

Application for Installation of Temporary Hoardings, Safety Fences and Articles in a Public Place

Local Government Act 1993 & Roads Act 1993



APPLICATION/REFERENCE NUMBER: _____

Effective 1 July 2018 to 30 June 2019

ABOUT THIS FORM

This form relates to the installation of a temporary hoarding, construction site fencing, placement of articles in a public place and occupation of public land to undertake building work or other activities.

WHAT YOU'LL NEED

- A plan or sketch of the location of the hoarding/fence or enclosure or area of occupied land and the subject property, adjacent footpaths, roads and nature strips.

SUBJECT PROPERTY

Unit/Street No: _____ Street: _____
Suburb: _____ Post Code: _____

APPLICANT DETAILS

Title: Mr Mrs Ms Other: _____
Applicant's Name: _____
Company Name: _____
Contact Person: _____
Postal Address: _____
Suburb: _____ Post Code: _____
Email: _____ Fax / DX: _____
Phone No(s): _____ Mobile: _____
Signature: _____ Date: _____

PERIOD OF TIME HOARDING/FENCE WILL BE INSTALLED ON COUNCIL'S PUBLIC LAND

From / / to / / (inclusive) No. of weeks:

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
Fax (02) 9319 1510
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

HOARDING/FENCE, ARTICLES OR ENCLOSURE DETAILS

- 'A' class hoarding or safety fence
- 'B' class overhead type hoarding
- Enclosure/occupation of public land
- Other

Total length of hoarding or enclosure (m)?

Width/extent of encroachment onto Council land - width (m)?

Total area (m²) of occupied land?

DEVELOPMENT CONSENT OR COMPLYING DEVELOPMENT CERTIFICATE DETAILS *(where applicable)*

Application No:

Date of determination:

BUILDERS DETAILS

Name: Contact No:

Company Name:

Address:

PUBLIC LIABILITY AND INSURANCE

A Public Liability Insurance policy, having a minimum liability of \$10 million, must be in place to cover the placement of the waste container in a public place for the full duration and scope of the activity.

If the application is approved by Council, the applicant hereby indemnifies Randwick City Council ("Council") against loss of or damage to the property of the Council and claims by any person against the Council in respect of personal injury or death or loss of or damage to any property or vehicle arising from or in any way connected with or incidental to the approval or activity carried out on the footway or public place.

A copy of the Public Liability Insurance Policy has been provided to Council: Yes No

SKETCH OR PLAN

Please provide a sketch or attach a plan of the location of the hoarding/fence or enclosure or area of occupied land and the subject property, adjacent footpaths, roads and nature strips.

The sketch or plan must include accurate and adequate details of the hoarding, fence or enclosure, including location details, dimensions (length, width, height) and footpath, roadway, building structures kerb and gutter locations and utility services.



NOTES

- This is an application only, as such you are not permitted to install a hoarding or other article on Council's land until written permission is given by Council.
- Applications for 'B' class overhead type hoardings or the like may require details prepared or certified by a practising structural engineer to be submitted with this application and/or certification from a Structural Engineer upon installation.
- If the application is approved, the relevant weekly fee is required to be paid to Council prior to issuing the determination.
- Council will endeavour to process all applications as soon as practicable. However, applications for activities which impact upon the use and operation of public roadways or public safety may take longer to be assessed and applications should be made at least 10 days in advance of the proposed date/s.

HOW TO LODGE THIS APPLICATION

BY MAIL with a cheque attached **OR**

OVER THE COUNTER at Council with payment made via cash, cheque, credit card or EFTPOS.

Address the Application to: Randwick City Council

Post: 30 Frances Street, Randwick NSW 2031

DX: DX 4121 Maroubra Junction

Fax: (02) 9319 1510

Courier or Personal Delivery to our Customer Service Centre:

Randwick City Council

30 Frances Street

Open 8:30am – 5:00pm, Monday – Friday

FEES

Application fees are in accordance with Council's Fees and Charges Policy. To avoid delays at lodgement, please contact us to obtain a fee quote prior to lodging your application.

Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Do not send cash in the mail.

Make cheques payable to Randwick City Council.

If lodging multiple applications, a separate payment must be made for each application.

FEE TYPE	RECEIPT CODE	FEE	GST
Application Assessment Fee	AP	\$180.00	N/A
Plus weekly charges (per m ²)			
A-class hoarding/site fencing & other articles or occupation of Council land – Business Zone	AP	\$10.00	N/A
A-class hoarding/site fencing & other articles or occupation of Council land – Non Business Zone	AP	\$7.50	N/A
B-class overhead type hoarding – Business Zone	AP	\$15.00	N/A
B-class overhead type hoarding – Non Business Zone	AP	\$10.00	N/A
Application for Extension/Amendment	AP	\$62.50	N/A

PRIVACY NOTIFICATION

The personal details requested on this form are required under the *Local Government Act 1993* and *Roads Act 1993* and will only be used in connection with the requirements of this legislation. Access to this information is restricted to Council officers and other people authorised under the Act. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. You may also request Council to suppress your personal information from a public register.

OFFICE USE ONLY

Application/Request received by: Date:

Referred to: Date:

Receipt No: Date:

Fee: \$