

Informal Request for Information

Government Information (Public Access) Act 2009



REFERENCE NUMBER:

LA...../2019

ABOUT THIS FORM

- If you are seeking documents relating to your personal affairs you may be requested to provide proof of your identity.
- If you are seeking documents on behalf of another person, you may be requested to submit a consent form signed by that person.
- Requests are generally processed within five (5) working days, however, depending upon the availability and/or location of the information requested, some requests may take longer.
- Where possible, documents will be provided electronically.
- If you are seeking access to your own personal information, you should make an application under the Privacy and Personal Information Protection Act (PPIPA).

APPLICANT DETAILS

Title: Mr Mrs Ms Other:

Surname: Given Names/s:

Organisation/company (if applicable):

Postal Address:

Post Code:

Residential Address:

Post Code:

Phone Number (Bus): Home/ Mobile:

Email Address:

INFORMATION REQUESTED

If you are seeking information relating to a development application, construction certificate or similar, please tick the appropriate box(s) and provide the property details.

- | | | |
|--|--|---|
| <input type="checkbox"/> DA consent | <input type="checkbox"/> Complete DA file | <input type="checkbox"/> Construction certificate |
| <input type="checkbox"/> DA plans | <input type="checkbox"/> Planner's Report | <input type="checkbox"/> Occupation certificate |
| <input type="checkbox"/> DA submission letters | <input type="checkbox"/> Complying development | |

Property details (the subject of this request for information):

Street address:

Application number:

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
Fax (02) 9319 1510
information.access@randwick.nsw.gov.au
www.randwick.nsw.gov.au

COPYRIGHT DISCLAIMER

The Government Information (Public Access) Act 2009 (GIPA Act) provides that anyone may inspect, free of charge, certain documents held by a council, including (among others) development applications and associated documents. GIPA provides that a right to inspect a document under the Act includes a right to take away a copy of the document, whether free of charge or subject to reasonable copying charges.

It follows that anyone has a statutory right to inspect development application and associated documents, subject to GIPA, and to take away copies. A council complying with its obligation under the GIPA Act does not breach copyright law. However, a person who through this process obtains a copy of survey or other plans subject to copyright would be in breach of copyright law if those plans were later used in a way adverse to the interest of the holder of the copyright. If you do copy, reproduce, republish, upload to a third party, transmit or distribute in any way plans, building specifications or other documents subject to copyright, contrary to the provisions of the Copyright Act 1968 (Cth) you will be taken to have indemnified Randwick City Council against any claim or action in respect to breach of copyright.

ACKNOWLEDGEMENT BY APPLICANTS

I acknowledge that I have read the above mentioned information in relation to copyright.

Print Name:

Signature: Date:

DETAILS OF DOCUMENTS PROVIDED

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

The purpose of collection of information is for public access to Council's documents under the GIPA Act. Provision of this information is voluntary and is required to help process your application. You are entitled to have access to this form to correct or amend it after you have given it to Council. After your request has been processed, this form will be stored electronically in council's electronic document management system. Access to this information will be restricted to Randwick City Council officers and other people authorised under the GIPA Act. Members of the public will not be provided with access to the personal details contained on this form.