

Local Approval Application – Mobile Food Vending Vehicle

Local Government Act 1993 and Roads Act 1993



APPLICATION REFERENCE NUMBER: LA - _____

Effective 1 July 2026 to 30 June 2027

ABOUT THIS FORM

Use this form to apply to carry out any of the following activities:

- Operate a Mobile Food Vending Vehicle in a public place

WHAT YOU'LL NEED

Details of the vehicle to be used for trade, public liability insurance for your business, vehicle registration documentation, the related drivers licence of the registration and associated documentation and reports.

SUBJECT PROPERTY

Unit/Street No: 30MO Street: Frances Street

Suburb: Randwick Post Code: 2031

APPLICANT DETAILS

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other: _____

Applicant's Name: _____

Company Name: _____

Contact Person: _____

Postal Address: _____

Suburb: _____ Post Code: _____

Email: _____

Phone No(s): _____ Mobile: _____

Signature: _____ Date: _____

DATE/S OR DURATION OF PROPOSED TRADE

From / / to 30 / June / 2027 (inclusive)

TIMES THAT TRADE IS TO BE CARRIED OUT

Between 7am and 10pm (or 7am – 7pm if operating in residential zones).

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

SUPPORTING INFORMATION

Company Insurance Policy number: _____ Date of expiry: _____

Vehicle Name: _____

Vehicle Make: _____ Model: _____

Vehicle (Registration No): _____

TFP number No: _____ Date of issue: _____

ADDITIONAL DETAILS ABOUT THE PROPOSED ACTIVITY

I have read and agree to the conditions as outlined in Randwick City Council's Mobile Food Vending Vehicles Policy - D06157420 ☐ Yes ☐ No

FEES AND CHARGES

Fee Type	Receipt Code	Fee	GST
☐ Mobile Food Vending Vehicle Fee	AP	\$1,122.60	N/A

NOTES

This application must be submitted to Council with the required information and fees at least 14 days prior to the date on which you propose to commence or carry out the activity. Council may require further information and details to be provided during the review process.

This application does not relate to the following activities (a separate application form is available for these common activities):

- road openings for services
- activities and events in a public place
- mobile vendors health application and inspection – Temporary Food Permits
- waste storage containers/skip bins
- temporary hoardings, safety fences and articles in a public place

PUBLIC LIABILITY, VEHICLE REGISTRATION, IDENTIFICATION AND INSURANCE – MANDATORY ATTACHMENT

A Public Liability Insurance policy, having a minimum liability of \$20 million, must be in place.

If the application is approved by Council, the applicant hereby indemnifies Randwick City Council ("Council") against loss of or damage to the property of the Council and claims by any person against the Council in respect of personal injury or death or loss of or damage to any property or vehicle arising from or in any way connected with or incidental to the approval or any activity if carried out on the footway or public place.

To prove you own or use the vehicle to which the permit will apply, you must provide:

- The current vehicle registration papers (showing the same name and address on this application form)
- A valid and current Driver's Licence

A copy of the Public Liability Insurance Policy is attached:
A copy of the Vehicle Registration is attached:
A copy of the Registered Vehicle Owners Driver's Licence is attached:

☐ Yes
☐ Yes
☐ Yes

INDEMNITY

I, the applicant, indemnify Council from and against all actions, claims, costs, losses, expenses and damages (including the costs of defending or settling any action or claim) in respect of:

- Loss of, loss of use of, or damage to property of Council; or
- Personal injury (including death) or illness to any person or loss of, loss of use of, or damage to any property;

resulting from or by reason of anything done or omitted to be done by you arising out of your activities undertaken at or near Council's facility.

Your liability to indemnify Council is reduced proportionally to the extent that a negligent act or omission of Council or its employees has contributed to the injury, damage or loss.

Applicant Signature: _____ Date: _____

HOW TO LODGE THIS APPLICATION

OVER THE COUNTER at Council with payment made via cash, cheque, credit card or EFTPOS.

Courier or Personal Delivery to our Customer Service Centre:

Randwick City Council
30 Frances Street
Open: 8:30am – 5:00pm
Monday to Friday

FEES

Application fees are in accordance with Council's Fees and Charges Policy.

[General Fees & Charges 26-27](#)

Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Do not send cash in the mail.

Make cheques payable to Randwick City Council.

If lodging multiple applications, a separate payment must be made for each application.

PRIVACY NOTIFICATION

The personal details requested on this form are required under the *Local Government Act 1993* and *Roads Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

OFFICE USE ONLY

Application/Request received by: _____ Date: _____
Referred to: _____ Date: _____
Receipt No: _____ Date: _____
Fee: \$1,122.60 _____