

# Additional/Amended Details Form

Clause 55 of the Environmental Planning and Assessment Regulation 2000

APPLICATION/REFERENCE NUMBER: .....

DATE: .....

## ABOUT THIS FORM

Use this form to submit amended plans, additional information or a replacement application. Please note that Clause 55 of the Environmental Planning & Assessment Regulation 2000 only allows an applicant to amend or vary a development application with the agreement of Council.

## WHAT YOU'LL NEED

- 4 copies of amended plans and/or additional information  
*An additional 6 sets are required if the application requires referral to the Design Review Panel under SEPP 65*
- A USB or CD with all amended plans and other documents saved as separate pdf files  
*Each plan and document must be individually labelled to identify the name of the file and the property (Document type - property address).*
- An amended digital 3D model (if relevant)  
*This is only required if the amendments affect the envelope of a building that has been previously modelled*
- Other: .....

## APPLICANT DETAILS

Title:  Mr  Mrs  Ms  Other: .....

Applicant's Name: .....

Contact (if applicant is a company): ..... ABN: .....

Postal Address: .....

Suburb: ..... Post Code: .....

Email: ..... Fax/DX: .....

Phone No(s): ..... Mobile: .....

## PROPERTY/LOCATION DESCRIPTION

Unit/Street No: ..... Street: .....

Suburb: ..... Post Code: ..... Lot/DP/SP No(s): .....

## APPLICATION INFORMATION

Application Number: .....

Assessment Officer: .....

## GET IN CONTACT

Randwick City Council  
30 Frances Street  
Randwick NSW 2031  
ABN: 77 362 844 121

Phone 1300 722 542  
Fax (02) 9319 1510  
[council@randwick.nsw.gov.au](mailto:council@randwick.nsw.gov.au)  
[www.randwick.nsw.gov.au](http://www.randwick.nsw.gov.au)

## SUBMITTED INFORMATION

Type of Documentation	No. of Copies	Type of Documentation	No. of Copies
<input type="checkbox"/> Amended plans		<input type="checkbox"/> Geotechnical report	
<input type="checkbox"/> Additional plans		<input type="checkbox"/> Landscape plan	
<input type="checkbox"/> Details of colours, materials & finishes		<input type="checkbox"/> Arborist report	
<input type="checkbox"/> Sample board		<input type="checkbox"/> Information for Design Excellence Panel	
<input type="checkbox"/> Stormwater drainage plans		<input type="checkbox"/> Traffic/parking study	
<input type="checkbox"/> Works as executed drawings		<input type="checkbox"/> Acoustic report	
<input type="checkbox"/> Covenant, restriction or 88B instrument		<input type="checkbox"/> USB/CD (all files in pdf, max 3MB per file)	
<input type="checkbox"/> Contamination report		<input type="checkbox"/> Other:	

## PRIVACY NOTIFICATION

The information collected on this form (and in any document submitted with the form) is for the purpose of assessing and determining your application under the provisions of the Environmental Planning and Assessment Act 1979. This may require making the application form, submitted documents and documents relating to the determination publicly available for inspection on the Council's website and in other ways that the Council considers appropriate. The intended recipients of the information include any parties involved in the assessment or with an interest in the application.

If the requested information is not provided, the Council may be unable to process your application. Randwick City Council ('Council') is the name of the agency that is collecting and holding the personal information. Please advise Council if the information you have provided either changes or is incorrect or if you require your personal details to be suppressed.

## COPYRIGHT DISCLAIMER

The Government Information (Public Access) Act 2009 (GIPA Act) provides that anyone may inspect and obtain copies of certain documents held by a council, including (among others) development applications and associated documents. A council complying with its obligation under the GIPA Act does not breach copyright law. However, a person who through this process obtains a copy of plans subject to copyright would be in breach of copyright law if those plans were later used in a way adverse to the interest of the holder of the copyright.

If you do copy, use or distribute any documents subject to copyright, contrary to the provisions of the Copyright Act 1968 (Cth) you will be taken to have indemnified Randwick City Council against any claim or action in respect to breach of copyright.

## FEES

Application fees are in accordance with Council's Fees and Charges Policy. Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Make cheques payable to Randwick City Council.

OFFICE USE ONLY	RECEIPT CODE	FEE	GST
Assessment of amended plans fee		\$	
Notification fee		\$	
Advertising fee		\$	
Other (e.g. Design Excellence Panel Fee)		\$	
	<b>TOTAL:</b>	\$	

## OFFICE USE ONLY

Application received by : ..... Date: .....

Referred to: ..... Date: .....

Fee: \$ ..... Receipt No: ..... Date: .....