

Present:

Mayor, Cr Noel D'Souza
Deputy Mayor, Cr Greg Moore
Cr Scott Nash
Cr Anthony Andrews
Cr Murray Matson
Cr Ted Seng
Ray Brownlee, General Manager
Alan Bright, Manager Strategic Planning
Jeff Smith, Director Governance & Financial Services
Anne Warner, Manager Corporate Improvement
Josh Hay, Manager Communications
Nadia Magistrale

1. (a) Confirmation of the minutes

Action: (1) The RTG confirmed the minutes of the meeting held on 11 February 2016.

(b) Matters arising - Transition Action Plan

Action: (1) The RTG endorsed Version 1 of the Transition Action Plan.

2. Branding

Action: (1) The RTG agreed to the proposed branding development process and procurement and to jointly fund it with Waverley Council.

3. Website

Action: (1) The RTG noted the progress of the development of the interim website.

4. Day 1 Planning

Action: (1) That RTG committee members review the Draft Run Sheet and forward any comments to Anne Warner

(1) The Draft Run Sheet be amended to include that a copy of the proclamation be uploaded to the interim website and emailed to all councillors.

(2) The Run Sheet for Proclamation & Day 1 be finalised at the next RTG meeting.

5. Project Action Teams

Action: (1) The RTG received and noted the presentation on the Project Action Teams.