

# Application to Surrender a Consent

Made under Sections 4.17(5) and 4.63 of the Environmental Planning and Assessment Act 1979 and Clause 97 of the Environmental Planning and Assessment Regulation 2000

## ABOUT THIS FORM

DATE: .....

Use this form to make a voluntary surrender of a development consent under Section 4.63. You may also use this form if Council imposes a condition requiring the modification or surrender of a development consent or existing use right.

We will acknowledge that we have received your application and provide written advice that the relevant consent or existing use right has been surrendered or modified

**Note: If you are surrendering a development consent, please return the stamped approved plans and signed determination to Council with this form.**

## APPLICANT DETAILS

Title:  Mr  Mrs  Ms  Other: .....

Applicant's Name: .....

Contact (if applicant is a company): ..... ABN: .....

Postal Address: .....

Suburb: ..... Post Code: .....

Email: ..... Fax / DX: .....

Phone No(s): ..... Mobile: .....

## PROPERTY/LOCATION DESCRIPTION

Unit/Street No: ..... Street: .....

Suburb: ..... Post Code ..... Lot / DP/SP No(s): .....

## TYPE OF APPLICATION

*(Please tick appropriate box)*

- Voluntary surrender of consent under Section 4.63 of the Environmental Planning and Assessment Act 1979  
Note: If the development has commenced, a statement must be submitted with this application that confirms:
- how the development has commenced/what works have been undertaken; and
  - that any works have been carried out in compliance with the conditions of consent, or any agreement with the consent authority; and
  - that the surrender will not have an adverse impact on any third party or the locality.
- Council condition requiring surrender or modification of consent under Section 4.17(5)
- Council condition requiring surrender or modification of existing use right under Section 4.17(5)

## DETAILS OF CONSENT TO BE SURRENDERED OR MODIFIED (IF APPLICABLE)

Consent Number: ..... Determination Date: .....

Description of approved development: .....

Reason for surrender or description of modification (whichever is applicable): .....

## GET IN CONTACT

Randwick City Council  
30 Frances Street  
Randwick NSW 2031  
ABN: 77 362 844 121

Phone 1300 722 542  
Fax (02) 9319 1510  
[council@randwick.nsw.gov.au](mailto:council@randwick.nsw.gov.au)  
[www.randwick.nsw.gov.au](http://www.randwick.nsw.gov.au)

**DETAILS OF EXISTING USE RIGHT TO BE SURRENDERED OR MODIFIED (IF APPLICABLE)**

Details of existing use right: .....

Reason for surrender or description of modification (whichever is applicable): .....

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**OWNER'S CONSENT**

NB: SINGLE / JOINT OWNERSHIP: All named owners must sign (if more than one owner, every owner must sign).  
STRATA TITLED PROPERTY: The strata secretary must sign the form and attach the strata seal.  
COMPANY / BUSINESS OWNED PROPERTY: The director/s or company secretary must sign the form and attach the company seal or provide a signed letter on company letterhead with the ABN included giving consent to this application.

- I hereby consent to the modification or surrender of the consent or right as detailed in this application; and to a representative of Council entering the site for the purpose of a site inspection (if required).

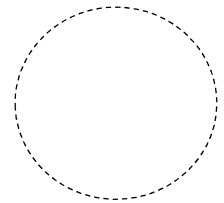
Signature: ..... Name: ..... Date: .....

Signature: ..... Name: ..... Date: .....

Company/Strata Corp: .....

Position: .....

ABN No: .....



AFFIX COMMON SEAL

**DECLARATION**

- I seek to surrender/modify my consent/existing use right in accordance with this application.
- I declare that all the information given is true and correct.
- I give permission for Randwick City Council to copy the application form and any other supporting material, for any purpose associated with the exercise of its functions under the Environmental Planning and Assessment Act 1979, and for the purpose of complying with its obligations under the Government Information (Public Access) Act 2009.

Signature: .....

Name: ..... Date: .....

**HOW TO LODGE THIS APPLICATION**

**BY MAIL** Post: Randwick City Council  
30 Frances Street, Randwick NSW 2031

DX: DX 4121 Maroubra Junction

**OVER THE COUNTER** (by courier or personal delivery) Customer Service Centre  
30 Frances Street, Randwick  
Open 8:30am – 5:00pm, Mon-Fri

**PRIVACY NOTIFICATION**

The personal details requested on this form are required under the provisions of the Environmental Planning and Assessment Act 1979. The intended recipients of the information include any parties involved in processing the application. The information may be viewed by Councillors, Council officers and members of the public. If the requested information is not provided, the Council may be unable to process your application.

Randwick City Council ('Council') is the name of the agency that is collecting and holding the personal information. Please advise Council if the information you have provided either changes or is incorrect or if you require your personal details to be suppressed.