

Code	Name	Progress Report Status
<b>01</b>	<b>Leadership in Sustainability</b>	
<b>1a</b>	<b>Vision for Randwick City Council</b>	
<b>P001</b>	<b>Council's planning and reporting</b>	<b>25%</b>
<b>Comments</b>	The June Quarterly Report was adopted at the August meeting of Council and implementation of the 2018-19 Operational Plan and Budget commenced.	
<b>P002</b>	<b>Update the Long Term Financial Plan</b>	<b>25%</b>
<b>Comments</b>	Following completion of the 2017-18 Financial Statements, Randwick City Council's Long Term Financial Plan is being updated in conjunction with the development of the 2019-20 budget.	
<b>S001</b>	<b>Monitor Council's financial performance and position</b>	<b>25%</b>
<b>Comments</b>	All of the financial performance indicators for the first quarter of the financial year are on or above target.	
<b>S002</b>	<b>Collaboration around CCTV and other crime prevention measures</b>	<b>25%</b>
<b>Comments</b>	Council officers liaise with NSW Police on a range of crime prevention and community safety matters, including processing of 7 CCTV requests from Council's CCTV systems in public areas.	
<b>P003</b>	<b>Business system related projects – Digital Strategy</b>	<b>25%</b>
<b>Comments</b>	Procurement commenced for the staff portal and digital workplace to support the mobile workforce. Work on the Beach Pollution Reduction campaign commenced with the requirements and design of the online experience to support the education campaign.	
<b>P004</b>	<b>Spatial related projects – Digital Strategy</b>	<b>25%</b>
<b>Comments</b>	Two field data collection systems developed for resident parking off street audit for resident parking area RA11 and on street resident parking zone locations for the whole LGA.	
<b>P005</b>	<b>Prepare a new Recreation Needs Study</b>	<b>25%</b>
<b>Comments</b>	The recreation needs of the city was analysed as part of the broader LEP health check process.	
<b>P006</b>	<b>Prepare a 'Living the green strategy'</b>	<b>25%</b>
<b>Comments</b>	Detailed analysis was carried out and work commenced on the written content of the Strategy document.	
<b>1b</b>	<b>Leadership</b>	
<b>P007</b>	<b>ICARE corporate values</b>	<b>25%</b>
<b>Comments</b>	Values applied in the attraction and selection of new employees. Employee of the Month awarded on demonstration of values.	

Code	Name	Progress Report Status
<b>P008</b>	<b>Leadership capability</b>	<b>25%</b>
<b>Comments</b>	360 Degree Feedback Leadership Development cycle completed for Executive Leadership group. Over 50 employees participated in leadership development related ICARE training. Leadership Competencies embedded in nomination process for 2019 Management Challenge.	
<b>P009</b>	<b>Attraction and retention</b>	<b>25%</b>
<b>Comments</b>	Review of Job vacancy advertising aligned to best practice to better attract talent.	
<b>S003</b>	<b>Media and public comment management</b>	<b>25%</b>
<b>Comments</b>	Randwick City Council responded to 38 requests from media outlets for information and/or public comment during the July to September quarter. These included queries about Council's stance on banning single use plastic, Sydney Swans training at Royal Randwick Racecourse, increased shooting days at Malabar Headland, Eco-Living Expo, Coogee Bay Road upgrades, anti-terrorism measures, complaints about noise associated with light rail work, opposition to Cruise Ship Terminal at Yarra Bay, information about newly appointed GM, Council's Smart City Strategy.	
<b>S004</b>	<b>Promote Council's achievements</b>	<b>25%</b>
<b>Comments</b>	Randwick City Council issued 23 media releases during the July to September quarter covering topics such as: Beach breaks Carnival, national tree planting day, resignation of Ray Brownlee, announcement of recipients of Community Partnerships funding, plans for La Perouse Museum, change to company title dual occupancies, comment on proposed marine park, opposition to Yarra Bay cruise ship terminal, waiver of footpath dining fees for Coogee Bay Rd, eco-Living Expo, bronze sculpture of cellist, boat trailer parking restrictions, remediation of Jack Vanny reserve, Kingsford to Centennial Park cycleway, Cr Shurey steps down as mayor, announcement of new GM, announcement of new Mayor and Deputy Mayor.	
<b>P010</b>	<b>Learning and Development Strategy</b>	<b>25%</b>
<b>Comments</b>	Delivery of BOUNCE – employee resilience building program to frontline staff. Delivery of training and development to 345 participants.	
<b>P011</b>	<b>Employee engagement &amp; wellbeing</b>	<b>25%</b>
<b>Comments</b>	Completion of annual Randwick Employee Survey, engaging 74% of employees.	
<b>P012</b>	<b>High performance culture</b>	<b>25%</b>
<b>Comments</b>	Internal policy reviews engaging and consulting with staff to align to a high performance culture.	
<b>S005</b>	<b>Provision of Business Papers</b>	<b>25%</b>
<b>Comments</b>	100% of business papers for Council and Committee meetings have been posted on the website by the Wednesday prior to each meeting. 100% of business papers have been made available for Councillor and staff access by Tuesdays (1 week) prior to each Council meeting.	
<b>S006</b>	<b>Government Information (Public Access) Act 2009 compliance</b>	<b>25%</b>
<b>Comments</b>	3 Formal GIPA applications were dealt with during the quarter. All (100%) were determined within the statutory timeframe (being 20 working days). 323 Access to Information requests (informal GIPA requests) were dealt with during the quarter. 93.2% (or 301 of the 323 applications) were dealt with within the service standard (being 5 working days).	

Code	Name	Progress Report Status
<b>S007</b>	<b>Compliance with purchasing procedures</b>	<b>25%</b>
<b>Comments</b>	Purchase order audits indicated 95% compliance with the purchasing procedures for the quarter. The physical audit of the last store's inventory undertaken indicated a 99% accuracy of stock items. All tenders undertaken in the quarter were 100% compliant with legislative requirements.	
<b>S008</b>	<b>Council's Property portfolio</b>	<b>25%</b>
<b>Comments</b>	Council owned and managed properties are managed in accordance with legislative requirements and lease / licence agreements terms and conditions. 141 occupation of footway agreements and 147 lease or licence agreements are in place.	
<b>S009</b>	<b>Council's Insurance Program</b>	<b>25%</b>
<b>Comments</b>	2018 / 2019 insurance renewals complete. Public liability/Professional Indemnity claims are managed by Echelon Australia. Property, motor vehicle and other claims are managed in house.	
<b>S010</b>	<b>Electronic Document Management System</b>	<b>25%</b>
<b>Comments</b>	Ongoing HPCM training for all new & existing staff (Beginner, Basic, Advanced and one-on-one) continues, along with information and training sessions tailored for specific Departments. All overdue reports were presented to MANEX and Joint MANEX every week. Utilising the iFerret application, statistical reports have been provided and reported to MANEX on the number of documents saved in HPCM versus ones saved on the Network directories.	
<b>S011</b>	<b>Management of information</b>	<b>25%</b>
<b>Comments</b>	All the projects contained in the Archives Project Plan 2017-2021 are either complete or up-to-date, including: GA39 & GDA45 implementation, electronic media, archiving of records (existing & new), procedures updates, physical holding accessibility, managing the flow of archives and Finance storeroom cleanout.	
<b>P013</b>	<b>Local Planning Panel review</b>	<b>25%</b>
<b>Comments</b>	The September quarterly report on the panel was submitted to Department of Planning & Environment; and the panel guidelines are currently being reviewed in line with best practice. A detailed annual review of the panel will be undertaken in March 2019.	
<b>S012</b>	<b>Financial operations, systems and information</b>	<b>25%</b>
<b>Comments</b>	All financial operations policy, procedures and legislative requirements were achieved in the September quarter. All EOFY processes finalised. Key financial functions include rates, debtors, accounts payable, GST, FBT, investments, payroll and cash management.	
<b>S013</b>	<b>Rates and charges</b>	<b>25%</b>
<b>Comments</b>	The 2018/19 Rate Levy was issued in accordance with legislative requirements incorporating new SRV increase and introduction of Port Botany business rate. The first instalment was due 31 August 2018. Additional \$75 pensioner concession introduced.	

Code	Name	Progress Report Status
<b>S014</b>	<b>Maximise returns of Council's investment portfolio while minimising risk</b>	<b>25%</b>
<b>Comments</b>	Council's investments have been maintained in accordance with the adopted policy. Monthly investment reports have been provided to Council and the investment position referred to the Internal Audit Committee for consideration. No capital loss or investment defaults occurred in the September quarter. Investment returns exceed industry benchmark.	
<b>S015</b>	<b>Provision of financial information, advice and reports</b>	<b>25%</b>
<b>Comments</b>	All internal and external financial reporting requirements were met for the first quarter of the financial year. The 2017-18 financial statements were audited during the period, with Audit Reports issued in October 2018.	
<b>S016</b>	<b>Customer service requests</b>	<b>25%</b>
<b>Comments</b>	Council received 8,160 service requests during the September quarter of which 95.85% were completed within the service level agreement timeframe. Council received 26,597 phone calls via the call centre during this period of which 1.8% were abandoned. Council target is to have fewer than 5 percent abandoned calls on average.	
<b>S017</b>	<b>Business programs and systems</b>	<b>25%</b>
<b>Comments</b>	Completed enhancements to the Payroll system to deliver Taxable Payments reporting and prepare for Single Touch Payroll changes from the ATO. The implementation of the new leisure management system and gym support systems is underway with requirements and data configuration complete. Bulk updated a number of Property conditions and liaised on data improvements to property and NAR.	
<b>S018</b>	<b>Information technology infrastructure</b>	<b>25%</b>
<b>Comments</b>	The Technology Operations Section continued to deliver a reliable and robust network and server infrastructure to deliver Council's internal and public services. Network infrastructure was extended to cover all Heffron Park Amenities buildings and Lexington Place Hub facility under construction with 36 sites now connected to the network. Security improvements remain a focus for the Department with the number of outstanding security vulnerabilities being reduced by 50% during the quarter across the 176 servers under management; there was no significant network outages during the reporting period.	
<b>S019</b>	<b>Information technology support</b>	<b>25%</b>
<b>Comments</b>	The Technology Service Desk resolved 2,694 requests for support during the quarter, and supports 601 computers, 492 mobile devices and 886 users of Council internal technology systems. A major focus for the team has been the Mobile Workforce Project which forms part of Council's Digital Strategy, with the Development Assessment Department and all Council senior staff now able to work remotely using their laptop or tablet device. Other significant achievements include the completion of the mobile telephone refresh program, upgrade of specialised software packages and improvements in asset management procedures.	
<b>S020</b>	<b>Information technology business processes</b>	<b>25%</b>
<b>Comments</b>	Scoped fleet management application work required to support new fleet section at Depot. Review of the invoicing process for the Licensing department continues with testing underway with the HBRS department.	
<b>S021</b>	<b>Information technology development &amp; integration</b>	<b>25%</b>
<b>Comments</b>	Implemented the integration between the record keeping system TRIM and SharePoint Online in preparation for the digital workplace. Commenced work on new online forms which will integrate with Pathway CRM system reducing double handling of customer requests. Updated integrations between property and asset systems to streamline processes.	

Code	Name	Progress Report Status
<b>S022</b>	<b>Maintenance of the Name and Address Register</b>	<b>25%</b>
<b>Comments</b>	In the Corporate Name and Address Register, 1,697 contact details were updated and 2,194 name and address data integrity anomalies were corrected. Two staff members received training.	
<b>S023</b>	<b>Workers compensation program</b>	<b>25%</b>
<b>Comments</b>	Review of the Return to Work Program and effectively manage workers compensation claims.	
<b>P014</b>	<b>WHS management systems</b>	<b>25%</b>
<b>Comments</b>	Review of the PPE procedure and WHS management system documents.	
<b>P015</b>	<b>Encourage employee wellbeing</b>	<b>25%</b>
<b>Comments</b>	Monthly Lifestyle Lunches and weekly Be Fit program.	
<b>P016</b>	<b>Workplace Health and Safety Strategy</b>	<b>25%</b>
<b>Comments</b>	Monthly WHS Committee meetings and committee re-election open. WHS notice boards updated.	
<b>S024</b>	<b>GIS Services</b>	<b>25%</b>
<b>Comments</b>	During the September quarter, three new map layers were created for internal use. 27 map layers were updated including those displaying the location of resident off street parking areas, floor space ratio, heritage, and zoning map layers. 49 cartographic maps were produced including maps of location 2018 Eco-Living Expo, and Corporate Induction Bus Route. 28,688 data integrity errors were identified and corrected in the corporate Property and Mapping System.	
<b>S025</b>	<b>Online maps</b>	<b>25%</b>
<b>Comments</b>	Developed a focused online resident parking scheme zone location collector app for internal use only by Integrated Transport Officers.	
<b>S026</b>	<b>3D mapping</b>	<b>25%</b>
<b>Comments</b>	The total area of Randwick City modelled in 3D is 5km <sup>2</sup> .	
<b>S027</b>	<b>GIS infrastructure</b>	<b>25%</b>
<b>Comments</b>	GIS environment system uptime was 99% for the September quarter.	

Code	Name	Progress Report Status
<b>1c Continuous improvement</b>		
<b>P017</b>	<b>Business Excellence Framework</b>	<b>25%</b>
<b>Comments</b>	The current focus remains on mapping processes across the business.	
<b>P018</b>	<b>Internal Audit Plan</b>	<b>25%</b>
<b>Comments</b>	The Audit Plan for the September quarter has been implemented.	
<b>P019</b>	<b>Crisis Management and Business Continuity Plan testing</b>	<b>25%</b>
<b>Comments</b>	Emergency evacuation drills conducted and improvements implemented.	
<b>P020</b>	<b>City Plan Indicators</b>	<b>25%</b>
<b>Comments</b>	Data has been collected in the preparation of the Annual Report.	
<b>P021</b>	<b>Enterprise Risks</b>	<b>25%</b>
<b>Comments</b>	Contractor WHS induction Handbook completed and implemented. Risk Register review planning commenced.	
<b>02 A Vibrant and Diverse Community</b>		
<b>2a Meeting Community Needs</b>		
<b>P022</b>	<b>Community initiatives</b>	<b>25%</b>
<b>Comments</b>	Council endorsed at its July meeting changes to the Australia Day Community Services Award Program to encourage better quality applications and award recipients. Changes involved: rotating the venue of the Community Service Awards and Citizenship ceremony; improved scrutiny and objectivity of the assessment process; and the establishment of three Award categories: Community Services Award - Individual, Community Services Award - Group, and Young Achiever Award.	
<b>P023</b>	<b>Information sharing regarding disability services</b>	<b>25%</b>
<b>Comments</b>	Provided information as requested and at local events such as the Eco Living Expo. Financially supported a workshop by Kingsford Legal Centre for Overview of disability for carers of children with a disability.	
<b>S028</b>	<b>Interagency meetings</b>	<b>25%</b>
<b>Comments</b>	During the September Quarterly reporting period Community Development staff attended, chaired or co-chaired 35 government and non-government interagency group meetings, workshops and information seminars. Service provider organisations who make up the interagency groups provide services across the Eastern Sydney district covering: mental health; multicultural communities; women, children and families; domestic and family violence; health and well-being; substance abuse; disability and elderly access to services; youth services; and Aboriginal communities. All targets met.	

Code	Name	Progress Report Status
<b>S029</b>	<b>Implement the subsidised rental policy</b>	<b>25%</b>
<b>Comments</b>	Community tenants are managed in accordance with legislative requirements and lease / licence agreements. 45 tenancies provided with subsidies under the Community Facilities Management Policy.	
<b>S030</b>	<b>Moverly Children's Centre</b>	<b>25%</b>
<b>Comments</b>	The Centre is currently 95% filled with enrolled children and complying with legislation & regulations requirements including the National Quality Standards. Income and expenditure is meeting budget forecast.	
<b>S031</b>	<b>Multi-purpose centres plans of management</b>	<b>25%</b>
<b>Comments</b>	Budget forecasts have been achieved for both multi-purpose centres - Randwick Community Centre and Prince Henry Centre (PHC). At the PHC, 105 events were held (101 commercial/4 non-commercial) during the June quarter. At the Randwick Community Centre, 91 bookings took place (7 commercial/84 non-commercial).	
<b>P024</b>	<b>Enhancing mobility access to beaches</b>	<b>40%</b>
<b>Comments</b>	Council has approved the installation of beach mats at Malabar Beach. These have been received and will be installed within the next few months once concrete works have been complete. Council is currently reviewing the procedure for providing a beach wheelchair for carers and people with limited mobility.	
<b>S032</b>	<b>Translated content on Council's website</b>	<b>25%</b>
<b>Comments</b>	Randwick City Council provides information in five languages on its website (Chinese – traditional, Spanish, Russian, Indonesian and Greek). During the September Quarter there were 882 page views with 682 unique page views. Content translated into Chinese continues to be the most visited page, with 410 page views (accounting for 61.4% of traffic to the translated content section of Council's website).	
<b>S033</b>	<b>Project coordination to support our CALD community</b>	<b>25%</b>
<b>Comments</b>	Randwick City Library has current partnerships with The Korean Cultural Centre, City East Community College, Randwick TAFE and the Ethnic Community Services Co-operative (formerly Eastern Suburbs Multicultural Access Project). Randwick City Library delivers community-led storytelling for children in 7 CALD languages- French, Russian, Chinese, Korean, Japanese, Portuguese and Spanish. In addition to providing our popular English Conversation Classes, we also host a book club for people from Non-English Speaking Backgrounds. In this quarter we partnered with Telstra and State Library of New South Wales to provide Tech Savvy Classes in Italian and Chinese.	
<b>S034</b>	<b>Library community language collections</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, the Culturally and Linguistically Diverse (CALD) community borrowed a total of 10,880 items from Randwick City Library's core collection of 7 languages. A further 510 items were borrowed by customers from the State Library's collection in this quarter.	
<b>S035</b>	<b>Provision of programs and activities for CALD community</b>	<b>25%</b>
<b>Comments</b>	In the June quarter, there were 921 attendees at 75 CALD specific activities, which includes early literacy activities for children, English Language learning and computer classes. During NAIDOC week we hosted a popular film screening of Zach's Ceremony.	

Code	Name	Progress Report Status
<b>P025</b>	<b>Library focus on accessibility and inclusivity</b>	<b>25%</b>
<b>Comments</b>	The library provides Home Library Services to 166 customers, delivering library materials fortnightly to housebound members of our community. Our popular Seniors programs foster social inclusion through activities such as Bridge, Mah Jong and monthly sing-alongs with our Seaside Singers. Library facilities are designed to Australian Standards to allow aisle width accessibility for mobility scooters and wheelchairs. The library collections team support accessibility by providing materials such as Large Print and Audiobooks for vision impairment and our children's collection has brought in new dyslexic friendly reading materials for children with reading difficulties.	
<b>P026</b>	<b>Community resilience</b>	<b>25%</b>
<b>Comments</b>	Established a partnership with Stay Standing (funded by Central & Eastern Sydney Primary Health Network) to run the Stay Standing Fall Prevention Program for older adults at the Kensington Community Centre for 6 weeks commencing in October.	
<b>P027</b>	<b>Disability motorised scooters – recharge scheme</b>	<b>10%</b>
<b>Comments</b>	Initial investigations commenced.	
<b>P028</b>	<b>Support women and families experiencing domestic violence</b>	<b>25%</b>
<b>Comments</b>	A MOU was signed between Council and the Deli Women and Children's Centre to provide \$60,000 per annum for the Deli Women and Children's Centre to deliver a range of outreach support services/activities 3 days per week, in Randwick LGA that meet the needs of residents affected by domestic and family violence.	
<b>S036</b>	<b>Assist in project coordination to support our ATSI community</b>	<b>25%</b>
<b>Comments</b>	Council partnered with Souths Cares NAIDOC Festival in Matraville which included cultural workshops, dance performances, footy clinics, BBQ and opportunities to meet members of the Rabbitohs NRL team.  Council also partnered with La Perouse United for the Indigenous Community Links NAIDOC Football Cup – Yarra Bay Recreational Reserve.	
<b>S037</b>	<b>Social inclusion activities and projects</b>	<b>25%</b>
<b>Comments</b>	Jointly launched the South East Sydney Water Service Directory; a collaboration of four Councils, three State departments and three community services. The purpose of the directory is to support community services to provide CALD communities and other groups, information to assist with improving water safety on our beaches and waterways.  Randwick City & Waverley Councils partnered with Department of Education, SESLHD School Link and Centre 360 to host School Refusal Breakfast. Principals, school psychologists, district Directors and other school representatives attended the Breakfast to discuss best ways to identify and work with children and young people who disengage or at risk of disengagement.	
<b>P029</b>	<b>Community Funding Programs</b>	<b>60%</b>
<b>Comments</b>	Completed the 2018/19 Community Partnerships Program with the allocation of funds totalling \$113,262.00 for new projects.  Council approved the September 2018 Round of the Cultural and Community Grant allocation of \$55,926.25 for thirteen projects.	



Code	Name	Progress Report Status
P030	<b>Pilot program to reduce social isolation</b>	15%
Comments	Scoping and planning of project commenced.	

## 2b Strong partnerships

S038	<b>Support local precincts and Chambers of Commerce</b>	25%
Comments	14 precinct meetings were held over the quarter. Council received 7 sets of precinct meeting minutes and responded to 49 resolutions of the precincts. The local business associations are regularly informed of all Council information relevant to the local business community.	
P031	<b>Community hub and foodbank</b>	25%
Comments	Following the leasing of a shopfront by The Deli Women and Children's Centre at 3 Lexington Place on behalf of joint project partners, an internal fitout plan has commenced by the partners, The Project is tracking well to meet end of calendar year completion deadline.	
	Four, Coffee and Conversation pop up community engagement activities with social housing residents were held at Lexington Place. Services were delivered by Housing NSW outreach, GP visits, and the Kingsford Legal Service outreach service.	

## 2c Community facilities

P032	<b>Plan for and construct community facilities under the Major Projects initiative</b>
Comments	Refer to Major projects response PO61.

## 2d Cultural diversity


P033	<b>Implement Cultural Events Program</b>	25%
Comments	The bronze statue of renowned cellist Jacqueline du Pré, OBE, was unveiled at Kensington Park on Sunday 23 September.	
	Two Twilight Concerts successfully held at the Randwick Town Hall.	
	Held the Spirits of Prince Henry Twilight Tour at the Prince Henry Nursing & Medical Museum in July, with over 80 residents in attendance.	
P034	<b>Implement the annual events calendar</b>	25%
Comments	During the September quarter Council held a total of 3 major events, one opening and launched the Garden Awards. They were Bastille Day at La Perouse, Beach Breaks Carnival and Surfing Walk of Fame and Eco Living Expo.	
	Highlights: The Eco Living Expo attracted a large crowd with the new Speaker Sessions being very popular, as well an expo tent with exhibitors, stalls and activities.	

Code	Name	Progress Report Status
<b>P035</b>	<b>Development of a cultural program at La Perouse museum</b>	<b>35%</b>
<b>Comments</b>	Recruitment of the Supervisor Venues and Cultural Programs is nearing completion with the announcement of the successful applicant in October 2018.	
<b>S039</b>	<b>Civic Events</b>	<b>25%</b>
<b>Comments</b>	The Mayor unveiled a bronze sculpture of Jaqueline du Pré, a famous cellist, in Kensington Park as part of the Let's Chat Forum in West Ward.	

## 03 An Informed and Engaged Community

### 3a Communicating effectively

<b>S040</b>	<b>Apply corporate communication and visual design standards</b>	<b>25%</b>
<b>Comments</b>	Randwick City Council reviewed, edited and distributed approximately 80 publications during the quarter, including posters, fliers, banners, signage, brochures, newsletters and advertisements. These publications were edited to ensure they were of a high quality and reflected Council's style within a two day turnaround.	
<b>S041</b>	<b>Communication plans</b>	<b>25%</b>
<b>Comments</b>	Randwick City Council developed and implemented 12 Communication Plans to inform and engage the community on various Council activities including Beach Breaks Carnival, Mahon Pool upgrades, Bike week, Coogee Bay Road upgrades, Randwick Racecourse Community Day, waste education strategies, Architecture on Show talks, Eco-Living Expo, Jack Vanny remediation plans.	
<b>S042</b>	<b>Community newsletters</b>	<b>25%</b>
<b>Comments</b>	Randwick City Council published 13 editions of the weekly Randwick eNews. The average open rate was 33% and the average click-through rate was 21%, which is considered to be strong by industry standards. We currently have 41,876 subscribers to eNews.	
<b>S043</b>	<b>Graphic Design</b>	<b>25%</b>
<b>Comments</b>	Council designed 313 items for projects including the following events: Marina and Coastal winter program, Garden and Sports awards, Community Service awards and Eco-Living Expo. Thirteen ads for the Mayor's column were produced for the Southern Courier and three for The Beast magazine. Six editions of staff news were designed and produced. There was the smart City strategy document, Coogee Bay Road upgrade communications material, Interpretive signage for Kokoda park. The RCC updated brand guidelines were designed and adopted. One edition of SCENE magazine was produced and distributed to every household in Randwick City.	
<b>S044</b>	<b>Banner pole advertising</b>	<b>25%</b>
<b>Comments</b>	Council successfully installed nine different outdoor street banners between July-September to celebrate and notify the community of local events, including the Eco-Living and Taste of Coogee events, Randwick Rugby as well as the tram poster street banners.	
<b>S045</b>	<b>Council's website</b>	<b>25%</b>
<b>Comments</b>	There were 347,438 visitors to the site in the quarter. In response to community feedback and consultations, enhancements were made to the council website to ensure popular and important content is easier to find. This has resulted in a significant increase in the number of users able to find waste, DA and payment information in a single click from the home page.	

Code	Name	Progress Report Status
<b>S046</b>	<b>Library web sub-site</b>	<b>25%</b>
<b>Comments</b>	During the September quarter, there were 163,796 page views (from 86,207 unique sessions) on the Randwick City Library website. Over the same period, Randwick City Library's Facebook page grew by 3.4% to 1,445 likes, delivering 129 posts to a total reach of 48,654 users. The Randwick City Library had 741 forms completed online. A new form for library volunteers was made for members of the community to express their interest in assisting the library run services.	
<b>S047</b>	<b>Online services</b>	<b>25%</b>
<b>Comments</b>	DA Tracking attracted 10,266 users with DA409/2018 being the most popular in the quarter. Some enhancements have been made to the DA tracking site, including improving the search experience and making fields easier to see for users. There were 3,726 users of the online Council Business Papers and 3,309 users of Pathway online services. 176 new online services users were created. There were 1,522 online bookings for clean-ups, from a total of 3,300 clean-ups booked in the quarter which means the take up of the online service has been excellent.	
<b>P036</b>	<b>Online access solutions for Library Customers</b>	<b>25%</b>
<b>Comments</b>	A New search results display was launched for the internal library catalogue, breaking search results into a grid of films, toys, eBooks and eAudio, historic images, online resources, and all library items. This promotes the diverse collections the library has available, and enhances the discovery of items in the collection, both in the library and online.	
<b>P037</b>	<b>Implement innovative technology at the Library</b>	<b>25%</b>
<b>Comments</b>	New Multi-Function Devices (MFDs) were rolled out to all branches, which now include the ability to scan to email. This email comes from the library member's account, reducing data entry at the terminal, and ensuring patrons have a copy of their scanned documents. It also provides added security for council as scanned documents will not be sent from a Randwick address. Over the quarter, there was 63,044 public Wi-Fi logins across all branches, 27,319 logins to public computers, and 38,058 library catalogue sessions and 43,243 searches.	
<b>S048</b>	<b>IT infrastructure support</b>	<b>25%</b>
<b>Comments</b>	Tenders were conducted and contracts awarded for Council's new colocation facility to house its server infrastructure and also to refresh the server equipment, with significant improvements to business continuity and system performance to be realised when the project is delivered in early 2019. The Technology Operations team delivered the major project of deployment of a new fleet of 60 printers and copiers to the organisation, introducing tap to release printing to eliminate uncollected printouts.	
<b>P038</b>	<b>Online DA service</b>	<b>25%</b>
<b>Comments</b>	A request has been lodged to change the current button  on DA tracking to say "Make a submission". The button opens an email addressed to Council and will only be available when the application is on notification.	
<b>P039</b>	<b>Develop a sub-site for Council's venues</b>	<b>25%</b>
<b>Comments</b>	Approval was given for a sub-site for Council's venues, a quote has been accepted and design is underway.	

Code	Name	Progress Report Status
<b>3b Participation in decision making</b>		
<b>S049</b>	<b>Effective consultation plans</b>	<b>25%</b>
<b>Comments</b>	Completed the Night Time Advisory Committee EOIs, Resident Parking Scheme Survey for RA9 (extension), Boat Trailer Parking Restrictions, Walking and Cycling Improvements: Kingsford to Centennial Park, Planning Proposal: Dudley Street Heritage Conservation Area and Randwick Acts of Kindness. Ran consultations on Resident Parking Scheme Surveys for The Spot (SP1), Randwick RA2 and Kensington KF2. Also exhibited the Kensington Centennial Park Floodplain Risk Management Study and Plan and ran a targeted consultation for the Clean-up services satisfaction survey. Commenced Water Quality Survey, Bad Bollards and Street Libraries interactive mapping. Commenced public exhibition of the Draft Smart City Strategy and facilitated a Clean-up Services resident workshop. Continued Light Rail Parking Recovery to allow ongoing access to the Question and Answer forum.	
<b>S050</b>	<b>Social Media</b>	<b>25%</b>
<b>Comments</b>	Council posted 91 posts on Council's Facebook page and the number of followers grew to 17,367. A total of 31 tweets were posted from the Randwick City Council twitter account (@randwickcouncil) which now has 2,722 followers (up from 2,681 in the last quarter). The Mayor's twitter account (@RandwickMayor) posted 13 tweets and the account has 2,121 followers. Council's Instagram account (@randwickcouncil) has 3,275 followers (up from 3,007 in June) and was updated with 31 new posts.	
<b>PO40</b>	<b>Engage the community regarding the environmental levy</b>	<b>25%</b>
<b>Comments</b>	A community consultation plan was prepared and planning is underway for a 28-day public exhibition and consultation period from 20 November to 18 December 2018. Consultation techniques include a ratepayer survey mailed to every ratepayer, a random and representative telephone survey, advertising, public information sessions and a dedicated website.	
<b>PO41</b>	<b>Feedback on the events program</b>	<b>0%</b>
<b>Comments</b>	This project had no planned activity for this reporting period.	

<b>04 Excellence in Urban Design and Development</b>		
<b>4a Improved design</b>		
<b>P042</b>	<b>Light rail strategic development</b>	<b>25%</b>
<b>Comments</b>	Liaison with Acciona and Transport for New South Wales to ensure final detailed design of High Cross Park area above the substation met original design intent, including final detailed colours and finishes.	
<b>P043</b>	<b>K2K urban design strategy and planning proposal</b>	<b>25%</b>
<b>Comments</b>	Council's request for review of the conditions imposed on the Kingsford and Kensington Planning Proposal by the Department of Planning and Environment was considered by the Independent Planning Commission at a meeting with Council on 19 September 2018. Council prepared detailed talking notes justifying the proposed infrastructure contributions scheme to assist the Commissioners in their consideration of this review.	
<b>P044</b>	<b>Development Control Plan controls for K2K</b>	<b>25%</b>
<b>Comments</b>	Detailed analysis as part of the preparation of new controls development within the two town centres of Kingsford and Kensington was commenced in this quarter. The K2K Planning Proposal Gateway review request was still ongoing in this quarter.	

Code	Name	Progress Report Status
P045	<b>Architecture Talks and Urban Design Awards</b>	25%
Comments	On 13 September 2018, Council's Strategic Planning team in conjunction with the Institute of Architects hosted another successful free talk as part of the Architecture on Show series on the UNSW Kensington Campus evolution. All talks are now filmed and uploaded to Council's web site expanding the audience base.	

## 4b Robust development framework

S051	<b>DA Determination</b>	25%
Comments	<p>1. Median net processing time for all DAs determined was 32 days (target 35 days)                  2. Average net processing time for all DAs determined was 33 days (target 40 days)                  3. Average gross approval time for the first 90% of total development applications was 73 days (target 50 days)                  4. Average gross approval time for the first 90% of residential development applications was 87 days (target 55 days)</p> <p>Points 3 and 4 are new KPI targets set in line with recent changes to the information reported by the State Government (LDPM). This is the first time these KPI's have been used in the operational plan so it is difficult to compare current performance (using these KPI's) against previous performance. The median and average net processing times (points 1 and 2) are in accordance with target KPIs.</p>	
P046	<b>Review of DA processing framework</b>	25%
Comments	New template for assessing Clause 4.6 variations prepared.	
P047	<b>Prepare Council's housing strategy</b>	25%
Comments	In the September quarter, Council officers initiated the procurement process to engage consultants to undertake a housing capacity analysis of the local government area. The housing capacity analysis will provide the evidence base to inform the development of the Local Housing Strategy.	

## 5a Maximise open space use

P048	<b>Concept design and investigation of Coastal Walkway at Lurline Bay</b>	5%
Comments	Background information and previous feasibility study reviewed to plan the next phase.	

## 5b Range of activities

S052	<b>Community programs at Des Renford Leisure Centre</b>	25%
Comments	<p>DRLC achieved a 10% increase in attendances for the July to September period compared to the same period in the 2017/18 financial year. The facility averaged over 18,035 visits per week with learn to swim participation maintaining over 4,400 weekly enrolments and gym attendance maintaining over 2,400 week to week memberships.</p> <p>Highlights: DRLC achieved over 234,000 visits between July and September.</p>	

Code	Name	Progress Report Status
<b>P049</b>	<b>Redesign and construct new playground at Frenchmans Reserve</b>	<b>25%</b>
<b>Comments</b>	Concept design nearing completion. Ready for community consultation.	
<b>P050</b>	<b>Upgrade the Kokoda Memorial Park Playground</b>	<b>5%</b>
<b>Comments</b>	Project has been scoped with initial design resolution about to start.	
<b>P051</b>	<b>Construct new boardwalk – western edge Randwick Environment Park</b>	<b>25%</b>
<b>Comments</b>	Community notification to be undertaken to receive final feedback on the proposal.	

## 5c Open space creation

<b>P052</b>	<b>Advocate for Malabar Headland Access</b>	<b>25%</b>
<b>Comments</b>	Work continues with stakeholders, and in particular the Department of Finance to improve access and use opportunities on the Malabar Headland.	
<b>P053</b>	<b>Open space opportunities in line with light rail</b>	<b>25%</b>
<b>Comments</b>	Work continues to ensure ongoing activation of the Meeks Street Plaza space in consultation with Transport for New South Wales.	

## 5d Innovative library programs

<b>S053</b>	<b>Community feedback on library services</b>	<b>25%</b>
<b>Comments</b>	Satisfaction surveys continue to be collected at all adult events. Across the September quarter, aggregate feedback indicated that these events met the expectations of 98% of participants and 98% rated their overall impressions as good or outstanding.	
<b>P054</b>	<b>Library resource acquisitions</b>	<b>25%</b>
<b>Comments</b>	During the September quarter, 4,753 new items were added to Randwick City Library's physical collection.	
<b>S054</b>	<b>Digital items and resources</b>	<b>25%</b>
<b>Comments</b>	The Library offers a wide range of online resources, from eBooks & eAudiobooks to film streaming, language learning, and research resources. There were 77,473 Sessions and 678,552 searches of the online databases during the quarter. There was 8,989 eBook loans, 5,833 eAudio loans, and 2022 eMagazine loans. The Library's film streaming service had 2,066 films played and 6,213 hours were used by members learning another language.	
<b>S055</b>	<b>Satisfaction with library facilities, services and resources</b>	<b>25%</b>
<b>Comments</b>	Across the Library service in the September Quarter 226,337 loans, 149,273 visits, and 2,532 new memberships were recorded.	
<b>S056</b>	<b>Implement Library calendar of events</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, Randwick City Library ran 461 individual events, attended by 11,232 people. Regular and holiday activities for pre-schoolers and children, and technology focused classes such as the Talking Tech and TECHconnect series continue to be strongly patronised. Post event feedback for adult events showed 98% of respondents rated that the event met their expectations and 98% rated their overall impression of the event as very good or outstanding. Highlights include author talks delivered by Eleanor Limprecht, Jamelle Wells and Cecile Yazbek; the Talking Tech event: Demystifying the NBN; the History Week event: John Cann - the Last	

Code	Name	Progress Report Status
	Snakeman; the event Fighting Forgetting; and several school visits for Children's Book Week.	
<b>S057</b>	<b>Programs for children &amp; families</b>	<b>25%</b>
<b>Comments</b>	During the September quarter, Randwick City Library delivered 202 activities for children, such as craft, children's book clubs, school holiday activities, baby lapsit and storytime to 7,369 participants.	
<b>S058</b>	<b>Programs for seniors</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, 1,752 seniors attended 107 sessions covering technology, singing, card games, chess, art and writing. The Senior Services area also developed an exhibition, based on the successful Stories from the Street publication of our Writing for Pleasure Group.	
<b>S059</b>	<b>Implement Library Outreach Program</b>	<b>25%</b>
<b>Comments</b>	Randwick City Library engaged with 1106 attendees at 39 outreach activities in the September quarter. This included 749 attendees from Our Lady of the Sacred Heart School at Randwick and the Maroubra Junction Primary School during Children's Book Week events based on the theme- Find Your Treasure.	
<b>P055</b>	<b>Improve physical aspects of library facilities</b>	<b>25%</b>
<b>Comments</b>	Grant funding will be used to improve the façade of the Lionel Bowen Library. A designer has been appointed and will be briefed shortly.	
<b>S060</b>	<b>Provide lifelong learning opportunities through the library</b>	<b>25%</b>
<b>Comments</b>	Randwick City Library provides lifelong learning opportunities via talks, educational workshops and information in various formats including audio visual, print and electronic. The majority of electronic resources are accessible remotely 24/7. Approx. 1,470 people attended the 107 different lifelong learning activities delivered. Key activities facilitated included 8 writing workshops, two theatre play writing and play production workshops, four Mandarin language classes, 12 technology related classes and sessions (including three sessions run in Chinese language), and 54 English Conversation classes.	

## 06 A Liveable City

### 6a & 6b Public asset management

<b>P056</b>	<b>Asset Management System</b>	<b>25%</b>
<b>Comments</b>	Stakeholder departments are contributing to the development of a brief with a view to commencing the procurement process in early 2019.	
<b>S061</b>	<b>Maintain drainage infrastructure</b>	<b>25%</b>
<b>Comments</b>	Road Services completed 47 drainage requests, at 98% within SLA, and 38 Clear Culvert/pits requests at 66% within SLA during the September 2018 quarter.	
<b>S062</b>	<b>Maintain open space areas</b>	<b>25%</b>
<b>Comments</b>	During the quarter, scheduled maintenance within parks, sports fields and other public areas was completed within or near service times. Requests from the community were completed on or near SLA times including coastal walkway maintenance (100%), nature strip maintenance (85%), parks lighting maintenance (100%), parks maintenance (100%) and weed removal and spraying (100%). There has been a substantial decrease in the amount of community requests received during the period, associated with an improvement in the frequency of scheduled maintenance.	

Code	Name	Progress Report Status
<b>S063</b>	<b>Maintain Council owned buildings and structures</b>	<b>25%</b>
<b>Comments</b>	During the September 2018 quarter, all scheduled maintenance for Council owned buildings and structures were completed as per schedule. These services include general building maintenance, air conditioning, lifts and fire services. Council responded to other maintenance requests from internal and external customers of which 75% were completed within SLA.	
<b>S064</b>	<b>Maintain road pavement infrastructure</b>	<b>25%</b>
<b>Comments</b>	Road Services completed 68 Road Pavement repairs at 91% within SLA and 266 Pothole requests at 84% within SLA during the September 2018 quarter.	
<b>S065</b>	<b>Maintain footpaths</b>	<b>25%</b>
<b>Comments</b>	Road Services completed 267 footpath repairs at 92% within SLA Footpath Requests during the Sept 2018 quarter.	
<b>P057</b>	<b>Footpath Construction and Renewal Program</b>	<b>40%</b>
<b>Comments</b>	18/19 Footpath Program – new southward footpath construction at 97% complete with expected 100% completion within the next 2 weeks.	
<b>P058</b>	<b>Road Rehabilitation Program</b>	<b>25%</b>
<b>Comments</b>	The road rehabilitation program is progressing to schedule.	
<b>P059</b>	<b>Building Capital Maintenance Program</b>	<b>25%</b>
<b>Comments</b>	General Maintenance for Council owned buildings completed as requested.	
<b>P060</b>	<b>Drainage Program</b>	<b>25%</b>
<b>Comments</b>	The drainage capital works programs is progressing to schedule. Works are progressing in Duke Street, Kensington and design is progressing on other projects within the program.	
<b>P061</b>	<b>Major projects under the Our Community Our Future program</b>	<b>20%</b>
<b>Comments</b>	<p>The projects listed in the 2018/19 Our Community Our Future Capital Works Program include:</p> <ul style="list-style-type: none"> <li>The Heffron Centre – planning underway</li> <li>Randwick Administration Building – early planning underway</li> <li>Mahon Pool Amenities – construction commenced</li> <li>Malabar Offshore Jet Rescue Facility – construction in early 2019</li> <li>La Perouse Museum and Toilets – early planning underway</li> <li>Yarra Bay Bicentennial Park Amenities – early planning underway</li> <li>Blenheim House (Cultural Centre) – early planning underway</li> <li>Malabar Junction Amenities – early planning underway</li> <li>Coogee Oval Grandstand – early planning underway</li> </ul>	



Code	Name	Progress Report Status
<b>P062</b> Comments	<b>Engage with stakeholders and prepare a Smart City Strategy</b> Strategic Planning and the Smart City Working Group have prepared a Draft Smart City Strategy for public exhibition. The Draft Strategy reflects community and stakeholder engagement undertaken in March, April and May 2018. The Draft Strategy began a 4-week public exhibition period on 26 September 2018.	<b>70%</b>
<b>P063</b>	<b>Investigate Smart City funding opportunities</b> Strategic Planning staff have continued to work with academic institutions and other Councils on the three grant applications submitted to the Smart Cities and Suburbs Program. The result of those three grant applications is expected to be announced before the end of 2018.	<b>25%</b>
<b>P064</b> Comments	<b>Repair and restore the La Perouse museum</b> Immediate repair work to the Museum has been carried out and completed. The Museum upgrade is listed in Council's 2018/19 Our Community Our Future Capital Works Program and early planning is underway.	<b>20%</b>
<b>S066</b> Comments	<b>Business centre and beach cleaning</b> City Cleansing teams have continued to meet scheduled services for the last quarter in both beach cleaning and business centres.	<b>25%</b>

## 6c Community safety

<b>P065</b> Comments	<b>Harm prevention/intervention projects</b> Council staff co-chaired the Eastern Sydney Domestic Violence Network in July where a number of domestic and family violence specialist organisations, representatives from relevant State Government agencies and neighbouring councils attended to deliver proactively with a range of services and activities to raise awareness of the impacts of Domestic and family violence.  Council staff with local agencies have played a key role in the implementation of the school based Respectful Relationship Program, also known as the 'Love Bites' program. During the quarter the program was conducted with local schools with 200 students participating.	<b>25%</b>
<b>S067</b> Comments	<b>Eastern Suburbs Liquor Accord and Crime Prevention Partnership</b> In the July to September quarter, Council officers have made 11 submissions to the Independent Liquor and Gaming Authority in relation to Liquor Licence applications and attended one Liquor Accord meeting.	<b>25%</b>
<b>S068</b> Comments	<b>Maintain infrastructure at risk of vandalism</b> Investigations into and inspections of graffiti are conducted throughout the City on a daily basis. 3781m2 of graffiti was removed by Council from public spaces during this quarter.	<b>25%</b>
<b>P066</b> Comments	<b>Develop emergency management plans in consultation with police for major events</b> Council has met with Police to determine security requirements for upcoming summer events and plans are underway.	<b>25%</b>
<b>P067</b> Comments	<b>Surf and Water Safety Education Program</b> Beach Lifeguards delivered the Water Safety educational program to 20 local schools during the September quarter. The education program featured an interactive DVD presentation and a visit from Larry the Lifeguard.	<b>100%</b>

Code	Name	Progress Report Status
<b>S069</b>	<b>Building regulation and compliance</b>	<b>25%</b>
<b>Comments</b>	In the July to September quarter, Council officers have investigated 131 building and development compliance related service requests; carried out 46 swimming pool barrier inspections; issued 118 Local Approvals and 54 notices and orders.	
<b>S070</b>	<b>Building Certification and Fire Safety Programs</b>	<b>25%</b>
<b>Comments</b>	In the July to September quarter, Council officers have issued 10 Construction Certificates, 4 Complying Development Certificates, 9 fire safety notices/orders; carried out 59 fire safety inspections and processed 506 fire safety certificates/statements.	
<b>S071</b>	<b>Food safety programs</b>	<b>25%</b>
<b>Comments</b>	In the July to September quarter, Council's Environmental Health Officers have carried out 209 primary food premises inspections; 55 food premises reinspections; 137 temporary food vendors and investigated 125 environmental health related service requests.	
<b>S072</b>	<b>Water quality at DRLC</b>	<b>25%</b>
<b>Comments</b>	The Des Renford Leisure Centre achieved 100 per cent compliance with the NSW Health Guidelines for Public Swimming Pools at all times during the September quarter. Independent laboratory water tests and NSW Health Department checks were regularly conducted with the facility achieving outstanding results for all bodies of water.	
<b>P068</b>	<b>Road safety education</b>	<b>25%</b>
<b>Comments</b>	Council's Community Road safety Officer distributed 133 Child Seat Fitting Vouchers and 73 were redeemed at authorised fitting stations (the program recommenced again in August 2018)	

## 6d & 6e Strategic land use framework

<b>P069</b>	<b>Prepare a Housing Strategy</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, Council officers initiated the procurement process to engage consultants to undertake a housing capacity analysis of the local government area. The housing capacity analysis will provide the evidence base to inform the development of the Local Housing Strategy.	
<b>P070</b>	<b>District Planning Strategy</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, Council officers attended a series of technical working group workshops hosted by the Department of Planning and Environment on the LEP Roadmap. The LEP Roadmap is a process which all councils must undertake to 'give effect' to the District Plan and includes the development of a Local Strategic Planning Statement. In this quarter, the Council also submitted an application to the Department of Planning and Environment's accelerated LEP review funding grant program.	
<b>P071</b>	<b>ePlanning opportunities</b>	<b>25%</b>
<b>Comments</b>	Strategic Planning has applied 3D Modelling skills and techniques in the creation of building envelopes and street activation scenarios for the Randwick Town Centre Strategy. Bulk updating was completed for Bird Gully Flood Study and associated data integrity checks for this in Pathway.	

Code	Name	Progress Report Status
<b>P072</b>	<b>Trial online S149 Certificate generation</b>	<b>25%</b>
<b>Comments</b>	Strategic Planning is now trial running the use of digital signatures in training mode for Section 10.7 Certificates and has provided Pathway expertise input for the development of data integrity scripts. Strategic Planning has also realigned certificate details to be consistent with other Council practices including redefining parent to child property relationships in the Pathway database.	
<b>P073</b>	<b>Regional planning influences</b>	<b>25%</b>
<b>Comments</b>	Council officers provided comment to the Greater Sydney Commission's Randwick Collaboration Area Place strategy which reaffirmed the importance of a mass transit solution to improve access to Randwick's key employment centre.	
<b>P074</b>	<b>s.94A Development Contribution Plan for Kensington</b>	<b>25%</b>
<b>Comments</b>	Council officers have contacted the Department of Planning and Environment requesting an update to Council's request for an exception to the maximum rate payable under s7.12 (cf.s94A) from 1% to 3% applying to the Kensington and Kingsford town centres. However, the DPE is yet to get back to the Council on this request.	
<b>S073</b>	<b>Home maintenance and modification program</b>	<b>25%</b>
<b>Comments</b>	306 Home Maintenance and Modification jobs completed this quarter. All jobs fully met.	
<b>S074</b>	<b>Council's affordable rental housing portfolio</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, a unit within Council's affordable housing development at Minneapolis Crescent became vacant and Community Housing Limited (the managing agent) began the process of advertising the unit and appointing a tenant in accordance with Council's affordable housing policy.	
<b>P075</b>	<b>Investigate affordable housing opportunities</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, Council officers attended a technical working group workshop facilitated by the Department of Planning and Environment on how to prepare a local housing strategy which is to also address the delivery of affordable housing through the local planning framework. Council officers will, in the preparation of the local housing strategy, identify additional areas to deliver affordable housing. A key component of this work is a housing capacity analysis to identify opportunities for housing delivery including affordable housing.	
<b>P076</b>	<b>Prepare new Affordable Housing Strategy and Action Plan</b>	<b>5%</b>
<b>Comments</b>	A new affordable housing strategy and action plan is to be reviewed in conjunction with the development of the Local Housing Strategy.	

Code	Name	Progress Report Status
<b>6f Distinctive neighbourhoods</b>		
<b>P077</b>	<b>Randwick Junction commercial centre urban design review in line with light rail</b>	<b>25%</b>
<b>Comments</b>	The Randwick Junction Town Centre Strategy document has been prepared for the Council meeting in November 2018, and the proposed building envelopes, laneway activation and structure plans for the Strategy have been generated using in-house 3D computer modelling expertise.	
<b>P078</b>	<b>Investigate and plan for the undergrounding of power at The Spot</b>	<b>5%</b>
<b>Comments</b>	Scope of the works are being developed.	
<b>07 Heritage that is protected and celebrated</b>		
<b>7a Heritage</b>		
<b>S075</b>	<b>Promote heritage services and collections</b>	<b>25%</b>
<b>Comments</b>	Randwick City Library held 5 heritage-related events with 207 people attending in the September quarter. A highlight was the History Week talk on the Last Snake Man of La Perouse- John Cann, which had 80 attendees.	
<b>P079</b>	<b>Accessible heritage material</b>	<b>25%</b>
<b>Comments</b>	Digitised local studies materials such as photographs were viewed by local users 217 times in the September quarter. Linking to the National Library of Australia's national database TROVE generated 3,337 referrals to our portfolio database in this time period.	
<b>P080</b>	<b>Heritage item maintenance</b>	<b>25%</b>
<b>Comments</b>	Specialist heritage advice was provided on Heritage Division procedures to enable the carrying out of important repair and maintenance works to La Perouse Museum.	
<b>S076</b>	<b>Heritage consideration of developments</b>	<b>25%</b>
<b>Comments</b>	During the September quarter, specialist heritage advice was provided on 43 DAs. Consultant heritage advice was sought in relation for a further 5 DAs. Five heritage minor works confirmations were raised.	
<b>S077</b>	<b>Heritage documentation</b>	<b>25%</b>
<b>Comments</b>	In the September quarter a preliminary Heritage Study of 10 properties in Dudley Street and Brook Street for potential heritage listing and heritage conservation area inclusion was completed in-house.	
<b>P081</b>	<b>LEP amendments</b>	<b>25%</b>
<b>Comments</b>	As part of the LEP Roadmap, Council officers will be conducting a review of the Randwick LEP 2012 which needs to be completed within 3 years. A health check analysis of Randwick LEP 2012 was commenced as a first step in the process.	

Code	Name	Progress Report Status
<b>P082</b>	<b>Activate the La Perouse Museum</b>	<b>25%</b>
<b>Comments</b>	Visitation numbers for this quarter was 4000 people. The Pauline McLeod exhibition was held at the Museum as part of Reconciliation Week. There were 5 tours were taken through the Museum totalling about 500 school children.	
<b>08 A strong local economy</b>		
<b>8a vibrant commercial centres</b>		
<b>P083</b>	<b>Expand the scope of the Economic Development Strategy</b>	<b>25%</b>
<b>Comments</b>	Investigations and research is underway on the scope of a new economic development strategy for the City and preparation of a consultant's brief. The strategy will inform a future review of planning controls and other strategies currently underway as part of the LEP Review process (LEP road map). The new strategy will provide information on economic drivers affecting the City as well as emerging and future demand for floor space and employment.	
<b>P084</b>	<b>Undertake a City Wide Business Audit</b>	<b>25%</b>
<b>Comments</b>	Business counts for Kingsford and Kensington were undertaken in August 2018. Pedestrian counts are planned for November 2018. Planning for the comprehensive business counts/audit for the Randwick City town centres is still underway. Background information has been collated and the business audits are scheduled to begin first quarter 2019. Australian Business Register data will be used as well as Esri mapping in order to be able to map business activity across Randwick City.	
<b>P085</b>	<b>Initiatives to enhance visitor experience</b>	<b>25%</b>
<b>Comments</b>	Council hosted all Randwick City Tourism Inc (RCT) Executive Committee meetings and provided updated local and international tourism statistics, current tourism information and information of general interest. AirBnb data has also been collected and analysed. Due to the success of the 2017 Tourism/Visitor related Economic Leadership Forum that was undertaken in partnership with RCT another partnership for a visitor experience related Forum is under discussion. It is planned to hold this event in the first quarter Of 2019.	
<b>P086</b>	<b>Prepare a night time economy strategy</b>	<b>25%</b>
<b>Comments</b>	The Advisory Committee was established through an expressions of interest process in July 2018 and met for the first time on 29 August 2018. The Committee adopted the terms of reference, attended an organised evening bus tour of the City and discussed a range of actions needed to progress the draft Strategy. The Committee comprises a good cross section of industry experts and community members who will be providing advice on the Strategy including key issues, community engagement and implementation actions. Council has drafted a survey seeking community perceptions on the existing night time economy, impediments and ideas for improvements.	
<b>P087</b>	<b>Health and Education Precinct master planning</b>	<b>25%</b>
<b>Comments</b>	In the September quarter, Council officers provided comments to the Greater Sydney Commission's draft Randwick Collaboration Area Place Strategy. The Randwick Collaboration Area Place Strategy was endorsed by the GSC's board at its meeting on 18 September 2018. The Place Strategy sets a vision, objectives and actions to help achieve the vision for the precinct. Also in this quarter, Council officers reviewed and provided a submission to the Department of Planning and Environment on the Prince of Wales Hospitals Redevelopment project Stage 1 SSD DA.	

Code	Name	Progress Report Status
<b>8c Effective partnerships</b>		
<b>S078</b>	<b>Business and economic networks</b>	<b>25%</b>
<b>Comments</b>	Economic Development has continued to work on the ongoing engagement, effective partnerships and collaborative relationships with local businesses, Chambers of Commerce, government and non-government organisations, industry stakeholders and local service providers. Chambers of Commerce meetings have been attended on request and relevant economic information has been passed on to all local business associations. State Government 'Small Business Friendly Councils' workshops have been attended as well as Business Forums organised by surrounding councils.	
<b>S079</b>	<b>Online economic information</b>	<b>25%</b>
<b>Comments</b>	Council continues to host Randwick City Economy.id and the combined area Eastern Suburbs Economy.id on the Randwick Council website. Both these free services provide comprehensive economic information to Randwick residents and the wider community. Free information sessions for businesses and residents who want to learn more about these programs are in planning to be held first quarter 2019.	
<b>8d Tourism</b>		
<b>P088</b>	<b>Sustainable tourism management</b>	<b>25%</b>
<b>Comments</b>	Visitors make a significant contribution to employment and the ongoing prosperity of Randwick City. Council recognises this important contribution to the local economy but is also very aware of the need to be sensitive to any associated environmental or social issues to ensure that visitors make a low impact on the environment and enhance the local culture. Council is currently discussing the development of a Randwick Visitor Management Strategy to set directions to ensure that all tourism and visitor related initiatives contribute to a sustainable future.	
<b>09 Integrated and Accessible Transport</b>		
<b>9a Active transport network</b>		
<b>P089</b>	<b>Randwick City Bike Plan</b>	<b>25%</b>
<b>Comments</b>	Work continued on design of the two nominated cycleway projects in Randwick. Following a Council report Route One (Doncaster / Houston) was endorsed for detailed Stage 3 design and eventual construction. Stage 2 design work continued to be undertaken on Route Two (Bundock / Sturt) preparatory to community consultation.	
<b>P090</b>	<b>Pedestrian accessibility</b>	<b>25%</b>
<b>Comments</b>	Advice was forwarded to Infrastructure Services as required regarding the provision of dropped kerbs at required locations.	
<b>P091</b>	<b>Promote private vehicle alternative transport</b>	<b>25%</b>
	Council held its annual Bike Week Event at Heffron Pedal park on 23 September 2018. It was well attended and enjoyed by all.	
<b>S080</b>	<b>Council's fleet emissions</b>	<b>25%</b>
<b>Comments</b>	Total fuel use of Council passenger vehicles and plant combined for the September 2018 quarter is 157,507 litres producing 404 tonnes of CO <sup>2</sup> -equivalent.  16,914 litres of biodiesel fuel consumed by Council vehicles at Works Depot.	

Code	Name	Progress Report Status
<b>9c Integrated transport</b>		
<b>P092</b>	<b>Investigate extension of light rail to Maroubra</b>	<b>0%</b>
<b>Comments</b>	No additional work was undertaken regarding this task.	
<b>P093</b>	<b>Work with key stakeholders during light rail implementation</b>	<b>25%</b>
<b>Comments</b>	Council officers continue to work with the consortium, Transport for NSW and RMS regarding various aspects of the light rail project.	
<b>9d Traffic management</b>		
<b>P094</b>	<b>Road safety initiatives</b>	<b>25%</b>
<b>Comments</b>	Activities continued regarding the roll out of child restraint voucher project, the Pedestrian Safety project and the delivery of road safety workshops and small projects	
<b>S081</b>	<b>Implement parking patrol programs</b>	<b>25%</b>
<b>Comments</b>	Council's Rangers and Parking Officers undertake regular patrols of business centres, school zones, beachside locations and other parking hot-spots, to monitor and enforce relevant parking restrictions. In the July to September quarter, Council officers have also investigated 1,105 parking related service requests.	
<b>9e Parking management</b>		
<b>P095</b>	<b>Area based parking scheme</b>	<b>25%</b>
<b>Comments</b>	All required processes and reviews were undertaken as required.	
<b>P096</b>	<b>Commercial Centre Parking Management Strategy</b>	<b>0%</b>
<b>Comments</b>	No additional work was undertaken regarding this task.	

Code	Name	Progress Report Status
<b>10</b>	<b>A Healthy Environment</b>	
<b>10a</b>	<b>Leader in environmental sustainability</b>	
<b>S082</b>	<b>Sustainability calendar of events and workshops</b>	25%
<b>Comments</b>	<p>Major event conducted with Eco Living Expo attracting between 9,000 and 10,000 residents, due in part to special presentations by Craig Reucassel (War on Waste) and Dr Karl (ABC and JJJ).</p> <p>Movie screening event at Randwick Community Centre attracted 60 attendees; 3 courses held (organic, small spaces &amp; sustainability) with 45 participants; 4 workshops held (bike maintenance, biodynamics and keeping chickens) with 55 participants; 3 Eco Heroes sessions held with 57 children and 58 parents); 12 Permabee volunteer sessions facilitated with 180 volunteers attending; 1 staff induction at Randwick Community Centre with around 22 staff in attendance.</p>	
<b>S083</b>	<b>Sustainability projects with external partners</b>	25%
<b>Comments</b>	<p>Community action event organised with 60 Caitlin Group volunteers for Local Govt. Week.</p> <p>Prince of Wales Env. Committee Green September event supported. UNSW sustainability agreement supported with survey analysis and feedback.</p> <p>Proposal for EarthWatch Institute collaboration submitted via Mayoral Minute.</p> <p>Banksia Award interview conducted as a result of finalist category.</p>	
<b>P097</b>	<b>3-Council collaboration</b>	25%
<b>Comments</b>	<p>Approx. 369 compost bins and worm farms were distributed to Randwick residents over September quarter generating waste savings of approx. 350 tonnes over the quarter from Randwick residents alone.</p> <p>Current status of Solar My School participants shows 29 Randwick schools now participating, 3 schools have completed solar installations with 5 others at contract or tender stage.</p> <p>Electric vehicle charging station tender advertised with site visit organised for 4 tenderers.</p> <p>3 Reduce your Footprint newsletters sent to 2,000 subscribers.</p>	
<b>P098</b>	<b>Garden &amp; other school sustainability projects</b>	25%
<b>Comments</b>	<p>Free mulch pick-up for residents organised at Works Depot with approximately 1,100 bags provided to around 550 vehicles.</p> <p>5 school environmental grants approved for distribution.</p> <p>120 Randwick Boys High School students attended Randwick Community Centre for National Tree Day schools event and planting (supported by Bushcare and Strategic Waste staff).</p> <p>100 school students attended Randwick Community Centre for school excursions. 1 visit to Mt Sinai School with Councillor and 35 Yr 2 students.</p>	



Code	Name	Progress Report Status
<b>10b Management of environmental risks</b>		
<b>P099</b>	<b>Sustainability framework</b>	<b>25%</b>
<b>Comments</b>	Single-use plastic ban adopted by Council resolution from July 1 with stocktake of all Council areas to follow removal of single-use plastic items for use via Stores and Depot.	
<b>P100</b>	<b>Continue remediation works at Chifley Reserve, Heffron Park and Jack Vanny Reserve</b>	<b>25%</b>
<b>Comments</b>	Chifley works completed, Heffron park and Jack Vanny Reserve at 75% of the work is completed.	
<b>P101</b>	<b>Floodplain risk management</b>	<b>25%</b>
<b>Comments</b>	The Floodplain Risk Management Program is progressing to schedule. The Birds Gully and Bunnerong Road Flood Study has been finalised. Consultation on the draft Kensington Centennial Park Floodplain Risk Management Study has been completed. The Clovelly catchment is being studied in conjunction with Waverley Council and is progressing with the first Flood Committee meeting planned for early in the December quarter.	
<b>S084</b>	<b>Tree work applications</b>	<b>20%</b>
<b>Comments</b>	77 tree permit applications and DA for Tree Works applications received. Tree permit applications and DAs for Tree Works applications continued to be processed throughout the quarter at the target service level.	
<b>P102</b>	<b>Climate change education</b>	<b>25%</b>
<b>Comments</b>	Council has signed up to the Cities Power Partnership developed by the Climate Council of Australia. Councillors and staff attended the inaugural Cities Power Partnership summit in Kiama where the 3-Council Solar My Schools program won the Renewable Energy Achievement category in the inaugural Cities Power Partnership Awards for Australia.	
<b>10c Biodiversity and natural heritage</b>		
<b>S085</b>	<b>Bush regeneration and revegetation program</b>	<b>25%</b>
<b>Comments</b>	Bushcare Volunteers had an excursion to Mt Annan Botanical Gardens which included a guided tour of the native seed bank vaults, the types of different vegetation throughout the Sydney region and enhanced socialisation between different volunteer groups throughout the Randwick City Council area. All 27 Council managed bushland sites received prescribed weed control treatments and other priority works during the September quarter. Bushcare volunteer hours exceeded the previous year's record as volunteer numbers continue to increase.	
<b>S086</b>	<b>Noxious and environmental weeds, and pest animal control</b>	<b>25%</b>
<b>Comments</b>	All requests for the General Biosecurity Duties received during the September quarter completed within the SLA time requirement. All requests for other invasive species information such as pest animals were met. Updated Department of Primary Industries Biosecurity reporting database with required RCC inspection information.	
<b>P103</b>	<b>Street tree planting program</b>	<b>10%</b>
<b>Comments</b>	Due to unseasonal temperatures, scheduled tree planting during the September quarter has been postponed. As a result, only 30 street trees were planted this quarter. More trees are to be planted in the upcoming quarter.	

Code	Name	Progress Report Status
<b>P104</b>	<b>Tree canopy software</b>	<b>10%</b>
<b>Comments</b>	Sustainability is implementing an urban canopy analysis of Randwick LGA through UTS's Institute of Sustainable Futures department. The project is scoped and waiting to commence with UTS.	
<b>10d Sustainable waste technologies</b>		
<b>P105</b>	<b>Waste Strategy</b>	<b>25%</b>
<b>Comments</b>	Council collected 5,700 tonnes of residential garbage and 1,248 tonnes of hard waste and processed at three Alternative Waste Treatment and resource recovery facilities with recovery rates ranging from 58% to 97.7%. Including kerbside collected dry recyclables and garden organics Council achieved 74% landfill diversion.	
<b>S087</b>	<b>Waste Collection Services</b>	<b>25%</b>
<b>Comments</b>	Council collected 11,200 tonnes of waste and recycling material through its waste collection services. Of the domestic garbage collection this quarter 3600 tonnes was from recycling and green waste bins.  Tonnes domestic garbage collected :5,700 Processed at AWT facilities:100% Commingled recycling: 2435.51 Green waste : 1165.12 AWT diversion: 58% to 80%	
<b>P106</b>	<b>Illegal dumping management</b>	<b>25%</b>
<b>Comments</b>	This quarter 300 tonnes of illegally dumped materials were collected and four infringement notices were issued. More than 90% of the Customer service requests on illegal dumping incidences were completed within the SLA.	
<b>S088</b>	<b>Waste education programs</b>	<b>25%</b>
<b>Comments</b>	Council provided 21 sessions of waste and recycling education to schools in the City with participation of 1050 students. Also, a tour of the Randwick Recycling Centre was organised for UNSW students.	
<b>S089</b>	<b>Water conservation</b>	<b>25%</b>
<b>Comments</b>	Council saved 83.4 million litres potable water and water usages cost \$167,000 from July to September 2018. Bore water consumption: 61million litres and recycle water consumption 22.3 million litres.	
<b>P107</b>	<b>Stormwater, rainwater and wastewater harvesting projects</b>	<b>20%</b>
<b>Comments</b>	Existing Water treatment Plant audits- project commenced.	
<b>P108</b>	<b>Irrigation Management System</b>	<b>10%</b>
<b>Comments</b>	New irrigation system at Jack Vanny Reserve.	

Code Name

Progress Report Status

**10f Energy conservation**

<b>S090</b>	<b>Energy saving projects</b>	<b>25%</b>
<b>Comments</b>	<p>Energy consumption across Council sites (excluding street lighting) for the September quarter was 9,053 gigajoules comprising 5,253 GJ of electricity and 3,800 GJ of gas. Note that gas has been estimated for this quarter due to a billing error. This energy consumption emitted 1,393 tonnes of CO<sup>2</sup>-equivalent greenhouse gas during this period.</p> <p>Improved data availability now incorporates electricity from street lighting which consumed 5,423 GJ of energy and produced 1,388 tonnes of CO<sub>2</sub>-equivalent and now shows total energy use (electricity and gas with street lighting included) at 10,675 GJ of energy and 2,781 tonnes of CO<sub>2</sub>-equivalent for the September 2019 quarter.</p>	
<b>S091</b>	<b>Renewable energy projects</b>	<b>25%</b>
<b>Comments</b>	<p>During the September 2019 quarter, Council generated around 49 megawatt hours of electricity from renewable energy installed on Council buildings (equivalent to 177 GJ). The reduction in energy generation reflects the natural decrease in solar energy closer to winter.</p> <p>This renewable energy generation has saved the equivalent of 45 tonnes of CO<sub>2</sub> for the quarter, savings equivalent to energy required for 10 typical Randwick households.</p>	