

<b>P088</b>	<b>Sustainable tourism management</b>	<b>100%</b>
<b>Comments</b>	Visitors make a significant contribution to employment and the ongoing prosperity of Randwick City. Comprehensive statistics regarding international and national visitors to Randwick City have been compiled and Airbnb usage data has also been accessed and analysed in order to better understand the dynamics of the visitor economy. Preliminary discussions are ongoing with Waverley Council regarding the development of a standardised visitor cost/benefit model and a possible joint Plan of Management for the shared Coastal Walkway to set directions to ensure that all tourism and visitor related initiatives contribute to a sustainable future. Council continues to work closely with and host all Randwick City Tourism executive committee meetings.	

Code	Name	Progress Report Status
<b>09 Integrated and Accessible Transport</b>		
<b>9a &amp; 9b Active transport network</b>		
<b>P089</b>	<b>Randwick City Bike Plan</b>	<b>100%</b>
<b>Comments</b>	Work continued on the design of the two nominated cycleway projects in Randwick. Following a Council Resolution analysis of alternate east/west routes between Kingsford and South Coogee was undertaken. The Council considered a report regarding community feedback on this proposal and endorsed the project for further design development and implementation.	
<b>P090</b>	<b>Pedestrian accessibility</b>	<b>100%</b>
<b>Comments</b>	Infrastructure Services continues to work on the provision of dropped kerbs at required locations.	
<b>P091</b>	<b>Promote private vehicle alternative transport</b>	<b>100%</b>
<b>Comments</b>	Council continued to work with bike share and Car Share operators on their operations and commenced discussions with 'floating car share' proponents. Council officers have also been involved in State Government forums regarding the possible introduction of shared electric scooters. Management of Council's Cycleways and Bicycles Facilities Advisory Committee continues.	
<b>S080</b>	<b>Council's fleet emissions</b>	<b>100%</b>
<b>Comments</b>	Council's passenger and plant fleet consumed 193,864 litres of fuel (excluding biodiesel) for the June quarter producing 508 tonnes of CO2-equivalent, greenhouse emissions. This was an increase of 1.3% and 1.8% respectively from Quarter 4 at the same time last year. 34,471 litres of biodiesel were consumed across Council's plant equipment.	
<b>9c Integrated transport</b>		
<b>P092</b>	<b>Investigate extension of light rail to Maroubra</b>	<b>0%</b>
<b>Comments</b>	No additional work was undertaken regarding this project.	
<b>P093</b>	<b>Work with key stakeholders during light rail implementation</b>	<b>100%</b>
<b>Comments</b>	Council officers continue to work with the light rail construction consortium, Transport for NSW and RMS regarding various aspects of the light rail project.	
<b>9d Traffic management</b>		
<b>P094</b>	<b>Road safety initiatives</b>	<b>100%</b>
<b>Comments</b>	Activities continued regarding the roll out of child restraint voucher project, the Pedestrian Safety project and the delivery of road safety workshops and small projects. Processes were commenced in preparation for Road Safety Blackspot funding submissions.	
<b>S081</b>	<b>Implement parking patrol programs</b>	<b>100%</b>
<b>Comments</b>	Ranger Services actioned 1,144 service requests relating to parking enforcement and routine parking patrols. Major CBD areas continue to be patrolled daily along with high occupancy residential parking zones.	

Code Name Progress Report Status

## 9e Parking management

<b>P095</b>	<b>Area based parking scheme</b>	<b>100%</b>
<b>Comments</b>	All required processes and reviews were undertaken. Planning for improved processes and revised parameters of the Scheme for 2019-20 was undertaken.	
<b>P096</b>	<b>Commercial Centre Parking Management Strategy</b>	<b>33%</b>
<b>Comments</b>	Some early planning for delivery of this Task in 2018-19 was undertaken - no additional work was undertaken during the June quarter.	

## 10 A Healthy Environment

### 10a Leader in environmental sustainability

<b>S082</b>	<b>Sustainability calendar of events and workshops</b>	<b>100%</b>
<b>Comments</b>	Organic gardening course running for 6 weeks during the quarter with 24 participants attending, bike maintenance course, aboriginal basketry and facilitating with confidence workshops (71 total participants). Our weekly Permabees volunteer group had 10 each week attending, our Eco Heroes meetings in May and June attracted 39 children (parents extra). 119 residents attended our major International Permaculture Day event with workshops and presentations at Randwick Community Centre.	
<b>S083</b>	<b>Sustainability projects with external partners</b>	<b>100%</b>
<b>Comments</b>	Council supported the NSW premiere of the environment movie, '2040', with The Ritz cinema, night-time NOX exhibition of UNSW arts students at Randwick Environment Park, two residents workshops with Our Energy Future, single-use plastics education for the Community Race Day at Royal Randwick, presentation as part of the Banksia Environment Foundation Vivid festival, Eat Shop Chop event with Oz Harvest and other NFPs at Kensington, and a major event at Randwick Community Centre for International Permaculture Day.  Council's Sustaining our City Program was awarded a Greater Sydney Planning Award for the best sustainability initiative and received two highly commended awards at the Local Government Professional Awards for Sustaining our City and for our energy efficiency swimming pool project with UNSW.	
<b>P097</b>	<b>3-Council collaboration</b>	<b>100%</b>
<b>Comments</b>	29 out of 30 Randwick primary and secondary schools are participating in the 3-Council Solar My Schools initiative with 7 having installed 411 kilowatts of solar so far. 14 schools have solar quotes at tender stage and 8 are undergoing feasibility studies.  The 3-Council's two year project to install the first public electric vehicle charging stations in the Sydney metropolitan region saw the launch by all 3 Mayors of the commissioning of 8 stations, 2 in each local government area and an additional two stations in Randwick funded by the Environmental Levy.  The 3-Council took out two of the award categories at the Local Government Professionals Awards, winning one and being highly commended in the other category with the winning category progressing them to finalist in the National Local Government Awards held in Darwin in July.	
<b>P098</b>	<b>Garden &amp; other school sustainability projects</b>	<b>100%</b>
<b>Comments</b>	Randwick's environmental school grants were announced with 6 schools receiving grants covering bike rack installations, native garden plantings, an overall sustainability program and one installing public electric vehicle charging stations in a public car park adjacent to the school in The Spot. 71 students attended environmental school excursions at Randwick Community Centre in May and June.	

Code	Name	Progress Report Status
<b>10b Management of environmental risks</b>		
<b>P099</b>	<b>Sustainability framework</b>	<b>100%</b>
<b>Comments</b>	Four workshops were conducted for the preparation of Council's Sustainability Strategy	
<b>P100</b>	<b>Continue remediation works at Chifley Reserve, Heffron Park and Jack Vanny Reserve</b>	<b>100%</b>
<b>Comments</b>	Chifley Works, Heffron Park and Jack Vanny Reserve 100% construction completed.	
<b>P101</b>	<b>Floodplain risk management</b>	<b>100%</b>
<b>Comments</b>	The flood risk management program is progressing as per schedule. The 2019-20 Floodplain Risk Management Study & Plan Grant application was completed. Data from Birds Gully and Bunnerong Road catchment flood study was updated in Council's GIS and WaterRide. A new South LGA Flood Study will soon be tendered. Once the South LGA Flood Study is completed, Randwick City Council will have a completed set of Flood data for the LGA.	
<b>S084</b>	<b>Tree work applications</b>	<b>100%</b>
<b>Comments</b>	85 applications processed in the quarter. 274 were processed in total for the 2018-19 financial year.	
<b>P102</b>	<b>Climate change education</b>	<b>100%</b>
<b>Comments</b>	This action continues to be incorporated into the range of residents and school workshops, excursions and other major events being conducted by Council's sustainability team.	

<b>10c Biodiversity and natural heritage</b>		
<b>S085</b>	<b>Bush regeneration and revegetation program</b>	<b>100%</b>
<b>Comments</b>	The bushland works tender for bush regeneration contractors has been finalised. A new tender will commence on 15 July. Bushcare Officer attended the quarterly Volunteer Coordinators Network meeting and hosted numerous excursions for Bushcare volunteers. 1000 hours of bush regeneration activities were undertaken by qualified contractors at numerous bushland reserves across the Council area.	
<b>S086</b>	<b>Noxious and environmental weeds, and pest animal control</b>	<b>100%</b>
<b>Comments</b>	Bushland Officer attended the Sydney Weeds meeting and the Greater Sydney Weeds Committee meeting. There were no biosecurity concerns raised during the period. Bush regeneration contractors continued their general biosecurity duties during the period.	
<b>P103</b>	<b>Street tree planting program</b>	<b>95%</b>
<b>Comments</b>	96 street trees planted (replacements /requests). Approximately 190 street trees were planted for the 2018-19 financial year.	
<b>P104</b>	<b>Tree canopy software</b>	<b>100%</b>
<b>Comments</b>	Stage 2 of Randwick's Urban Canopy study is underway with Institute of Sustainable Futures at UTS.	

Code	Name	Progress Report Status
<b>10d Sustainable waste technologies</b>		
<b>P105</b>	<b>Waste Strategy</b>	<b>100%</b>
<b>Comments</b>	Council collected 6,466 tonnes of residential garbage and 679 tonnes of hard waste and processed at three Alternative Waste Treatment and resource recovery facilities. The recovery rate of putrescible waste processing has reduced to 29% due to a NSW EPA policy change. The recovery rate achieved for hard waste processing was 47%. Resourceco, hard waste processing facility, was experiencing operating issues causing hard waste not being processed in June which resulted in a lower recovery rate. Including kerbside collected dry recyclables and garden organics Council achieved 49% overall landfill diversion.	
<b>S087</b>	<b>Waste Collection Services</b>	<b>100%</b>
<b>Comments</b>	From April – June 2019 Council collected: <ul style="list-style-type: none"> <li>• Garbage 6,466 tonnes</li> <li>• Recycling 2,44,2 tonnes</li> <li>• Green waste 1,510 tonnes</li> <li>• Hard waste 679 tonnes</li> </ul>	
<b>P106</b>	<b>Illegal dumping management</b>	<b>100%</b>
<b>Comments</b>	This quarter 251 tonnes of illegally dumped materials were collected.	
<b>S088</b>	<b>Waste education programs</b>	<b>100%</b>
<b>Comments</b>	Council provided 28 sessions of waste education to schools and community with participation of 1,191 students. Council also conducted 3 tours for residents at the Recycling Centre.	

**10e Water conservation**

<b>S089</b>	<b>Water conservation</b>	<b>100%</b>
<b>Comments</b>	Council's potable water usage cost between April and June 2019 was \$72,828.84. Water conservation initiatives reduced our use of potable water by 36.4 million litres for the quarter.	
<b>P107</b>	<b>Stormwater, rainwater and wastewater harvesting projects</b>	<b>100%</b>
<b>Comments</b>	Existing water treatment plant audits completed.	
<b>P108</b>	<b>Irrigation Management System</b>	<b>100%</b>
<b>Comments</b>	Paine Reserve irrigation upgrading works completed.	

**10f Energy conservation**

<b>S090</b>	<b>Energy saving projects</b>	<b>100%</b>
<b>Comments</b>	Council's renewable and energy saving roadmap is underway with external consultants covering approximately 50 sites. Randwick's Bowen Library lighting upgrade to LEDs is already showing savings in the order of more than \$2,000 for the month with one floor still to be installed. Council's resolution to declare a climate emergency was recognised in a national conference link-up with the other 14 local Councils across Australia who have made similar declarations. 7,445 Gigajoules of stationary energy (electricity and gas) were consumed across Council (excluding streetlighting) generating in the order of 1,314 tonnes of CO <sub>2</sub> -equivalent greenhouse gas emissions. 5,363 gigajoules of electricity were consumed by Randwick's streetlighting producing 1,371 tonnes of CO <sub>2</sub> -equivalent greenhouse	

Code	Name	Progress Report Status
	emissions. Randwick's new power purchase agreement to purchase 20% of total electricity used by Council from the Moree Solar Farm commences on 1 July 2019.	
<b>S091</b>	<b>Renewable energy projects</b>	<b>100%</b>
<b>Comments</b>	Remedial work was carried out to repair and rectify a number of Council's solar installations. Randwick Literary Institute's small 2 kilowatt solar system is about to be repaired. Installation quotes have been approved for 10 kilowatts to be installed at Malabar Library and 5 kilowatts at Perry Street Recycling Centre. 46,847 kilowatts of solar energy were generated on Council's sites over the quarter an increase of approximately 8% from Quarter 4 the previous year. 42 tonnes of CO2-equivalent greenhouse emissions were averted.	