

Planning Proposal (Rezoning) Application Form

Effective 1 July 2025 to 30 June 2026

ABOUT THIS FORM

Use this form to lodge a Planning Proposal to amend Local Environmental Plan 2012, which may also include associated amendments to a DCP, for land within the Randwick City Council Local Government Area.

To minimise delay in receiving a decision about your application, please ensure you submit all relevant information.

Please note that a Planning Proposal pre-application meeting is advised prior to lodging your Planning Proposal.

Essential information: Before you begin, ensure that you read the Planning Proposal information at:

<http://www.randwick.nsw.gov.au/planning-and-building/planning/local-environmental-plan-lep/planning-proposals>

WHAT YOU WILL NEED

- ☐ Cover letter
- ☐ Planning Report (4 copies)
- ☐ Concept Plans, studies and other supporting documents (4 copies)
- ☐ Survey or certificate of title
- ☐ Electronic copy of all documents including the application form

Acknowledgement: We will acknowledge that we have received your application. You will be informed of the required fees, any additional information required and the registered number of the application.

APPLICANT CONTACT DETAILS

Date of Application: Applicant's Reference:

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other:

Applicant's Name:

Company Contact: ABN:

Postal Address:

Suburb: Post Code:

Email: Fax / DX:

Phone No(s): Mobile:

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

LAND OWNER'S DETAILS AND CONSENT

NB: SINGLE / JOINT OWNERSHIP:
STRATA TITLED PROPERTY:
COMPANY / BUSINESS OWNED
PROPERTY:

All named owners must sign (if more than one owner, every owner must sign).
The strata secretary must sign the form and attach the strata seal.
The director/s or company secretary must sign the form and attach the company seal or provide a signed company letterhead with the ABN included giving consent to this application.

Name: _____ Signature: _____ Date: _____

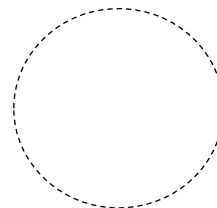
Company/
Strata Corp: _____

Position: _____ ABN: _____

Phone: _____ E-mail: _____

Postal Address: _____ AFFIX COMMON SEAL

Suburb: _____ Post Code: _____



PROPERTY DETAILS TO WHICH THE PLANNING PROPOSAL APPLICATION APPLIES

Unit/
Street No: _____ Street: _____

Suburb: _____ Post Code: _____

Lot No(s): _____ Strata/DP Number(s): _____

Additional Details: _____
(if required) _____

DESCRIPTION OF PLANNING PROPOSAL

NB: Include any associated changes required to a Development Control Plan

CURRENT USE

CONSULTATION / PRE-APPLICATION

Have you spoken to Council staff prior to lodging your application?

☐ Yes ☐ No

If yes, please specify dates of meeting(s):

Pre-application no:

POLITICAL DONATIONS

Have you or an associate made a reportable political donation or gift within the previous two years?

☐ Yes ☐ No

In accordance with the requirements of the Local Government & Planning Legislation Amendment (Political Donations) Act 2008, the applicant must disclose donations of \$1,000 or more made to or for the benefit of a political party, an elected member or a group of candidates within two years before the application is made. The disclosure requirements continue to apply until the application is determined. A person making an application to a Council must also disclose gifts to employees of that Council. This also applies to associates of the Applicant.

If you or anyone associated with you have made a reportable political donation or gift within the period of two years, please complete a Political Donations and gifts Disclosure Statement. These are available from Council's website.

CONFLICT OF INTEREST

Are you an employee of Council or do you have an affiliation with a Council Officer or Councillor by way of family, close personal friendship or business interest?

☐ Yes ☐ No

If yes, please provide details:

DECLARATION

- a) I declare that all the information given is true and correct, and electronic plans and documents submitted on storage medium e.g. DVD-R, USB are an exact reproduction of the original source documents submitted with the application.
- b) I understand that if incomplete, the application may be delayed or rejected.
- c) I understand that more information may be requested.
- d) I understand that the information contained in this application and in this form (including personal information) is 'open access information' under the Government Information (Public Access) Act 2009 and will be publicly accessible on Council's website. As such, I consent to Council copying the application, and any supporting material, for any purpose associated with the exercise of its functions under the Environmental Planning & Assessment Act 1979, and for the purpose of complying with its obligations under the Government Information (Public Access) Act 2009.
- e) I warrant that to the extent that I do not own the copyright in any documents lodged with this application, the Council is licensed by the copyright owner to use the documents lodged with this application in accordance with the above paragraph.
- f) I indemnify the Council against all claims and actions in respect of a breach of copyright arising from any unauthorised use of any documents lodged with this application.

Signature:

Name: Date:

HOW TO LODGE THIS APPLICATION

- **BY MAIL** with a cheque attached.

Address the Application to:

Randwick City Council
30 Frances Street
RANDWICK NSW 2031

- **COURIER OR PERSONAL DELIVERY TO OUR CUSTOMER SERVICE CENTRE:**

Randwick City Council
30 Frances Street
RANDWICK NSW 2031
Open 8.30am – 5pm (Monday to Friday)

- **OVER THE COUNTER** at Council with payment made via cash, cheque, credit card or EFTPOS

FEES

Fees are NOT payable upon lodgement of this form and supporting documentation. An invoice will be issued to the Applicant, once the strategic planning team has categorised the planning proposal application as either Minor, Major or Complex; and identified if any additional information is required. Once additional information is provided (where required) and fees have been paid, Council will inform you that the application has been accepted and is considered formally lodged.

Minor planning proposal

Proposals for an additional permitted use, rezoning to reflect current use of site, amendment to LEP Schedule, likely 14 days notification requirement from DPHI, minimal political interest. Depending on complexity and following initial review, proposals may be categorised as Major Planning Proposal.

Stage 1 - Pre gateway determination	\$17,734.00
Stage 2 - Post gateway determination	\$13,834.00
Total	\$31,568.00

Major planning proposal

Applications requiring a higher level of investigation, possibly involving several disciplines within Council or that may generate considerable community interest. Depending on complexity and following initial review, proposals may be categorised as Complex Planning Proposal.

Stage 1 - Pre gateway determination	\$32,839.00
Stage 2 - Post gateway determination	\$16,012.00
Total	\$48,851.00

Complex planning proposal

Proposals requiring extensive investigation or master planning/site-specific DCP controls, that generate considerable community interest and:

- have the potential to be the catalyst for consideration of planning controls beyond the subject site; or
- the subject site is a Key Site; or
- government agencies responses

Stage 1 - Pre gateway determination	\$60,000.00
Stage 2 - Post gateway determination	\$35,000.00
Total	\$95,000.00

Note: Under the Environmental Planning and Assessment Act 1979 and Environmental Planning and Assessment Regulation 2000, Council has the discretion to request an additional fee up to a maximum \$25,000 with the agreement of the proponent.

Fees may be paid by cash, cheque, Bankcard, MasterCard, Visa, American Express & EFTPOS. Make cheques payable to Randwick City Council.

PRIVACY NOTIFICATION

The personal details requested on this form are required under the Environmental Planning and Assessment Act 1979 and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Council officers, Councillors and members of the public. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

OFFICE USE ONLY

Is the planning proposal application form acceptable for lodgement?

☐ Yes

☐ No

Is the planning proposal checklist complete?

☐ Yes

☐ No

I verify that the application is acceptable for lodgement:

.....

Officer's Name:

.....

Date:

.....

Which internal departments and sections are required to be notified?

☐ Strategic Planning

☐ Engineering Services

☐ Development Control

☐ Urban Design

☐ Heritage

☐ Compliance

☐ Open Space and Trees

☐ Other