

Development Application Form

Made under Section 4.12 of the Environmental Planning and Assessment Act 1979

APPLICATION/REFERENCE NUMBER:

DATE:

ABOUT THIS FORM

Use this form to apply for development consent to:

- erect, alter or demolish a building or structure
- change the use of land or a building
- carry out earthworks or similar
- subdivide land
- strata subdivide a building
- erect or display advertising

WHAT YOU'LL NEED

- DA Form
- DA Checklist
- Cost Report
- Statement of Environmental Effects
- Plans
- Supporting documents.

APPLICANT'S NAME

Title: Mr Mrs Ms Other:

Applicant's Name:

PROPERTY/LOCATION DESCRIPTION

Unit/Street No: Street:

Suburb: Post Code Lot / DP/SP No(s):

CURRENT/EXISTING USE OF SITE

.....
.....
.....

TYPE OF DEVELOPMENT PROPOSED

(Please select all that apply)

- Building or structure
- Demolition
- Subdivision
- Other (please specify)
- Change of use
- Sign or advertisement
- Earthworks

Are you applying for a Staged Development Consent? Yes No

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
Fax (02) 9319 1510
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

DESCRIPTION OF PROPOSAL

(If demolition is proposed please specify what is being demolished)

ESTIMATED COST OF WORKS

The cost of works is subject to a check by Council before acceptance. For development costs <\$500,000, a detailed cost report is required. For development costs ≥\$500,000, a Registered Quantity Surveyor's detailed cost report is required. [Templates](#) are available from Council's website.

Estimated cost of works (including GST): \$

INTEGRATED DEVELOPMENT

Integrated development is development that requires licences or approvals from other Government Departments. If your application is integrated you must attach a \$320.00 cheque made payable to the relevant approval body along with an additional fee to Council for processing

Is this application for integrated development? Yes No

If yes, please select which of the following apply:

- Item or place listed on the State Heritage Register
- Works within 40 metres of a watercourse
- Penetration of an aquifer or extraction of groundwater
- An EPA licensed activity
- Dredging or reclamation of any waters
- Removal or damage to marine vegetation
- Destruction or damage to an Aboriginal relic
- Other (please specify):

CONCURRENCE AUTHORITIES

If your application requires the concurrence of another authority, you must attach a \$320.00 cheque made payable to the relevant authority along with an additional fee to Council for processing

Does this application require the concurrence of another authority? Yes No

If yes, please select which authorities are required to give their concurrence:

- Office of Environment & Heritage (threatened species)
- Roads and Maritime Services (works on classified roads, some advertisements)
- Transport for NSW: Sydney Trains (works near rail corridors)
- Other (please specify):

ADDITIONAL DETAILS

Does your proposal involve any of the following? (please select all that apply)

- Development that relies on a clause 4.6 exception to a development standard under the RLEP 2012
- Development relating to a site over 10,000 sqm or identified as 'DCP required' on the Key Sites Map of the RLEP 2012
- Regional development (as defined in Schedule 7 of the SEPP (State and Regional Development) 2011)
- Designated development (as defined in Schedule 3 of the EP&A Regulation)
- Development on land that is, or is part of, critical habitat
- Development likely to affect threatened species, populations or ecological communities
- Alterations, additions, change of use, demolition or strata subdivision of a low rental residential building under Part 3 of the SEPP(Affordable Rental Housing) 2009
- Housing for seniors or people with a disability under the SEPP(Housing for seniors or people with a disability) 2004

POLITICAL DONATIONS

In accordance with Section 10.4 of the Environmental Planning and Assessment Act 1979, the applicant (or any other person with a financial interest in the application) must disclose any reportable political donations or gifts they have made in the two years before the application is made. The disclosure requirements continue to apply until the application is determined. Reportable political donations include donations of \$1000 or more.

If you (or any other person with a financial interest in the application) have made a reportable political donation or gift within the period of two years, please complete a [Political Donations and gifts Disclosure Statement](#). These are available from Council's website.

Have you or an associate made a reportable political donation or gift within the previous two years? Yes No

CONFLICT OF INTEREST

Are you an employee of Council or do you have an affiliation with a Council Officer or Councillor by way of family, close personal friendship or business interest? Yes No

If yes, please provide details _____

NOTICE UNDER SECTION 10 OF THE PRIVACY & PERSONAL INFORMATION PROTECTION ACT 1998

The information collected on this application form (and in any document submitted with the application) is for the purpose of assessing and determining your application under the provisions of the Environmental Planning and Assessment Act 1979. This may require making the application form, submitted documents and documents relating to the determination publicly available for inspection on the Council's website and in other ways that the Council considers appropriate. The intended recipients of the information include any parties involved in the assessment or with an interest in the application

If the requested information is not provided, the Council may be unable to process your application. Randwick City Council ('Council') is the name of the agency that is collecting and holding the personal information. Please advise Council if the information you have provided either changes or is incorrect or if you require your address to be withheld for personal or family safety.

COPYRIGHT DISCLAIMER

The Government Information (Public Access) Act (GIPA) provides that anyone may inspect and obtain copies of certain documents held by a council, including (among others) development applications and associated documents. A council complying with its obligation under GIPA does not breach copyright law. However, a person who through this process obtains a copy of plans subject to copyright would be in breach of copyright law if those plans were later used in a way adverse to the interest of the holder of the copyright.

If you copy, use or distribute, building specifications or other documents subject to copyright, contrary to the provisions of the Copyright Act 1968 (Cth) you will be taken to have indemnified Randwick City Council against any claim or action in respect to breach of copyright.

APPLICANT DETAILS

Title: Mr Mrs Ms Other:

Applicant's Name:

Contact (if applicant is a company): ABN:

Postal Address:

Suburb: Post Code:

Email: Fax / DX:

Phone No(s): Mobile:

DECLARATION

- I apply for consent to carry out the development described in this application.
- I declare that all the information given is true and correct, and electronic plans and documents submitted on electronic storage medium are an exact reproduction of the original source documents submitted with the application.
- I understand that if incomplete, the application may be delayed or rejected.
- I understand that more information may be requested within 21 days of lodgement.
- I understand that the information contained in this application and on this form (including all plans and personal information) may be made publicly available on the Council's website and in other ways that the Council considers appropriate.
- I give permission for Randwick City Council ('Council') to copy and issue copies of the development application, plans, and any other supporting material, for any purpose associated with the exercise of its functions under the Environmental Planning & Assessment Act 1979, and for the purpose of complying with its obligations under the Government Information (Public Access) Act 2009.
- I warrant that if I am not entitled to copyright in respect of any submitted document, I have obtained permission from the copyright owner for Council to use the documents lodged with this application in accordance with the above paragraph.
- I indemnify the Council against all claims and actions in respect of a breach of copyright arising from the Council copying, issuing copies, reproducing or publishing any documents lodged with this application.

Signature:

Name: Date:

OWNER'S CONSENT

NB: SINGLE / JOINT OWNERSHIP: *All named owners must sign (if more than one owner, every owner must sign).*
STRATA TITLED PROPERTY: *The strata secretary must sign the form and attach the strata seal.*
COMPANY / BUSINESS OWNED PROPERTY: *The director/s or company secretary must sign the form and attach the company seal or provide a signed letter on company letterhead with the ABN included giving consent to this application.*

- I hereby consent to the submission of this application and to a representative of Council entering the site for the purpose of a site inspection; and
- For Council to make copies of all documents for the purpose of determining the application or to provide copies to persons who may be affected by the proposal.

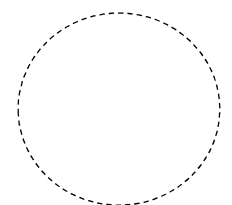
Signature: Name: Date:

Signature: Name: Date:

Company/Strata Corp:

Position:

ABN No:



AFFIX COMMON SEAL

Development Application Checklist

APPLICATION/REFERENCE NUMBER:

DATE:

ABOUT THIS FORM

This checklist covers the key submission requirements for most applications. It does NOT include every document that may be required. Please refer to the [DA guide](#) for more information on submission requirements.

LOGEMENT CHECKLIST FOR ALL DEVELOPMENT APPLICATIONS	Applicant Use		Office Use	
	Yes	No	Yes	No
Application Form				
1. Has the development application form been completed and signed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has consent of all owners been provided? <ul style="list-style-type: none"> • <i>Strata/Company seal must be provided where applicable</i> • <i>If the application involves works on Council property, please contact Council's Property Officer and obtain owners consent prior to lodging the DA</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Has a Cost Report been provided? <ul style="list-style-type: none"> • <i>if development costs <\$500,000 – a Cost Summary Report is required</i> • <i>if development costs ≥ \$500,000 - a Registered Quantity Surveyor's Detailed Cost Report is required</i> Templates are available from Council's website	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Has a USB or CD been provided with ALL forms, plans (in colour) and documents saved as separate unprotected pdf files (limited to 3MB per file)? Have you checked that the pdf files are NOT password protected or locked? <i>Each plan, form and document must be individually labelled to identify the name of the file and the property address (Document type - property address)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Statement of Environmental Effects (SEE)				
5. Have 4 copies of the Statement of Environmental Effects been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Does this development rely on a clause 4.6 exception to a development standard ?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, has the justification been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Site Analysis and Site Plan				
7. Has a site plan been provided showing:				
• Footprint and use of proposed and existing buildings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Setbacks from boundaries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Location of any pool pumps or air conditioning units?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	Applicant Use		Office Use	
	Yes	No	Yes	No
• Total site area, boundary dimensions and true north point?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Proposed and existing levels (land, buildings, fences, roads & other structures)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• The property numbers, location and uses of buildings on adjoining land?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Location of vegetation, trees, easements and other site features?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Window locations in the proposed building; and window locations and room uses of buildings on adjoining land?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Plans (general requirements)				
8. Have 4 sets of plans been submitted? <i>Note: Plans are to be folded to A4 size sheets</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are the plans drawn to scale of 1:50, 1:100 or 1:200?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Have all copies been coloured to show alterations or additions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are all BASIX requirements clearly shown (if applicable)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Has one (1) A4 plan been submitted showing the height and external configuration of the works in relation to the site?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Floor Plans and Roof Plans				
13. Have floor plans been provided showing:				
• The layout of the proposed development including room uses?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Figured dimensions of existing and proposed work?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Setbacks from boundaries at each floor level?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Calculations of all existing & proposed floor areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Location of buildings on adjoining properties showing setbacks, windows and other relevant features?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Have roof plans been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Elevations and Sections				
15. Have all elevations and sections been provided showing:				
• Existing and proposed finished ground levels with RLs to AHD?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Height of existing & proposed development and max. permissible height lines?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Finished floor, ceiling and roof ridge levels with RLs to AHD?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Setbacks?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Locations of buildings on adjoining properties showing heights, setbacks, windows and other relevant features?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• External finishes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Survey Plan				
16. Have 4 copies of a survey plan been provided showing:				
• North Point (true solar north)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Applicant Use		Office Use	
	Yes	No	Yes	No
• Location of site boundaries and easements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Contours/spot levels (to AHD) and location of existing buildings and trees?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Floor, eaves and ridge height levels (RLs) for buildings on adjoining sites and spot levels on adjoining sites adjacent to boundaries?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Position of structures, trees and substations on adjoining sites?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Survey plans are required for: all new buildings and additions to existing buildings; any structures proposed within 900mm of the property boundaries; and swimming pools over 500mm above ground level</i>				

Shadow Diagrams				
17. Have 4 copies of shadow diagrams been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Shadow diagrams are required for all new buildings and additions which are 2 storeys or more</i> • <i>Shadow diagrams must show existing and future shadow lines at 8am, 12pm and 4pm on 21 June.</i> • <i>Elevational shadow diagrams are required for buildings which have an impact on:</i> <ul style="list-style-type: none"> - <i>north facing living room windows (for low density residential developments); or</i> - <i>any living room window (for other developments unless otherwise specified in the DCP).</i> 				

Landscape Plans and Arborist Reports				
18. Have landscaping details been provided, including:				
• Location, size and species of any trees to be retained, removed or impacted by the proposed development?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Location and details of proposed planting, including height at maturity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Location and details of proposed permeable and impermeable surfaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Sections showing soil depth over slabs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Driveway and path details?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Landscaping details are required for all new buildings (excl. outbuildings)</i>				
19. Will any trees covered by a Tree Preservation Order be affected by the proposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, has an Arborist's report been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Models				
20. Has a physical/architectural model been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>A Physical model is required for all developments >15 m in height or for sites >10,000sqm. Council may also require models for other large scale developments.</i>				
21. Has a digital 3D model been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>A 3D model is required for any development that proposes amendments to a building's envelope:</i>				
<ul style="list-style-type: none"> • <i>Within a B2 zone; or</i> • <i>That will result in a building height of 12 metres or more</i> 				

	Applicant Use		Office Use	
	Yes	No	Yes	No
Site Specific Requirements				
22. Is the property a Heritage Item or within a Heritage Conservation Area? • If yes, has a Heritage Impact Statement been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Is the proposal within an acid sulphate soil zone? • If yes, has this matter been addressed in the SEE?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Is the site located in an area that may be subject to flooding? • If yes, has the development application been prepared in accordance with the relevant flooding controls?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Is the site potentially contaminated? • If yes, has a contamination investigation report been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is the property in a Foreshore Scenic Protection Area? • If yes, has clause 6.7 of the Randwick LEP 2012 been addressed in the SEE?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Is the land part of a critical habitat or is the development likely to affect threatened species, populations or ecological communities? • If yes, has a species impact statement been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legislative requirements				
28. Has a BASIX Certificate been submitted? <i>Required for residential development over \$50,000 and swimming pools >40,000L</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Is the existing building low cost rental accommodation? • If yes, has documentation addressing Part 3 of the SEPP (Affordable Rental Housing) 2009 been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Does the development require a site compatibility certificate under the SEPP (infrastructure) 2007, SEPP (Affordable Rental Housing) 2009 or the SEPP (Housing for Seniors and People with a Disability) 2004? • If yes, has site compatibility certificate been submitted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Is the development designated development? • If yes, has an environmental impact statement been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Does the development involve a change in use that changes the classification of the building under the BCA (other than a dwelling house or structure that is ancillary to a dwelling house; and other than a temporary structure)? • If yes, has a list of existing & proposed category 1 fire safety provisions been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Does the proposed development exceed 15m in height? • If yes, has the Notice pursuant to Airport (Protection Airspace) Regulations Form been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Submission Requirements				
34. Have details of colours, materials and finished been provided? <i>Required for new dwellings, heritage items, developments in heritage conservation and foreshore scenic protection areas, and if otherwise requested by Council</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Applicant Use		Office Use	
	Yes	No	Yes	No
35. Has a geotechnical report been submitted? <i>Required for any excavation > 1.5m deep</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36. Has a stormwater drainage plan been submitted? <i>Required for all new buildings and if any changes are proposed to the stormwater drainage system</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37. Have parking and/or garaging details been provided including entry and egress points, dimensions and ramp gradients?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38. Have any of the following supplementary reports been provided (please refer to the DA guide for more information):				
• Acoustic report?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Fire safety upgrade report?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• BCA Compliance report?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Plan of management?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Transport and/or parking report?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Other (please specify) _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Application History

39. Has this proposal been the subject of a formal pre-lodgement meeting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, please provide the PL number: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40. Has this proposal been the subject of a previous DA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, please provide the DA number: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL CHECKLIST FOR DEVELOPMENTS OVER THREE STOREYS

1. Does the proposal involve 3 or more storeys and 4 or more dwellings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, has the separate lodgement checklist for SEPP 65 been completed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, has a statement been provided from a qualified designer that: - verifies that he/she designed, or directed the design, of the development; and - addresses how the design quality principles and objectives of the Apartment Design Guide are achieved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, have an additional 6 sets of plans been submitted for referral to the Design Excellence Panel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is strata subdivision proposed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, has a strata plan been submitted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Do the plans clearly show:				
• Floor areas used to calculate the floor space ratio?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Proposed garbage areas, clothes drying areas and letterboxes?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Number, location and dimensions of parking spaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Aisle widths and ramp grades?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL CHECKLIST FOR COMMERCIAL & INDUSTRIAL DEVELOPMENT	Applicant Use		Office Use	
	Yes	No	Yes	No
4. Does the statement of environmental effects include:				
• Hours of operation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Staff and patron numbers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Details of any plant or machinery to be installed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Type, size and quantity of goods to be manufactured, stored or transported?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Details and number of sanitary facilities provided for staff and patrons?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Details of any entertainment, musical instruments or amplified sound proposed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Waste management details (including type and quantity of waste generated)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Details of any proposed advertising?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Details of loading/unloading facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the premises have or will it apply for a liquor license?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, what type of liquor license:				
6. Do the plans clearly show:				
• Disabled access and facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Garbage areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Number, location and dimensions of parking spaces and loading facilities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Aisle widths and ramp grades?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Seating layout?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL CHECKLIST FOR SUBDIVISIONS				
7. Have the dimensions and areas of existing and proposed lots been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Have relevant service utility providers been consulted (documentary evidence must be provided)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is the proposal subject to the provisions of SEPP (Affordable Rental Housing) 2009?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, have the comparable rental rates for the locality been provided and an assessment undertaken in accordance with the SEPP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are any subdivision works proposed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• If yes, have preliminary engineering drawings been provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DECLARATION BY APPLICANT

I declare that all the information given is true and correct

Signature:

Name: Date:

HOW TO LODGE THIS APPLICATION

BY MAIL with a cheque attached:

Post: Randwick City Council
30 Frances Street
Randwick NSW 2031

DX: DX 4121 Maroubra Junction

OVER THE COUNTER (by courier or personal delivery) with payment made via cash, cheque, credit card or EFTPOS

Customer Service Centre
30 Frances Street, Randwick
Open 8:30am – 5:00pm, Mon-Fri

ONLINE through Council's [online services](#):

Please refer to Council's website for more information

FEES

Application fees are in accordance with Council's Fees and Charges Policy. To avoid delays at lodgement, please contact us to obtain a fee quote prior to lodging your application. If lodging multiple applications, a separate payment must be made for each application.

Fees may be paid by cash, cheque, MasterCard, Visa, American Express & EFTPOS. Make cheques payable to Randwick City Council.

OFFICE USE ONLY

(This section is to be completed by the Duty Officer)

Is additional information required prior to lodgement?

Yes No

If yes, please specify

.....

.....

Other comments:

.....

.....

.....

Duty Officer:

.....

(Please print name)

Signature:

.....

Date:

.....

OFFICE USE ONLY (FEES)

(This section is to be completed by the Customer Service Officer)

Notification Fee	\$
Rectification Fee	\$
Assessment Fee	\$
Plan First Fee	\$
Plan First Administration Fee	\$
Information Management Fee	\$
Advertising Fee	\$
Design Excellence Panel Fee	\$
Other:	\$
TOTAL:	\$
Receipt No:	Date: