

# Illumination of Randwick Town Hall Policy

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**23 September 2025**

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**Communications**

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**Note:**

This policy was adopted at the 23 September 2025 Council Meeting, however it does not take effect until a new lighting system is installed on the Town Hall.

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## 1. Purpose

- 1.1 Randwick Council welcomes the illumination of Randwick Town Hall to support community messages; arts, cultural and sporting events; causes; celebrations; and commemorations.
- 1.2 This policy provides the framework for how Council will consider and determine requests.

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## 2. Principles

The illumination of Randwick Town Hall will be considered where it:

- 2.1 Celebrates, marks, honours or promotes events, community messages, causes and major cultural events.
- 2.2 Provides a strong symbolic gesture of support or solidarity from Randwick City Council.
- 2.3 Provides support to community groups and charities to help raise community awareness.
- 2.4 Preserves and does not negatively impact the heritage integrity of the building.
- 2.5 Does not adversely impact on other events taking place at the hall.
- 2.6 Has high artistic / aesthetic merit and enhances the public environs.
- 2.7 Contributes positively to creating a sense of community and social cohesion within the community.

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## 3. Policy content

### 3.1. Eligibility

- 3.1.1 Community, not-for-profit, government and charity groups are eligible to apply to illuminate Randwick Town Hall.
- 3.1.2 Randwick Council may also illuminate Randwick Town Hall in relation to Council events or Council activities, causes or topics of interest to Randwick Council.
- 3.1.3 Requests for the illumination may also be received from other levels of government to promote special events or to encourage tourism.

### 3.2. Guidelines

- 3.2.1 Applications must be made in writing to Council.

- 3.2.2 Applications can be made at any time, but should be submitted at least a month before the intended illumination start date.
- 3.2.3 Lighting of the Randwick Town Hall by external organisations will be limited to a maximum of 12 occasions per year. This is to minimise the impact on the heritage significance of the Town Hall and to maintain the uniqueness of illuminating the Town Hall.
- 3.2.4 Illumination will generally be limited to no more than five consecutive nights, unless otherwise approved by the General Manager.
- 3.2.5 Illuminations will generally operate between dusk and midnight, unless otherwise agreed.
- 3.2.6 Lighting of Randwick Town Hall is generally limited to static colour illumination only. This does not apply to illumination associated with a Council event or activation.
- 3.2.7 This is a free service with no cost to the applicant.

### **3.3. Request process**

- 3.3.1 Applications received to illuminate Randwick Town Hall should be made in writing to Council and outline the following:
  - a. The status of the organisation making the application (i.e.. Whether they are not-for-profit, a registered charity etc);
  - b. The proposed colour/s and a concept;
  - c. The proposed dates (noting that illumination dates are generally limited to two days)

### **3.4. Approvals**

- 3.4.1 All requests are subject to the approval of the General Manager who will determine applications inline with this policy.
- 3.4.2 Decisions to illuminate Randwick Town Hall may be made by resolution of Council at any time.
- 3.4.3 Council reserves the right to not accept applications at our discretion.
- 3.4.4 Council reserves the right to cancel any approved request.
- 3.4.5 Council events and initiatives will take precedence over other requests.
- 3.4.6 Council will not be liable for any third-party expenses incurred (such as equipment hire) that is required to support illumination projects.

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1300 722 542  
council@randwick.nsw.gov.au  
www.randwick.nsw.gov.au

**Randwick City Council**  
30 Frances Street  
Randwick NSW 2031