

# Request for a Review of a Determination

Division 8.2 of the Environmental Planning and Assessment Act 1979



APPLICATION/REFERENCE NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

## ABOUT THIS FORM

Use this form if you wish to request a review of your determination of an application for development consent or for the modification of a development consent. A review cannot be made for State Significant, Designated, Integrated or Complying developments.

**Review of determination of an application for development consent** - the request must be received and determined by Council within six (6) months of the date shown on your determination notice. To ensure the assessment process of a review can be completed within this timeframe, an application should be lodged with Council no more than 3 months after the date of the determination.

**Review of determination of an application for modification of a development consent** - the application **MUST** be made within 28 days of the decision date shown on the determination notice.

*Note: Applications for a review relate to the entire determination and may result in Council overturning its previous decision. If you only wish to review conditions of consent, you should make an application to modify your Consent rather than seek a review*

## APPLICANT DETAILS

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

## PROPERTY/LOCATION DESCRIPTION

Unit/Street No: \_\_\_\_\_ Street: \_\_\_\_\_

Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_ Lot & DP/SP No(s): \_\_\_\_\_

## TYPE OF REVIEW

(Please tick appropriate box)

- ☐ Review of determination of an application for development consent
- ☐ Review of determination of an application for modification of a development consent

## DETERMINATION TO BE REVIEWED

Application No: \_\_\_\_\_ Determination Date: \_\_\_\_\_

Determination details: \_\_\_\_\_

## REASONS FOR REQUESTING REVIEW

(Brief Description, include details in statement of environmental effects)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## GET IN CONTACT

Randwick City Council  
30 Frances Street  
Randwick NSW 2031  
ABN: 77 362 844 121

Phone 9093 6000  
[council@randwick.nsw.gov.au](mailto:council@randwick.nsw.gov.au)  
[www.randwick.nsw.gov.au](http://www.randwick.nsw.gov.au)

CHECKLIST FOR REVIEW APPLICATIONS	Applicant use		Office Use	
	Yes	No	Yes	No
1. Has the application been made within the prescribed period? <i>Applications submitted outside the prescribed periods will not be accepted</i> <ul style="list-style-type: none"> <li><b>Review of determination of an application for development consent:</b> within 3 months of the determination date (to ensure that the review can be completed within the prescribed 6 month period)</li> <li><b>Review of modification application:</b> within 28 days of the determination date</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a Statement of Environmental Effects (SEE) been submitted? <i>The SEE must include reasons for requesting the review, details of any amendments, and demonstrate that the development, with any amendments, will be substantially the same as the development described in the original application.</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Have plans been submitted? <i>Any amendments must be coloured and annotated on the submitted plans</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Has a BASIX Certificate been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Has a cost report been submitted? <i>Cost report templates are available from Council's website</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Has a digital 3D model been submitted? <i>A 3D digital model is required for any development that proposes amendments to a building's envelope within a B2 zone; or that will result in a building height of 12 metres or more</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Have any other supporting documents been submitted? <i>If yes, please specify:</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Have all forms, plans (in colour) and documents been provided as separate unprotected pdf files (limited to 3MB per file)? <i>Have you checked that the pdf files are NOT password protected or locked? Each plan, form and document must be individually labelled to identify the name of the file and the property address (Document type - property address).</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## POLITICAL DONATIONS

In accordance with Section 10.4 of the Environmental Planning and Assessment Act 1979, the applicant (or any other person with a financial interest in the application) must disclose any reportable political donations or gifts they have made in the two years before the application is made. The disclosure requirements continue to apply until the application is determined. Reportable political donations include donations of \$1000 or more. If you (or any other person with a financial interest in the application) have made a reportable political donation or gift within the period of two years, please complete a Political Donations and gifts Disclosure Statement. These are available from Council's website.

Have you (or any other person with a financial interest in the application including the owner/s) made a reportable political donation or gift within the previous two years? ☐ Yes ☐ No

## CONFLICT OF INTEREST

Are you an employee of Council or do you and/or the owner/s have an affiliation with a Council Officer or Councillor by way of family, close personal friendship or business interest? ☐ Yes ☐ No

If yes, please provide details \_\_\_\_\_

## NOTICE UNDER SECTION 10 OF THE PRIVACY & PERSONAL INFORMATION PROTECTION ACT 1998

The information collected on this application form (and in any documents submitted with the application) is for the purpose of assessing and determining your application under the provisions of the Environmental Planning and Assessment Act 1979. This may require making the application form, submitted documents and documents relating to the determination publicly available for inspection on the Council's website and in other ways that the Council considers appropriate. The intended recipients of the information include any parties involved in the assessment or with an interest in the application.

If the requested information is not provided, the Council may be unable to process your application. Randwick City Council ('Council') is the name of the agency that is collecting and holding the personal information. Please advise Council if the information you have provided either changes or is incorrect or if you require your address to be withheld for personal or family safety

## APPLICANT DETAILS

Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Other: .....

Applicant's Name: .....

Contact (if applicant is a company): ..... ABN: .....

Postal Address: .....

Suburb: ..... Post Code: .....

Email: ..... Fax / DX: .....

Phone No(s): ..... Mobile: .....

## DECLARATION

- I apply for consent to carry out the development described in this application.
- I declare that all the information given is true and correct, and electronic plans and documents submitted on electronic storage medium are an exact reproduction of the original source documents submitted with the application.
- I understand that if incomplete, the application may be delayed or rejected.
- I understand that more information may be requested within 21 days of lodgement.
- I understand that the information contained in this application and on this form (including plans personal information) may be made publicly available on the Council's website and in other ways that the Council considers appropriate.
- I give permission for Randwick City Council ('Council') to copy the application, plans, and any other supporting material, for any purpose associated with the exercise of its functions under the Environmental Planning & Assessment Act 1979, and for the purpose of complying with its obligations under the Government Information (Public Access) Act 2009.
- I warrant that if I am not entitled to copyright in respect of any submitted document, I have obtained permission from the copyright owner for Council to use the documents lodged with this application in accordance with the above paragraph.
- I indemnify the Council against all claims and actions in respect of a breach of copyright arising from the Council copying, issuing copies, reproducing or publishing any documents lodged with this application.

Signature: .....

Name: ..... Date: .....

## OWNER'S CONSENT

NB: SINGLE / JOINT OWNERSHIP:	All named owners must sign (if more than one owner, every owner must sign).
STRATA TITLED PROPERTY:	The strata secretary must sign the form and attach the strata seal.
COMPANY / BUSINESS OWNED PROPERTY:	The director/s or company secretary must sign the form and attach the company seal or provide a signed letter on company letterhead with the ABN included giving consent to this application.

- I hereby consent to the submission of this application and to a representative of Council entering the site for the purpose of a site inspection; and
- For Council to make copies of all documents for the purpose of determining the application or to provide copies to persons who may be affected by the proposal.

Signature: ..... Name: ..... Date: .....

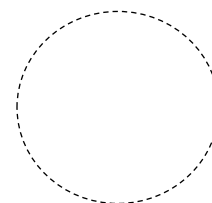
Signature: ..... Name: ..... Date: .....

## OWNER'S CONSENT CONT.

Company/Strata Corp: .....

Position: .....

ABN No: .....



AFFIX COMMON SEAL

## HOW TO LODGE THIS APPLICATION

ONLINE VIA THE NSW PLANNING PORTAL

<https://www.planningportal.nsw.gov.au/onlineDA>

Please refer to Council's website for more information.

## FEES

Application fees are in accordance with Council's Fees and Charges Policy. To avoid delays at lodgement, please contact us to obtain a fee quote prior to lodging your application. If lodging multiple applications, a separate payment must be made for each application.

Payment must be paid via Council's Epathway online services (i.e. credit card via Council's website).

## COPYRIGHT DISCLAIMER

The Government Information (Public Access) Act (GIPA) provides that anyone may inspect and obtain copies of certain documents held by a council, including (among others) development applications and associated documents. A council complying with its obligation under GIPA does not breach copyright law. However, a person who through this process obtains a copy of plans subject to copyright would be in breach of copyright law if those plans were later used in a way adverse to the interest of the holder of the copyright.

If you copy, use or distribute, building specifications or other documents subject to copyright, contrary to the provisions of the Copyright Act 1968 (Cth) you will be taken to have indemnified Randwick City Council against any claim or action in respect to breach of copyright.

OFFICE USE ONLY	RECEIPT CODE	FEE	GST
Assessment Fee		\$	
Notification Fee		\$	
Advertising Fee		\$	
Information Management Fee		\$	
Design Excellence Panel Fee		\$	
Other:		\$	
	<b>TOTAL:</b>		

## OFFICE USE ONLY

Application received by: .....

Date: .....

Checked by Duty Planner/Customer Service Officer: .....

Date: .....

Fee: \$ ..... Receipt No: .....

Date: .....

## PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE

The purpose of collection of this information is to enable Council to process your request. We will not be able to process your request if you do not provide the information. This form will be stored electronically in Council's electronic document management system. Access to this information is restricted to Randwick City Council officers. Members of the public will not be provided with access to the personal details contained on this form. View our [Privacy Statement](#) for more information.