

Delegations of Authority

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Administrative Services

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Delegations to the General Manager

At the Council Meeting held on 16 October 2018 Randwick City Council resolved:

That:

1. the Council, delegates to the General Manager of the Council, or to the person acting in the position of General Manager, all the powers and functions of the Council that it may under any Act of Parliament lawfully delegate effective from the date of this resolution, subject to the limitations set out below:
 - a) Those functions designated in Section 377(1) of the Local Government Act 1993 as functions which may not be delegated.
 - b) Any function designated in any other Act of Parliament as a function which may not be delegated.
 - c) The writing off of debts over the amount of \$10,000 in accordance with clause 213(2) of the *Local Government (General) Regulation 2005*, in that the amount above which debts to the Council may be written off only by resolution of the Council is set at \$10,000.
 - d) The writing off of an individual rate or charge over the amount of \$1,000 in accordance with clause 131(1) of the *Local Government (General) Regulation 2005*, in that the amount above which any individual rate or charge may be written off only by resolution of the council is set at \$1,000.
 - e) Any adopted policy, decisions or directions of the Council.
2. in accordance with section 381 of the *Local Government Act 1993*, the Council delegates to the General Manager of the Council, or to the person acting in the position of General Manager, the plan making functions under Section 59 of the *Environmental Planning & Assessment Act 1979*.
3. in accordance with section 68 of the Noxious Weeds Act 1993, the Council, delegates to the General Manager of the Council, or to the person acting in the position of General Manager, all the powers and functions under the Noxious Weeds Act 1993 that are delegated to the Council.

Delegations from the General Manager

In accordance with section 378 of the *Local Government Act 1993*, I Therese Manns, the General Manager of Randwick City Council, hereby:

1. delegates and sub-delegates (as the case may be) the functions identified in the 'Delegation details' column of the attached Delegations Register to the corresponding Council employment position specified in the 'Delegated to: Position Title' column of the Register;
2. authorises and appoints (as the case may be) the Council employment positions identified in the 'Delegated to: Position Title' column of the attached Delegations Register to the corresponding appointment and authorisation identified in the 'Delegation details' column of the Register; and
3. revokes all previous delegations, sub-delegations, appointments and authorisations made by the General Manager.

The attached Register of Delegations takes effect from the date signed by the General Manager (as specified below).

Any variation to the attached Delegations Register may only be authorised by the General Manager and only takes effect when the General Manager signs the revised Register of Delegations.

Signed by the General Manager

Dated: _____

Delegations to persons and bodies other than Council staff

Delegations to the Mayor

At the Council Meeting held on 27 February 2018 Randwick City Council resolved to delegate the following matters to the Mayor:

Title	Detail
Matters for investigation	The Mayor is delegated authority to refer to the General Manager matters considered to need investigation and report with referral to Council, as necessary
Presentation of gifts	The Mayor is delegated authority to authorise the presentation of small gifts to visitor on appropriate occasions
Public Statement	The Mayor is delegated authority to make public statements on matters of official Council attitude or interpretation of Council policy
General Manager leave	The Mayor is delegated authority to determine leave applications of the General Manager, in accordance with the General Manager's contract of employment and relevant Council policies
Certificates of Australian Citizenship	The Mayor is delegated authority to present Certificates of Australian Citizenship after applicants have pledged the Oath or Affirmation of Allegiance, as provided by the Australian Citizenship Act 2007
Correspondence	The Mayor is delegated authority to sign outgoing correspondence in relation to the Office of Mayor, however, those matters relating to the day-to-day management of Council are matters that remain with the General Manager to sign
Emergency expenditure	The Mayor is delegated authority to approve, in the event of an emergency, all necessary expenditure after consultation with the General Manager
Meeting recess	The Mayor is delegated authority to exercise, during meeting recesses, the powers, authorities, duties and functions of Council other than; (i) those reserved to the Council itself by section 377 and section 379 of the Local Government Act (ii) those powers and functions delegated to the General Manager by Council from time to time, with such delegations to be effective from midnight on the day of the last Council meeting prior to a recess period as approved by the Council, up to the time of commencement of the first Council meeting at the conclusion of the recess period
Senior staff consultation	The Mayor is delegated authority to consult with the General Manager (in accordance with section 337 of the Local Government Act 1993) prior to the appointment or dismissal, by the General Manager, of senior staff

Delegations to the Mayor and General Manager jointly

At the Council Meeting held on 27 February 2018 Randwick City Council resolved to delegate the following matters to the Mayor and General Manager, jointly:

Title	Detail
Miscellaneous donations	The Mayor and General Manager, jointly, are delegated authority to approve donations up to the sum of \$3,000 provided that funds are available within the adopted budget for Miscellaneous Donations
Councillors attendance at conferences	The Mayor and General Manager, jointly, are delegated authority to authorise Councillors attendance at conferences, seminars and similar

Title	Detail
	functions in accordance with Council's Councillor Expenses and Facilities Policy

Delegations to District Administrator and Treasurer of Surf Rescue 30

At the Council Meeting held on 25 September 2018 Randwick City Council resolved to delegate the following matters to the District Administrator and Treasurer of Surf Rescue 30:

Title	Detail
Authorisation – Surf Rescue 30	To act on Council's behalf for matters pertaining to survey management of the Offshore Rescue Boat (City of Randwick III).

Delegations to Randwick Local Planning Panel

By way of signed memorandum, dated 19 February 2019, the General Manager sub-delegated the following matters to the Randwick Local Planning Panel:

Title	Detail
Randwick Local Planning Panel delegations	<p>Pursuant to Section 378(2) of the Local Government Act 1993, the following functions have been sub-delegated to the Randwick Local Planning Panel:</p> <ul style="list-style-type: none"> i) the function of determining applications to modify development consents made under Section 4.55(2) of the Environmental Planning and Assessment Act 1979 ("EP&A Act") where the Randwick Local Planning Panel granted the original development consent; ii) the function of determining applications to modify development consents made under Section 4.56 of the EP&A Act where the proposed modification is not of minimal environmental impact and the original development consent was granted by the Land and Environment Court of New South Wales after the development application to which the consent relates was determined by the Randwick Local Planning Panel; iii) the function of determining applications to modify development consents made under the EP&A Act where there is a conflict of interest of the kind identified in Clause 1 of Schedule 1 of the Direction given by the Minister for Planning under Section 9.1 of the EP&A Act dated 23 February 2018 and titled "Local Planning Panels Direction - Development Applications"; and iv) the function of determining applications to modify development consents made under the EP&A Act where 10 or more unique submissions have been made with respect to the application within the submission period by way of objection.

Guiding Principles of the Delegations Register

1. The Delegations Register applies to the people employed in organisational positions by Randwick City Council in a fulltime, part-time, casual or temporary capacity. Where a position title referred to in the Register changes, then any reference to the former position title shall be read as a reference to the new position title.
2. The Delegations Register is structured as follows:
 - Each delegation, sub-delegation, appointment or authorisation (as the case may be) is allocated a;
 - reference code
 - category/sub-category
 - title (or short description)
 - detail (detailed description)
 - legislation, Council policies and other documents (which are of relevance to the exercise of the delegation).

- The Register identifies the organisational positions 'Position Title' (described in the 'detail' as the "Position holder") and the Council 'Division' for that position granted the particular function, appointment or authorisation.
3. Delegations must be exercised in accordance with all relevant Council policies and procedures and are subject at all times to the direction of the position holder's Manager or Director. All delegations are to be exercised in accordance with the principles and standards set out in Council's Code of Conduct.
 4. All employees are required to sign an acknowledgement of the delegations allocated by this Register to their position.
 5. Where an employee is acting in a position that has powers delegated to it, the person acting in that position can exercise the powers of the delegate. The person going on leave has a responsibility to hand over the delegations associated with the position before going on leave.
 6. No position title named as having the authority to exercise a function under this Register has the power to delegate that authority to a different position.
 7. If legislation referred to in this Register is superseded by updated or new legislation, to the extent practicable, the new legislation will apply to the delegations.
 8. All dollar figures referred to in these delegations are inclusive of GST unless otherwise stated. Care is needed to ensure any expenditure/tender limits are not exceeded.
 9. These delegations remain in force until the General Manager directs in writing otherwise.
 10. If you cannot find a delegation in the Register then the power has not been delegated to a staff position and, therefore, remains with the General Manager or the Council (as the case may be).
 11. Positions are identified in the Delegations Register to allocate authorities and responsibilities and do not indicate a position's standing in the organisational structure.
 12. The Delegations Register is position based and available to the public.
 13. The provisions of the *Interpretation Act 1987* apply to these delegations.
 14. The following 'guiding principles' apply to the Expenditure delegations detailed in Section 4 of the Register:
 - a. Expenditure limit Delegations are applied according to the tiered bands of the organisational chart.
 - b. The position holder can only approve expenditure within the council approved budget that they are responsible for.
 16. For all Council staff (including permanent, part-time, casual and temporary positions) the position holder is authorised to exercise the functions of the Council position to which the position holder is appointed in accordance with:
 - The job description for that position
 - The Local Government Award
 - Relevant council policies
 - The direction of Council management staff.
 17. Unless specifically delegated to a subordinate staff member by the General Manager, each Director's and Manager's delegations will automatically include all the delegations of their respective Managers and/or staff. Those matters that are specifically delegated to a staff member are;
 - Complaints Coordinator (for the purposes of the Code of Conduct) – see GO305
 - Disclosure Coordinator (for the purposes of the Public Interest Disclosures Act) – see GO355
 - Disclosure Officer (for the purposes of the Public Interest Disclosures Act) – see GO350
 - Local Emergency Management Officer – see AU230
 - Public Officer – see GO360
 - Responsible Accounting Officer – see FI050.

Review of this document

Section 380 of the *Local Government Act 1993* requires Council to review all of its delegations during the first 12 months of each term of office.

This document will otherwise be reviewed at least every two years or as required in the event of legislative changes, changes to the organisation structure, position titles. Organisational practices etc. Any amendment to the delegations contained in this policy must be approved, in writing, by the General Manager.

Delegations Register

The Delegations Register is comprised in the attached Table.

Governance - Council information/documents - Access to information

Government Information (Public Access) Act 2009			
#	Item Delegated	Conditions and Limitations	Delegate
229338	The position holder is delegated authority to: a) determine formal access applications under the Government Information (Public Access) Act 2009, b) determine informal access applications under the Government Information (Public Access) Act 2009		Coordinator Administration, Director Corporate Services, Information Access Officer, Manager Administrative Services

Assets - Applications - Council property

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
225997	The position holder is delegated authority to sign, on Council's behalf, development applications or other applications required for all development undertaken by Council.	Applies to applications being made by Randwick City Council only.	Director Corporate Services, Manager Administrative Services

Assets - Applications - Owner's consent

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
224379	The position holder is delegated authority to provide owner's consent on behalf of the Council to applications (including development applications and construction certificate applications) involving property in the ownership of Council so as to facilitate the lodgement of these applications.	Applies to Council owned property only.	Coordinator Administration, Coordinator Property & Insurance, Director Corporate Services, Manager Administrative Services, Property Services Supervisor

Planning, Development & Local Approvals - Planning Control - Applications for modification of consent

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229384	The position holder is delegated authority to determine applications for modifications of development consents under Sections 4.55 and 4.56 of the Environmental Planning and Assessment Act 1979.	Except in the following circumstances: i) modifications made under Section 4.55(2) of the Environmental Planning and Assessment Act 1979 where the Randwick Development Assessment Panel made a determination on the original application; and ii) modifications made under Section 4.56 of the Environmental Planning and Assessment Act 1979 where the original application was determined by the Randwick Development Assessment Panel	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment,

	<p>before being granted consent by the Land & Environment Court and the modifications are not of minimal environmental impact; or</p> <p>iii) where there is a conflict of interest pursuant to the Minister for Planning's direction under Section 9.1 of the Environmental Planning & Assessment Act 1979; or</p> <p>iv) where there are 10 or more unique submissions by way of objection.</p>	Manager Health, Building & Regulatory Services, Manager Strategic Planning
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Human Resources - Appointment

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229359	The position holder is delegated authority to appoint staff to positions approved by the General Manager below manager level in accordance with Section 349 of the Local Government Act 1993 and to temporarily appoint existing staff below Manager level under Section 351 of the Local Government 1993.	<p>Subject to:</p> <p>(i) the General Manager authorising any recruitment of new staff in accordance with Council's organisation structure and within the adopted budget.</p> <p>(ii) Compliance with human resource and legislative requirements, and</p> <p>(iii) the General Manager being notified before any action is taken.</p> <p>[Note: this delegation applies to staff within the position holder's area of responsibility only]</p>	Directors (ALL)

Planning, Development & Local Approvals - Planning Control - Approval of ancillary aspects of development

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229387	The position holder is delegated authority to determine whether a condition imposed under Section 4.17(2) of the Environmental Planning and Assessment Act 1979 has been satisfied.	This delegation is limited to determining matters that relate to the positions holders role.	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Strategic Planning, Customer Service Planning & Development Officer, Development Engineer, Director City Planning, Environmental Planning Officer (DA), Environmental Planning Officer (SP), Environmental Planning Officer (Tech/Research), Executive Planner, Heritage Planner, Landscape Technician, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Development Engineer, Senior Environmental Planning Officer (DA), Senior Environmental Planning Officer (SP), Student/Grad Environmental Planning Officer (DA)

Human Resources - Assessment

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229360	The position holder is delegated authority to assess the performance of staff under the control of the delegate and to recommend to the General Manager any increases and decreases in the salary of the staff members.	<p>Subject to compliance with human resource and legislative requirements.</p> <p>[Note: this delegation applies to staff within the position holder's area of responsibility only]</p>	Coordinators (ALL), Directors (ALL), Managers (ALL)

Assets - Assets disposal

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226050	The position holder is delegated authority to approve the disposal of assets under the control of the position holder that are surplus to Council's requirements in accordance with Council's Asset Disposal Policy.	Asset Disposal Policy [Note: Disposal of assets under this delegation may be limited to a specific category of assets (eg. Plant assets only or Technology assets only).	Manager Financial Operations, Manager Infrastructure Services, Manager Technical Services, Manager Technology Systems, Manager Waste & Cleaning Services, Directors (ALL)

Assets - Assets Disposal (monetary limit)

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
225998	The position holder is delegated authority to approve the disposal of assets under the control of the position holder that are surplus to Council's requirements with a book value of less than \$2,500 (incl of GST).	Asset Disposal Policy. Only relates to assets with a book value of less than \$2,500 (incl of GST).	Manager Administrative Services, Manager Financial Planning & Performance, Manager Technical Services

Authorisations - Authorised Officer - Companion Animals Act 1998

Companion Animals Act 1998			
#	Item Delegated	Conditions and Limitations	Delegate
226008	The position holder is appointed as an authorised officer for the purposes of the Companion Animals Act 1998.		Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Manager Health, Building & Regulatory Services, Ranger, Supervisor Ranger Services

Authorisations - Authorised Officer - Public Health Act

Public Health Act 2010			
#	Item Delegated	Conditions and Limitations	Delegate
226022	The position holder is appointed as an authorised officer within the meaning of the Public Health Act 2010.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Environmental Health Officer

Authorisations - Authorised Officer - Roads Act

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226023	The position holder is authorised to exercise the functions of an authorised officer under the Roads Act 1993.		Asset Engineer, Asset Officer, Building Surveyor, Capital Works Engineer, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Development Engineer, Director City Planning, Director City Services, Drainage Engineer, Engineering Technical Officer, Environmental Health Officer, Executive Planner, HBRS Compliance Officers (ALL), Landscape Architect, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Integrated Transport, Manager Strategic Planning, Manager Technical Services, Parking Patrol Officer, Public Place Officer, Ranger, Roads Engineer, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Public Place, Supervisor Ranger Services, Waste Compliance Officer, Waste Management & Resource Recovery Officer

Authorisations - Authorised Officer – Food Act

Food Act 2003			
#	Item Delegated	Conditions and Limitations	Delegate
226011	The position holder is appointed as an authorised officer under Part 9 Division 3 of the Food Act 2003.		Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Environmental Health Officer

Authorisations - Authorised Officer – Swimming Pools Act

Swimming Pools Act 1992			
#	Item Delegated	Conditions and Limitations	Delegate
226027	The position holder is appointed as an authorised officer for the purposes of the Swimming Pools Act 1992.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer

Authorisations - Authorised Person - Biosecurity Act (Weed control)

Biosecurity Act 2015			
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#	Item Delegated	Conditions and Limitations	Delegate
226019	The position holder is appointed as an authorised officer within the meaning of the Biosecurity Act 2015.		Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Planning, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Ranger, Senior Environmental Health Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Supervisor Ranger Services

Authorisations - Authorised Person - Impounding Act

Impounding Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226015	The position holder is authorised to exercise the powers of an authorised person under section 41 of the Impounding Act 1993.		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Health, Building & Regulatory Services, Public Place Officer, Ranger, Senior Environmental Health Officer, Supervisor Beach Lifeguards, Supervisor Public Place, Supervisor Ranger Services

Authorisations - Authorised Person - POEO Act

Protection of the Environment Operations Act 1997			
#	Item Delegated	Conditions and Limitations	Delegate
226020	The position holder is appointed as an authorised officer under the Protection of the Environment Operations Act 1997.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Director City Planning, Environmental Health Officer, Executive Planner, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Parking Patrol Officer, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Strategic Planning Research Officer, Supervisor Ranger Services, Waste Compliance Officer, Waste Management & Resource Recovery Officer

Authorisations - Authorised person - Penalty Notices - EP&A Act

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
226009	The position holder is appointed as an authorised person for the purposes of		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer,

	Section 9.58 of the Environmental Planning & Assessment Act 1979.		Fire Safety & Essential Services Officer, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Ranger Services
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Authorisations - Authorised Person – Penalty Notices - Local Government Act

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226017	The position holder is authorised to act as an authorised person within the meaning of the Local Government Act 1993, including for the purposes of section 679 of that Act.	Note: An authorised person under the Local Government Act 1993 is also a "Class 12 officer" within the meaning of the Road Transport (General) Regulation 2013	Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Waste Management, Environmental Health Officer, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Integrated Transport, Manager Strategic Planning, Manager Waste & Cleaning Services, Parking Patrol Officer, Public Place Officer, Ranger, Senior Environmental Health Officer, Supervisor Public Place, Supervisor Ranger Services, Waste Compliance Officer, Waste Management & Resource Recovery Officer, Directors (ALL)

Finance - Accounting - Bank Guarantees

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226065	The position holder is delegated authority to approve the acceptance of bank guarantees in association with development, strata and subdivision applications or any other Council requirements.		Director City Planning, Director Corporate Services, Manager Development Assessment, Manager Financial Operations, Manager Financial Planning & Performance, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - Planning Control - Building Information Certificates

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229379	The position holder is delegated authority to determine applications for a Building Information Certificate under Division 6.7 of the Environmental Planning and Assessment Act 1979.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Building Surveyor, Senior Building Surveyor/Project Officer

Enforcement & Compliance - Building Professionals Board - Lodgement of complaints

Building Professionals Act 2005			
#	Item Delegated	Conditions and Limitations	Delegate
226030	The position holder is delegated authority to make a complaint, on behalf of the Council, to the Building Professionals Board in respect of the conduct of an accreditation holder in accordance with the Building Professionals Act 2005.		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services

Enforcement & Compliance - Building Professionals Board - Recommend Council Accredited Certifiers

Building Professionals Act 2005			
#	Item Delegated	Conditions and Limitations	Delegate
226031	The position holder is delegated authority to make recommendations to the Building Professionals Board in relation to an application by a Council employee for accreditation to carry out certification work only on behalf of Council.		Director City Planning, Manager Health, Building & Regulatory Services

Governance - Council information/documents - Business papers - Council meetings

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229340	The position holder is delegated authority to: a) prepare business papers and agendas for Council and Council Committee meetings; and b) determine what business paper matters are to be marked "confidential" pursuant to section 10A of the Local Government Act 1993.	Code of Meeting Practice	Director Corporate Services

Governance - Council information/documents - CCTV

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229341	The position holder is delegated authority to: a) approve the temporary use of CCTV cameras for the purpose of City Management during major events, b) determine applications to visit the CCTV camera Control Room, c) determine applications for the viewing and/or supply of material recorded from Council's CCTV cameras;	CCTV policy and operating procedures for Council owned & operated facilities; Code of Practice CCTV	Building Surveyor, Coordinator Environmental Health, Coordinator Network Operations, Coordinator Regulatory Projects, Coordinator Service Desk, Coordinator Technology Projects, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Administrative Services, Manager Health, Building & Regulatory Services, Manager Technology Systems

	d) release CCTV camera master recorded material; and e) approve the destruction of recorded CCTV camera material.		
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Finance - Accounting - Cheque signing & electronic transfer of funds

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226066	The position holder is delegated authority to sign cheques drawn from Council's bank account and authorise the electronic transfer of funds from Council's bank accounts under the arrangements endorsed by the General Manager and the Commonwealth Bank.		Coordinator Financial Accounting & Strategy , Coordinator Financial Planning & Analysis, Coordinator Revenue, Director Corporate Services, Financial Operations Accountant, Manager Financial Operations, Manager Financial Planning & Performance, Rates Accountant & Supervisor

Works - Closure of temporary roads

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229415	The position holder is delegation authority to close temporary public roads in accordance with Part 4 Division 2 of the Roads Act 1993.		Coordinator Engineering Services, Director City Services, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Technical Services

Governance - Miscellaneous - Code of Conduct - Complaints Coordinator

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229350	The position holder is appointed as Council's Complaints Co-ordinator under the Code of Conduct.		Procedures for the Administration of the Model Code of Conduct. Manager Administrative Services

Authorisations - Complaints & Submissions - Liquor Act

Liquor Act 2007			
#	Item Delegated	Conditions and Limitations	Delegate
226016	The position holder is delegated authority on behalf of the Council in respect to any functions of a "local consent authority", including		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Manager

authorisation to make a complaint or submission, under the Liquor Act 2007	Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning
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Planning, Development & Local Approvals - Planning Control - **Complying Development Certificates**

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229382	The position holder is delegated authority to determine an application for a complying development certificate under the Environmental Planning & Assessment Act 1979.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Regulatory Projects, Coordinator Strategic Planning, Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Building Surveyor, Senior Building Surveyor/Project Officer

Legal - **Consultants - Appointment**

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229367	The position holder is delegated authority to approve the appointment of consultants for special purposes where expert professional advice is required in the proper discharge of Council's functions.	Within the adopted budget and in accordance with Council's Purchasing Policy and Procedures.	Manager Business Systems, Manager Community Development, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Spatial Systems, Manager Strategic Planning, Manager Sustainability, Manager Technical Services, Manager Technology Systems, Directors (ALL)

Enforcement & Compliance - **Contracts for Certification Work**

Building Professionals Act 2005			
#	Item Delegated	Conditions and Limitations	Delegate
226032	The position holder is delegated authority to enter and execute a written Contract for Certification Work in accordance with the requirements of section 73A of the Building Professionals Act 2005.	Environmental Planning & Assessment Act 1979; Swimming Pools Act 1992.	Building Surveyor, Coordinator Building Certification & Fire Safety, Director City Planning, HBRS Senior Compliance Officers (ALL), Manager Health, Building & Regulatory Services, Senior Building Surveyor, Senior Building Surveyor/Project Officer

Governance - Correspondence - **Correspondence - Non-routine & controversial/political matters**

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate

229347	<p>The position holder is delegated authority to sign on behalf of the Council standard forms of correspondence and correspondence on routine and "NON-ROUTINE AND CONTROVERSIAL/POLITICAL MATTERS" which are relevant to their position description.</p> <p>For the purposes of this delegation: Standard forms of correspondence means a letter or email that has been set up in the Council as a form letter (template) and requires little information gathering. The officer preparing the correspondence is authorised to sign 'standard forms of correspondence'.</p> <p>(i) "Routine correspondence" or correspondence on "routine matters" means correspondence on a matter that can be resolved by following a normal procedure adopted by the Council but does not include:</p> <ul style="list-style-type: none"> • A matter that falls outside Council's normal procedural guidelines due to its complicated or unusual nature, and • Controversial/political matters. <p>(ii) Non-routine matters; a matter that falls outside Council's normal procedural guidelines due to its complicated or unusual nature.</p> <p>(iii) Non-routine and controversial/political matters.</p>	<p>The following types of correspondence are excluded and must be signed by the General Manager only;</p> <ul style="list-style-type: none"> • Correspondence to Ministers of the Crown (excepting routine correspondence); • Correspondence to Members of Parliament (excepting correspondence on routine matters); • Correspondence to Permanent Heads - Government Departments and instrumentalities (where the subject matter is intended for the personal attention of the permanent head or other high level attention); • Correspondence to the Ombudsman or Office of Local Government NSW (where matters affect Councillors or Council staff); • Correspondence to persons or bodies where the functions of more than one division of Council are involved; and • Correspondence to the editors of newspapers and the like (where the contents are intended to be for publication by the media). 	Directors (ALL)
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Governance - Correspondence - **Correspondence - Non-routine matters**

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229346	<p>The position holder is delegated authority to sign on behalf of the Council standard forms of correspondence and correspondence on routine and "NON-ROUTINE MATTERS" which are relevant to their position description.</p> <p>For the purposes of this delegation: Standard forms of correspondence means a letter or email that has been set up in the Council as a form letter (template) and requires little information gathering. The officer preparing the correspondence is authorised to sign 'standard forms of correspondence'.</p> <p>(i) Routine correspondence or correspondence on routine matters means correspondence on a matter that can be resolved by following a normal procedure adopted by the Council but does not include:</p> <ul style="list-style-type: none"> • A matter that falls outside Council's normal procedural guidelines due to its complicated or unusual nature, and • Controversial/political matters. <p>(ii) Non-routine matters are matters that fall outside normal procedural guidelines due to its complicated or unusual nature.</p>	<p>The following types of correspondence are excluded and must be signed by the General Manager only; ,</p> <ul style="list-style-type: none"> • Correspondence to Ministers of the Crown (excepting routine correspondence); • Correspondence to Members of Parliament (excepting correspondence on routine matters); • Correspondence to Permanent Heads - Government Departments and instrumentalities (where the subject matter is intended for the personal attention of the permanent head or other high level attention); • Correspondence to the Ombudsman or Office of Local Government NSW (where matters affect Councillors or Council staff); • Correspondence to persons or bodies where the functions of more than one division of Council are involved; and • Correspondence to the editors of newspapers and the like (where the contents are intended to be for publication by the media). 	Managers (ALL)

Governance - Correspondence - **Correspondence - Routine matters**

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate

229345	<p>The position holder is delegated authority to sign on behalf of the Council standard forms of correspondence and correspondence on "ROUTINE MATTERS which are relevant to their position description.</p> <p>For the purposes of this delegation: Standard forms of correspondence means a letter or email that has been set up in the Council as a form letter (template) and requires little information gathering. The officer preparing the correspondence is authorised to sign 'standard forms of correspondence'.</p> <p>(i) Routine correspondence or correspondence on routine matters means correspondence on a matter that can be resolved by following a normal procedure adopted by the Council but does not include:</p> <ul style="list-style-type: none"> • A matter that falls outside Council's normal procedural guidelines due to its complicated or unusual nature, and • Controversial/political matters. 	<p>This delegation excludes the following types of correspondence which must be signed by the General Manager only.:</p> <ul style="list-style-type: none"> • Correspondence to Ministers of the Crown (excepting routine correspondence); • Correspondence to Members of Parliament (excepting correspondence on routine matters); • Correspondence to Permanent Heads - Government Departments and instrumentalities (where the subject matter is intended for the personal attention of the permanent head or other high level attention); • Correspondence to the Ombudsman or Office of Local Government NSW (where matters affect Councillors or Council staff); • Correspondence to persons or bodies where the functions of more than one division of Council are involved; and • Correspondence to the editors of newspapers and the like (where the contents are intended to be for publication by the media). 	<p>Asset Engineer, Building Surveyor, Capital Works Engineer, Communications Officer, Community Project Officer, Community Road Safety Officer, Customer Service Planning & Development Officer, Development Engineer, Drainage Engineer, Environmental Health Officer, Environmental Planning Officer (DA), Environmental Planning Officer (SP) , Environmental Planning Officer (Tech/Research) , Executive Planner, Fire Safety & Essential Services Officer, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Heritage Planner, Insurance Officer, Landscape Technician, PA to Depot Managers, PA to Manager Integrated Transport, PA to Manager Technical Services, Parks & Recreation Officer, Procurement Specialist, Project Manager, Ranger, Recreation Booking Officer, Roads Engineer, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Development Engineer, Senior Environmental Health Officer, Senior Environmental Planning Officer (DA), Senior Environmental Planning Officer (SP), Strategic Planning Research Officer, Student/Grad Environmental Planning Officer (DA), Sydney RID Squad, Tree Preservation & Maintenance Officer, Waste & Resource Recovery Project Officer, Waste Management & Resource Recovery Officer, Coordinators (ALL), Supervisors (ALL), Team Leaders (ALL)</p>
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Governance - Miscellaneous - Councillor liaison

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229351	The position holder is delegated authority to contact and be contacted by Councillors in the position holder's professional capacity.	Councillors' Access to Information & Interaction between Councillors and Staff Policy.	Administration Officer Human Resources, Administrative Support Officer, Community Consultation Officer, Coordinator Administration, Coordinator Building Certification & Fire Safety, Coordinator Community Development, Coordinator Compliance, Coordinator Customer Service, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Service Desk, Coordinator Strategic Planning, EA to Director City Planning, EA to Director City Services, EA to Director Corporate Services, EA to General Manager, EA to Mayor, Economic Development Officer, Executive Planner, Senior IT Support Officer, Supervisor Events, Directors (ALL), Managers (ALL)

Planning, Development & Local Approvals - Planning Control - Department of Planning - NSW Secretary Delegations

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate

229394	The position holder is delegated authority to perform the functions of the NSW Secretary of Department of Planning which have been delegated to Council.		Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning
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Governance – Council information/documents – Destruction of corporate records

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229380	a) The position holder is authorised to delete erroneously created electronic records from HPE Content Manager (HPCM). b) The position holder is authorised to destroy Council records in accordance with General Disposal Authority 39 (GA39) as required by the State Records Act 1998.	General Disposal Authority 39 (GA39)	Director Corporate Services, Manager Administrative Services

Planning, Development & Local Approvals - Planning Control - Development assessment

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229380	The position holder is delegated authority to determine development applications under Part 4 of the Environmental Planning and Assessment Act 1979.	Only for proposed development that is not required to be determined by the Randwick Local Planning Panel (RLPP), up to a maximum value of \$2 million (inclusive of GST).	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - Planning Control - Development assessment (greater than \$2million)

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229381	The position holder is delegated authority to determine development applications under Part 4 of the Environmental Planning and Assessment Act 1979 for proposed development.	Only for proposed development that is not required to be determined by the Randwick Local Planning Panel (RLPP), and is of a value of greater than \$2 million (inclusive of GST).	Director City Planning, Manager Development Assessment, Manager Strategic Planning

Planning, Development & Local Approvals - Development requiring the preparation of a Development Control Plan

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate

229406	The position holder is delegated authority to exercise the functions of the Council as Consent Authority in relation to waiving the requirements for a Development Control Plan (in accordance with the relevant Local Environmental.	Randwick Local Environmental Plan 2012. Only if satisfied that: a) the development is of a minor nature or is ancillary to the current use of the land; b) adequate guidelines and controls applying to the land are already in place.	Coordinator Strategic Planning, Director City Planning, Manager Development Assessment, Manager Strategic Planning
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Governance - Miscellaneous - Document certification

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229352	The position holder is delegated authority to certify proof of life documents and current residency status for residents of the Council.		Coordinator Administration, Information Access Officer, Manager Administrative Services

Planning, Development & Local Approvals - Planning Control - Document copies

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229396	The position holder is delegated authority to certify copies of documents on behalf of the General Manager in accordance with Section 10.8 of the Environmental Planning and Assessment Act 1979.		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Environmental Health, Coordinator Regulatory Projects, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - Planning Control - Easements, Covenants & restrictions

Conveyancing Act 1919			
#	Item Delegated	Conditions and Limitations	Delegate
229390	The position holder is delegated authority to exercise the Council's functions under Part 6, Division 4 of the Conveyancing Act 1919.		Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Human Resources - EEO matters

Local Government Act 1993			
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#	Item Delegated	Conditions and Limitations	Delegate
229361	The position holder is delegated authority to implement the statutory responsibilities of the General Manager, as outlined in Chapter 11 Part 4 of the Local Government Act 1993, with respect to equal employment opportunity (EEO) matters.		Directors (ALL), Managers (ALL)

Authorisations - Enforcement Officer - POEO Act

Protection of the Environment Operations Act 1997			
#	Item Delegated	Conditions and Limitations	Delegate
226021	The position holder is authorised to exercise the functions of an enforcement officer under the Protection of the Environment Operations Act 1997.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Waste Management, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Parking Patrol Officer, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Ranger Services

Planning, Development & Local Approvals - Planning Control - Environmental Impact Statements

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229377	The position holder is delegated authority to exercise the Council's functions and duties under Section 5.7 of the Environmental Planning and Assessment Act 1979, including authority to determine whether an Environmental Impact Statement is required.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Legal - Evidence & Statements

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229376	The position holder is authorised to give evidence and/or make statements/submissions on behalf of Council in all jurisdictions including the local court, Land and Environment Court, District Court, Federal Court, Supreme	Legal Services Panel. Subject to such evidence or statements/submissions being within the scope of the position holders position	Coordinator Administration, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Property & Insurance, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Revenue, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Coordinator Tree Management, Customer Service Planning & Development Officer, Debt Recovery Officer,

	Court, High Court, commissions and tribunals.	description and delegations of authority.	Development Engineer, Environmental Health Officer, Environmental Planning Officer (DA), Environmental Planning Officer (SP) , Environmental Planning Officer (Tech/Research) , Executive Planner, Financial Operations Accountant, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Heritage Planner, Landscape Technician, Parking Patrol Officer, Ranger, Rates Accountant & Supervisor, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Development Engineer, Senior Environmental Health Officer, Senior Environmental Planning Officer (DA), Senior Environmental Planning Officer (SP), Student/Grad Environmental Planning Officer (DA), Supervisor Ranger Services, Directors (ALL), Managers (ALL)
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Legal - Execution of documents (where the expenditure is less than \$150,000)

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229369	The position holder is authorised to sign any contract, licence, deed, legal or other document (which is not of type dealt with by another delegation within this register).	Subject to: a) the total contract value, including options, is less than \$150,000 (GST inclusive, b) the Council's seal is not required to be affixed, c) a resolution of the Council is not required to authorise the signing and/or entry into the contract, and d) within the position holder's expenditure delegation. NOTE: The following delegations apply to the signing of certain types of documents: * Applications – Council property * Planning control – Strata subdivisions * Applications - Owner's consent * Property – commercial/residential leases * Property - covenants, easements etc, * Property - sale or purchase of land * Contracts for certification work, and * Staff novated lease agreements.	Manager Administrative Services, Directors (ALL)

Expenditure - Expenditure limit - \$1,000,000

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226054	The position holder is delegated authority to authorise all expenditure and/or purchase orders up to the value of \$1,000,000.	a) the expenditure must relate to the position holder's area of responsibility; b) the expenditure must be in accordance with the adopted budget; c) the expenditure must be incurred in accordance with Council's Procurement Policy ; d) the expenditure must not involve the acceptance of a tender which is required under the Local Government Act 1993 to be invited and accepted only by the Council; and e) the expenditure must not require a resolution of the Council under the Local Government Act 1993 and associated Regulation.	Director City Planning, Director City Services

Expenditure - Expenditure limit - \$10,000

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226061	The position holder is delegated authority to authorise all expenditure and/or purchase orders up to the value of \$10,000.	<ul style="list-style-type: none"> a) the expenditure must relate to the position holder's area of responsibility; b) the expenditure must be in accordance with the adopted budget; c) the expenditure must be incurred in accordance with Council's Procurement Policy ; d) the expenditure must not involve the acceptance of a tender which is required under the Local Government Act 1993 to be invited and accepted only by the Council; and e) the expenditure must not require a resolution of the Council under the Local Government Act 1993 and associated Regulation. 	EA to General Manager, EA to Mayor, Executive Planner, Financial Operations Accountant, Procurement Specialist, Project Manager, Purchasing & Contracts Officer, Supervisor Aquatic Programs, Supervisor Aquatic Services, Supervisor Business & Customer Services, Transport Engineer, Coordinators (ALL)

Expenditure - Expenditure limit - \$50,000

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226056	The position holder is delegated authority to authorise all expenditure and/or purchase orders up to the value of \$50,000.	<ul style="list-style-type: none"> a) the expenditure must relate to the position holder's area of responsibility; b) the expenditure must be in accordance with the adopted budget; c) the expenditure must be incurred in accordance with Council's Procurement Policy ; d) the expenditure must not involve the acceptance of a tender which is required under the Local Government Act 1993 to be invited and accepted only by the Council; and e) the expenditure must not require a resolution of the Council under the Local Government Act 1993 and associated Regulation. 	Managers (ALL)

Expenditure - Expenditure limit - \$500

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226062	The position holder is delegated authority to authorise all expenditure and/or purchase orders up to the value of \$500.	<ul style="list-style-type: none"> a) the expenditure must relate to the position holder's area of responsibility; b) the expenditure must be in accordance with the adopted budget; c) the expenditure must be incurred in accordance with Council's Procurement Policy ; d) the expenditure must not involve the acceptance of a tender which is required under the Local Government Act 1993 to be invited and accepted only by the Council; and e) the expenditure must not require a resolution of the Council under the Local Government Act 1993 and associated Regulation. 	Supervisor Depot Administration, Supervisor Events, Supervisor Public Place, Supervisor Road Services, Supervisor Venues, Supervisor Waste & Cleaning Services, Team Leader Mechanical Workshop

Expenditure - Expenditure limit - \$500,000

Local Government Act 1993			
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#	Item Delegated	Conditions and Limitations	Delegate
226055	The position holder is delegated authority to authorise all expenditure and/or purchase orders up to the value of \$500,000.	<ul style="list-style-type: none"> a) the expenditure must relate to the position holder's area of responsibility; b) the expenditure must be in accordance with the adopted budget; c) the expenditure must be incurred in accordance with Council's Procurement Policy ; d) the expenditure must not involve the acceptance of a tender which is required under the Local Government Act 1993 to be invited and accepted only by the Council; and e) the expenditure must not require a resolution of the Council under the Local Government Act 1993 and associated Regulation. 	Manager Infrastructure Services, Manager Technical Services, Manager Waste & Cleaning Services

Expenditure - Expenditure limit - unlimited

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226053	The position holder is delegated authority to authorise all expenditure and/or purchase orders up to an unlimited value.	<ul style="list-style-type: none"> a) the expenditure must relate to the position holder's area of responsibility; b) the expenditure must be in accordance with the adopted budget; c) the expenditure must be incurred in accordance with Council's Procurement Policy ; d) the expenditure must not involve the acceptance of a tender which is required under the Local Government Act 1993 to be invited and accepted only by the Council; and e) the expenditure must not require a resolution of the Council under the Local Government Act 1993 and associated Regulation. 	Director Corporate Services

Planning, Development & Local Approvals - Planning Control - Extension of consent

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229385	The position holder is delegated authority to determine applications for the extension of development consents under Section 4.54 of the Environmental Planning and Assessment Act 1979.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Assets - Filming - on Council reserves and property

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate

225999	The position holder is delegated authority to determine applications for a filming project under Chapter 7, Part 1, Division 4 of the Local Government Act 1993.		Coordinator Open Space Assets, Director City Services, Manager Communications, Manager Integrated Transport, Manager Technical Services, Recreation Booking Officer
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Human Resources - Fitness for work

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229362	The position holder is delegated authority to direct an employee who is claiming sick leave to submit for a medical examination to determine their fitness to continue or return to work.	Local Government Award. [Note: This delegation applies to staff within the position holder's area of responsibility only].	Directors (ALL), Managers (ALL)

Governance - Council information/documents - GIPA Act - Internal Reviews & Information Guide

Government Information (Public Access) Act 2009			
#	Item Delegated	Conditions and Limitations	Delegate
229339	The position holder is delegated authority to: a) determine applications for Internal Review made under the Government Information (Public Access) Act 2009 (provided the position holder did not make the determination which is the subject of the review); and b) To review and update the Council's Information Guide (prepared under section of the Government Information (Public Access) Act 2009) on an as required basis.		Director Corporate Services, Manager Administrative Services

Governance - Miscellaneous - Grant applications by Council

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229353	The position holder is delegated authority to: a) sign/authorise applications which are seeking grants or funding to assist Council in the delivery of services or the provision of facilities to the community; and b) sign/authorise grant acquittal documentation for grants within the position holder's area of responsibility.		Directors (ALL), Managers (ALL)

Authorisations - Impounding Officer – Impounding Act

Impounding Act 1993			
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#	Item Delegated	Conditions and Limitations	Delegate
226014	The position holder is authorised to exercise the powers of an impounding officer under the Impounding Act 1993.		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Health, Building & Regulatory Services, Public Place Officer, Ranger, Supervisor Beach Lifeguards, Supervisor Public Place, Supervisor Ranger Services, Waste Compliance Officer, Waste Management & Resource Recovery Officer

Governance - Miscellaneous - Incoming sponsorship

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229354	The position holder is delegated authority to authorise incoming sponsorship in accordance with the Sponsorship Policy (for receiving sponsorship).	Sponsorship Policy (for receiving sponsorship).	Directors (ALL)

Legal - Industrial disputes & unfair dismissal

Industrial Relations Act 1996			
#	Item Delegated	Conditions and Limitations	Delegate
229372	The position holder is delegated authority to instruct lawyers to institute and carry on legal proceedings for Council within their area of responsibility.	The position holder is required to seek the prior approval of the GM of the terms of any settlement in the industrial dispute.	Manager Human Resources, Directors (ALL)

Governance - Insurance - Insurance - Claims

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229348	The position holder is delegated authority to make payment of claims against Council where the claim has been accepted by Council's insurer.	Subject to: - the position holders delegation under EX010 (Expenditure authorisation and limits). - Insurance Reference Guide and Insurance Policies.	Coordinator Property & Insurance, Director Corporate Services, Insurance Officer, Manager Administrative Services, Manager Human Resources

Governance - Insurance - Insurance - Settlement of claims

Local Government Act 1993			
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#	Item Delegated	Conditions and Limitations	Delegate
229349	The position holder is delegated authority to settle claims against Council where the claim is below Council's insurance excess value.	Subject to: <ul style="list-style-type: none"> - advising Council's insurance assessors and/or brokers or where numerous precedents exist, provided the settlement funds have been budgeted by Council. - Insurance Reference Guide and Insurance Policies. 	Coordinator Property & Insurance, Director Corporate Services, Manager Administrative Services, Manager Human Resources

Planning, Development & Local Approvals - Planning Control - Interim Heritage Orders

Heritage Act 1977			
#	Item Delegated	Conditions and Limitations	Delegate
229402	The position holder is delegated authority to make Interim Heritage Orders under section 25 of the Heritage Act 1977.	Subject to the conditions contained in the Ministerial Order dated 22 April 2013.	Coordinator Strategic Planning, Director City Planning, Manager Development Assessment, Manager Strategic Planning, Senior Environmental Planning Officer (SP)

Authorisations - Investigation Officer – power of entry – EP&A Act

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
226010	The position holder is appointed as an investigation officer for the purposes of Part 9 Division 9.2 of the Environmental Planning & Assessment Act 1979.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Planning, Customer Service Planning & Development Officer, Development Engineer, Director City Planning, Environmental Health Officer, Environmental Planning Officer (DA), Environmental Planning Officer (SP), Environmental Planning Officer (Tech/Research), Executive Planner, Fire Safety & Essential Services Officer, HBRS Compliance Officers (ALL), Heritage Planner, Landscape Technician, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Development Engineer, Senior Environmental Health Officer, Senior Environmental Planning Officer (DA), Senior Environmental Planning Officer (SP), Student/Grad Environmental Planning Officer (DA), Supervisor Ranger Services

Finance - Accounting - Investments

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate

226067	The position holder is delegated authority to implement the Council's adopted Investment Policy and invest the Council's money in accordance with section 625 of the Local Government Act 1993.	Investment Policy	Coordinator Financial Planning & Analysis, Coordinator Revenue, Director Corporate Services, Financial Operations Accountant, Manager Financial Operations, Manager Financial Planning & Performance
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Works - Kerb & guttering works

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229417	The position holder is delegated authority to exercise the Council's delegable functions as a roads authority under Part 13 Division 3 of the Roads Act 1993.		Coordinator Engineering Services, Coordinator Road Services, Director City Services, Manager Infrastructure Services, Manager Technical Services

Legal - Land & Environment Court - Appeals settlement

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229370	The position holder is delegated authority to enter into conciliation and/or mediation with appellants in Classes 1, 2, 4 and 5 of the Land and Environment Court's jurisdiction and to enter into settlement agreements in those appeals on behalf of Council.	Land & Environment Court Act 1979.	Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Human Resources - Leave

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229364	The position holder is delegated authority to direct, supervise and control staff within the position holder's area of responsibility, including the approval and certification of staff leave forms (including annual leave, sick leave, long service leave any other form of staff leave.	Local Government Award and Council policy.	Coordinator Moverly Children's Centre, Principal Internal Auditor, Directors (ALL), Managers (ALL)

Legal - Legal representation

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate

229373	The position holder is delegated authority to legally represent Council in all jurisdictions including the local court, Land and Environment Court, District Court, Federal Court, Supreme Court, High Court, commissions and tribunals.		Manager Development Assessment, Manager Health, Building & Regulatory Services, Directors (ALL)
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Legal - Legal services

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229375	The position holder is authorised to engage Council's lawyer on Council's panel for Legal Services for services for non-litigation matters.	Legal Services Panel.	Coordinator Administration, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Property & Insurance, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Revenue, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Coordinator Tree Management, Debt Recovery Officer, Executive Planner, Financial Operations Accountant, Manager Administrative Services, Manager Community Development, Manager Development Assessment, Manager Financial Operations, Manager Financial Planning & Performance, Manager Health, Building & Regulatory Services, Manager Human Resources, Manager Infrastructure Services, Manager Strategic Planning, Manager Technical Services, Manager Waste & Cleaning Services, Directors (ALL)

Legal - Litigation

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229374	The position holder is delegated authority to: (i) authorise the commencement of any proceedings by the Council (including appeals, criminal prosecutions and civil proceedings) under any Act or instrument which empowers such action to be taken by Council; (ii) authorise the defence of any proceedings commenced against the Council (including appeals, criminal prosecutions and civil proceedings) under any Act or instrument which empowers such action to be taken against the Council; (iii) engage and give instructions to Council's lawyers on Council's panel for Legal Services and other necessary representation of the Council (including the engagement of expert witnesses) with respect to any proceedings referred to in paragraphs (i) and (ii) above.	Legal Services Panel. Provided the proceedings relate to matters within the position holder's area of responsibility.	Directors (ALL), Managers (ALL)

Planning, Development & Local Approvals - Planning Control - Local Approvals - Section 82 objections

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229400	The position holder is delegated authority to exercise the functions of the Council in relation to the assessment and determination of objections under made under section 82 of the Local	Note: In no circumstances is the position holder permitted to conduct a review of a determination they	Director City Planning, Director City Services, Manager Health, Building & Regulatory Services

	Government Act 1993, in accordance with the Instrument of Delegation issued by the Director-General of the Office of Local Government.	have made under section 82 of the Local Government Act 1993.	
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Planning, Development & Local Approvals - Local Government approvals - Assessment & determination

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229407	The position holder is delegated authority to undertake all the functions contained in Chapter 7 of the Local Government Act 1993 for the assessment and determination of applications for activities requiring the approval of Council, as contained in the Table to Section 68 of the Act.	Excluding determinations under sections 82, 100, and 108 of the Local Government Act 1993.	Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, Executive Planner, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer

Planning, Development & Local Approvals - Making of Local Environmental Plans

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229403	The position holder is delegated authority to exercise the plan making functions under Division 3.4 of the Environmental Planning and Assessment Act 1979.		Director City Planning, Manager Development Assessment, Manager Strategic Planning

Enforcement & Compliance - Outstanding Notices and Orders

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
226033	The position holder is delegated authority to issue a certificate as to outstanding orders or notices under section 121ZP of the Environmental Planning & Assessment Act 1979 and section 735A of the Local Government Act 1993.	Local Government Act 1993 (s735A)	Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Road Services, Coordinator Strategic Planning, Coordinator Tree Management, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Strategic Planning Research Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Sydney RID Squad

Human Resources - Overtime

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229363	The position holder is delegated authority to direct, supervise and control staff within the position holder's area of responsibility, including the approval and certification of staff payment for overtime (in the case of emergency).	Subject to the work being carried out within the budget approved by Council. Local Government Award.	Directors (ALL)

Planning, Development & Local Approvals - Planning Control - Part 4A Certificates

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229388	The position holder is delegated authority to determine an application for a construction certificate, compliance certificate and occupation certificate (including the endorsement of supporting documents) in accordance with Part 4A of the Environmental Planning & Assessment Act 1979.	Subject to holding relevant accreditation under the Building Professionals Act 2005, where required.	Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Coordinator Strategic Planning, Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Building Surveyor, Senior Building Surveyor/Project Officer

Enforcement & Compliance - Penalty Notices - Recommend withdrawal

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226035	The position holder is delegated authority to request or recommend to the Office of State Debt Recovery to withdraw Penalty Notices issued by the Council upon receipt and consideration of written representations having regard to the relevant provisions of Council's Enforcement Policy and the circumstances of each case.	Enforcement Policy	Director City Planning, Manager Health, Building & Regulatory Services

Enforcement & Compliance - Penalty Notices – service/issue

Fines Act 1996			
#	Item Delegated	Conditions and Limitations	Delegate
226034	To position holder is: - authorised to serve penalty notices in accordance with Schedule 1 of the Fines Act 1996; and - is an "authorised officers" (being a Class 12 officer) for the purposes of the Road Transport Act 2013 and is authorised to serve penalty notices in accordance with section 195 of that Act under the "road transport legislation" (including Road Rules 2014 and the Road Transport (General) Regulation) 2013; and	Road Transport Act 2013 (s195); Crown Lands Act 1989 (s162).	Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Strategic Waste Management, Director City Planning, Manager Development Assessment, Manager Health, Building &

- is an "authorised person" for the purposes of the Crown Lands Act 1989 and is authorised to serve penalty notices under s162 of that Act.	Regulatory Services, Parking Patrol Officer, Ranger, Supervisor Ranger Services
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Expenditure - Petty Cash

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
224378	The position holder is delegated authority to authorise petty cash expenditure.	Petty Cash Policy, adopted budget, expenditure must be related to the position holder's Department only (as determined by the organisation structure)	Coordinator Administration, Coordinator Community Development, Coordinator Employee Services, Coordinator Engineering Services, Coordinator Learning & Development, Coordinator Library Business & Systems, Coordinator Library Resource Management, Coordinator Library Service Development, Coordinator Moverly Children's Centre, Coordinator Open Space Assets, Coordinator Property & Insurance, Coordinator Purchasing & Contracts, Coordinator Ranger Services, Coordinator Risk & Safety, Coordinator Road Services, Coordinator Strategic Waste Management, Coordinator Trade Services, EA to General Manager, EA to Mayor, Project Manager, Supervisor Events, Supervisor Nursery & Streetscape, Supervisor Venues, Directors (ALL), Managers (ALL)

Expenditure - Petty Cash (up to \$500)

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226063	The position holder is delegated authority to authorise petty cash expenditure over \$200 (incl of GST) and up to the value of \$500 (incl of GST).	Otherwise in accordance with the Petty Cash policy and within the adopted budget.	Director Corporate Services

Planning, Development & Local Approvals - Planning Control - Planning Certificates

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229378	The position holder is delegated authority to issue planning certificates under Section 10.7 of the Environmental Planning and Assessment Act 1979.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Strategic Planning, Strategic Planning Research Officer

Assets - Plant - Replacement

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate

226006	The position holder is delegated authority to replace, after consultation with and upon the recommendation of the respective Directors or Divisional Heads, sedans, station wagons, utilities and vans in the Council's motor vehicle fleet, subject to compliance with the Council's policy regarding the replacement of motor vehicles.	Motor Vehicle Private Use Policy; Motor Vehicle Selection and Replacement Policy	Manager Financial Operations, Manager Waste & Cleaning Services
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Authorisations - Power of entry - Boarding Houses Act

Boarding Houses Act 2012			
#	Item Delegated	Conditions and Limitations	Delegate
226007	The position holder is authorised to enter the premises of a registered boarding house for the purpose of conducting an initial compliance investigation in accordance with Part 2 of the Boarding Houses Act 2012.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, Executive Planner, Fire Safety & Essential Services Officer, HBRS Senior Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer

Authorisations - Power of entry - Local Government Act

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226018	The position holder is authorised to enter any premises under Chapter 8 Part 2 of the Local Government Act 1993.		Asset Engineer, Asset Officer, Building Surveyor, Capital Works Engineer, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Revenue, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Coordinator Tree Management, Customer Service Planning & Development Officer, Debt Recovery Officer, Development Engineer, Drainage Engineer, Engineering Technical Officer, Environmental Health Officer, Environmental Planning Officer (DA), Environmental Planning Officer (SP), Environmental Planning Officer (Tech/Research), Executive Planner, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Heritage Planner, Landscape Architect, Landscape Technician, Manager Development Assessment, Manager Financial Operations, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Integrated Transport, Manager Strategic Planning, Manager Technical Services, Manager Waste & Cleaning Services, Parking Patrol Officer, Ranger, Rates Accountant & Supervisor, Roads Engineer, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Development Engineer, Senior Environmental Health Officer, Senior Environmental Planning Officer (DA), Senior Environmental Planning Officer (SP), Student/Grad Environmental Planning Officer (DA), Supervisor Ranger Services, Tree Preservation & Maintenance Officer, Waste Compliance Officer, Waste Management & Resource Recovery Officer, Directors (ALL)

Governance - Council information/documents - PPIP Act - Applications & Internal Reviews

Privacy and Personal Information Protection Act 1998
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#	Item Delegated	Conditions and Limitations	Delegate
229342	The position holder is delegated authority to exercise any delegable functions of the Council under the Privacy & Personal Information Protection Act 1998, including the determination of an application for internal review under section 53 of that Act.		Coordinator Administration, Director Corporate Services, Manager Administrative Services

Assets - Property - Commercial/Residential leases

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226001	The position holder is delegated authority to negotiate and execute on Council's behalf any lease, sub-lease, assignment of lease or licence relating to any operational land of the Council, provided entry into that lease, sub-lease, assignment or licence has been authorised by either the General Manager or resolution of the Council.		Coordinator Property & Insurance, Director Corporate Services, Manager Administrative Services

Assets - Property - Community facilities usage

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
224380	The position holder is delegated authority to determine applications for a licence to use, hire and/or occupy Council's community land and associated buildings and Community Halls/Centres and meeting rooms on a short term, casual basis in accordance with: a) Chapter 6 Part 2 Division 2 of the Local Government Act 1993 and associated Regulation; b) the Council's adopted fees and charges; and c) the requirements of the Council's "Hall Hire Policy".	Chapter 6 Part 2 Division 2 of the Local Government Act 1993; Council's adopted Schedule of Fees and Charges; the requirements of Council's Hall Hire Policy	Coordinator Administration, Coordinator Customer Service, Coordinator Library Business & Systems, Coordinator Library Resource Management, Coordinator Library Service Development, Coordinator Open Space Assets, Coordinator Property & Insurance, Manager Administrative Services, Manager Cultural Events & Venues, Manager Integrated Transport, Manager Randwick City Library, Manager Technical Services, Parks & Recreation Officer, Property Services Supervisor, Recreation Booking Officer, Senior Civic Support Officer, Supervisor Library Administration, Supervisor Venues, Directors (ALL)

Assets - Property - Sale or purchase of land

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226004	The position holder is delegated authority to execute on Council's behalf any contractual documentation relating to the sale or purchase of land by the council (including any transfer of land), provided entry into the contract (including the sale and purchase price) has been authorised by resolution of the Council.	Requires Council resolution. Note: this delegation requires the General Manager & Director Corporate Services to co-sign any contractual documentation executed using this delegation.	Director Corporate Services

Assets - Property – Certificate as to classification of public land

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226000	The position holder is delegated authority to issue a certificate stating the classification of public land pursuant to section 54 of the Local Government Act 1993.		Director Corporate Services, Manager Administrative Services

Assets - Property – Covenants, Easements etc

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226003	The position holder is delegated authority, subject to a Council resolution endorsing the action, to execute on behalf of the Council instruments creating covenants, easements or restrictions affecting Council owned land (including any release, variation or modification of same), except in circumstances where the Council's seal is required to be affixed.	Applies to Council owned land only.	Directors (ALL)

Governance - Miscellaneous - Public Interest Disclosures - Disclosures Coordinator

Public Interest Disclosures Act 1994			
#	Item Delegated	Conditions and Limitations	Delegate
229356	The position holder is appointed as a Disclosures Coordinator under the Public Interest Disclosures Act 1994		Coordinator Administration, Manager Administrative Services

Governance - Miscellaneous - Public Interest Disclosures - Disclosures Officer

Public Interest Disclosures Act 1994			
#	Item Delegated	Conditions and Limitations	Delegate
229355	The position holder is appointed as a Disclosures Officer under the Public Interest Disclosures Act 1994	Environmental Health Officer = Joanne Brown only	Coordinator Administration, Coordinator Ranger Services, Environmental Health Officer, Manager Administrative Services, Manager Aquatic Services, Manager Human Resources, Manager Randwick City Library, Manager Sustainability, Manager Waste & Cleaning Services, Supervisor Public Place

Governance - Miscellaneous - Public Officer

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229357	The position holder is designated as the Public Officer of Council pursuant to section 342 of the Local Government Act 1993.		Manager Administrative Services

Assets - Public Reserves and Playing Fields – use of

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226005	The position holder is delegated authority to determine applications for permission to hold events, commercial activities, parties and picnics on public reserves, and for the casual or seasonal hiring and use of public reserves and playing fields, including Crown land, which is under the care, control and management of the Council, subject to payment of the hiring charges as determined by Council and/or in accordance with the adopted Schedule of Fees and Charges.	Council's Schedule of Fees and Charges; Policy on use of Reserves by commercial Fitness Groups & Personal Trainers; Crown Lands Management Act 2016.	Coordinator Open Space Assets, Director City Planning, Director City Services, Manager Aquatic Services, Manager Infrastructure Services, Manager Technical Services, Parks & Recreation Officer, Recreation Booking Officer

Governance - Miscellaneous - Purchasing exemption

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229358	The position holder is delegated authority to approve an exemption from Council's Procurement Procedures for suppliers who are the sole provider of a particular good or service.		Director Corporate Services, Manager Administrative Services

Finance - Debt Recovery - Rates (and other debts) - Debt recovery

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226075	The position holder is delegated authority to commence debt recovery action in accordance with the Council's adopted policy.	Debt Recovery Policy	Coordinator Revenue, Debt Recovery Officer, Director Corporate Services, Financial Operations Accountant, Manager Financial Operations, Rates Accountant & Supervisor

Finance - Rates & Charges - Rates - Abandonment of small balances

Local Government Act 1993			
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#	Item Delegated	Conditions and Limitations	Delegate
229332	The position holder is delegated authority to approve the abandonment of small year end balances up to an amount of \$2.00 in relation to outstanding rates and interest charges that are considered uneconomical to pursue subject to the provisions of the Local Government Act 1993.		Director Corporate Services, Manager Financial Operations

Finance - Rates & Charges - Rates - Categorisation

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229333	The position holder is delegated authority to : a) categorise land pursuant to s514 of the Local Government Act 1993. b) issue notices of declaration of the categorisation of land for rating purposes and date of effect pursuant to sections 520 and 521 of the Local Government Act 1993. c) review, declare and notify category and date of effect following appeal in relation to s525 of the Local Government Act 1993, and d) adjust rates and charges following a change in the category of land in accordance with sections 527 and 531A of the Local Government Act 1993.		Coordinator Revenue, Director Corporate Services, Manager Financial Operations, Rates Accountant & Supervisor

Finance - Rates & Charges - Rates - Exemptions

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229334	The position holder is delegated authority to assess land pursuant to s555 and s556 of the Local Government Act 1993 and to: a) decide whether land is exempt from rates b) determine the date of effect of such decision and adjust rates accordingly.		Coordinator Revenue, Director Corporate Services, Manager Financial Operations

Finance - Debt Recovery - Rates - interest charges

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229327	The position holder is delegated authority to approve the writing off of interest charges accrued in respect of outstanding rates or charges pursuant to Council's power under section 567 of the Local Government Act 1993.	Up to a limit of \$200 (incl of GST) in circumstances where the position holder is of the opinion:	Coordinator Revenue, Director Corporate Services, Manager Financial Operations

		<p>a) the person is unable to pay the accrued interest, rates or charges for reasons beyond that person's control, or</p> <p>b) payment of the accrued interest would cause personal hardship, or</p> <p>c) there are other exception circumstances considered appropriate by the position holder.</p>	
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Finance - Debt Recovery - Rates - Notice requiring payment

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229328	The position holder is delegated authority to issue a notice under section 569 of the Local Government Act 1993 requiring the payment of unpaid rates and charges.		Coordinator Revenue, Director Corporate Services, Manager Financial Operations

Finance - Debt Recovery - Rates - Pensioners - Interest charges

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229329	The position holder is delegated authority under section 564 of the Local Government Act 1993 to: <ul style="list-style-type: none"> a) accept payment of rates and charges due and payable by a person in accordance with an agreement made with the person, and b) write off or reduce interest accrued on rates or charges if the person complies with the agreement. 		Director Corporate Services, Manager Financial Operations

Finance - Rates & Charges - Rates - Postponement of rates

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229335	The position holder is delegated authority, to: <ul style="list-style-type: none"> a) refer an application for the postponement of rates to the Valuer-General in accordance with section 586 of the Local Government Act 1993, b) postpone rates in accordance with section 591 of the Local Government Act 1993 , c) adjust rates in accordance with section 594 of the Local Government Act 1993, and d) write off rates and interest in accordance with section 595 of the Local Government Act 1993. 		Coordinator Revenue, Director Corporate Services, Manager Financial Operations, Rates Accountant & Supervisor

Finance - Debt Recovery - Rates - Section 600 rebates

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229330	The position holder is delegated authority to: a) write off rebates up to 25% in respect of the ordinary rate levied on land vested in a public body, in accordance with section 600(2) of the Local Government Act 1993, and b) serve a notice of objection as to the inclusion of land on the public body's list in accordance with section 600(6) of the Local Government Act 1993.		Coordinator Revenue, Director Corporate Services, Manager Financial Operations, Rates Accountant & Supervisor

Finance - Rates & Charges - Rates - Section 603 Certificates

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229336	The position holder is delegated authority to issue certificates as to rates and charges under section 603 of the Local Government Act 1993.		Coordinator Revenue, Director Corporate Services, Financial Operations Accountant, Manager Financial Operations, Rates Accountant & Supervisor

Finance - Rates & Charges - Rates - Valuation of land

Valuation of Land Act 1916			
#	Item Delegated	Conditions and Limitations	Delegate
229337	The position holder is delegated authority to exercise the Council's functions under the Valuation of Land Act 1916, including the making of applications for the valuation of land within the Council's local government area.		Coordinator Revenue, Director Corporate Services, Manager Financial Operations, Rates Accountant & Supervisor

Planning, Development & Local Approvals - Planning Control - Receipt of amended plans

Environmental Planning & Assessment Regulation 2000			
#	Item Delegated	Conditions and Limitations	Delegate
229397	The position holder is delegated authority to agree to the amendment of a development application before determination in accordance with clause 55 of the Environmental Planning and Assessment Regulation 2000.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Governance - Council information/documents - Records - Councillor access

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229343	The position holder is delegated authority to determine applications to access to Council's records by Councillors.	Councillors; Access to Information and Interaction between Councillors and Staff Policy	Coordinator Administration, Coordinator Information Management , Manager Administrative Services, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Directors (ALL)

Governance - Council information/documents - Records - Disposal

State Records Act 1998			
#	Item Delegated	Conditions and Limitations	Delegate
229344	The position holder is delegated authority to exercise the Council's functions under the State Records Act 1993, including authority to authorise the disposal of Council's records in accordance with General Authority (GA39) – Local Government Records.	General Authority (GA39) – Local Government Records	Director Corporate Services

Finance - Refunds & waiver of fees - Refunds - Applications

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226071	The position holder is delegated authority to approve or refuse refunds in accordance with applicable legislation and Council policy for: a) withdrawn Health and Building applications, including applications made under section 68 of the Local Government Act 1993. b) withdrawn Planning applications (such as development applications and applications for a Construction Certificate under the Environmental Planning & Assessment Act 1979).	Environmental Planning & Assessment Act 1979	Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Finance - Refunds & waiver of fees - Refunds - Fees

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
224381	The position holder is delegated authority to approve or refuse refunds in accordance with applicable legislation and Council policy for: a) over payment of fees paid to Council, subject to appropriate evidence of the over payment.	Evidence is required for overpayments, Hall Hire Policy.	Coordinator Administration, Coordinator Customer Service, Coordinator Moverly Children's Centre, Coordinator Property & Insurance, Manager Administrative Services, Manager Aquatic Services, Manager Community Development, Manager Cultural Events & Venues, Manager Development Assessment, Manager Financial Operations, Manager Financial Planning & Performance, Manager

	b) application fees, booking fees, bonds and deposits for the use of Council facilities in circumstances where the application is withdrawn/booking is cancelled or the bond/deposit is no longer required.		Randwick City Library, Senior Civic Support Officer, Supervisor Events, Supervisor Venues, Directors (ALL)
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Finance - Refunds & waiver of fees - Refunds - Playing fields

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226074	<p>The position holder is delegated authority to approve or refuse refunds in accordance with applicable legislation and Council policy for:</p> <ul style="list-style-type: none"> a) fees paid for the seasonal use of Council's playing fields where power restrictions prevent the use thereof, provided that refunds shall not be granted where playing fields are not used solely because of adverse weather conditions, and b) in the case of all casual hiring of Council ovals and playing fields, hiring fees, where, due to circumstances beyond the control of the hirer, the playing of games is not possible, provided that refund shall not be made if play has been commenced and subsequently discontinued. 		Coordinator Open Space Assets, Manager Aquatic Services, Manager Infrastructure Services, Manager Technical Services

Finance - Refunds & waiver of fees - Refunds - Rates & Charges

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226073	<p>The position holder is delegated authority to approve or refuse refunds in accordance with applicable legislation and Council policy for:</p> <ul style="list-style-type: none"> a) over payment of rates and charges, subject to appropriate evidence of the over payment. 	Appropriate evidence	Manager Financial Operations

Finance - Refunds & waiver of fees - Refunds - Roads Act

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226072	<p>The position holder is delegated authority to approve or refuse refunds in accordance with applicable legislation and Council policy for:</p> <ul style="list-style-type: none"> a) withdrawn applications under the Roads Act 1993, including footway restaurant applications under section 125. b) parking meter fees up to the value of \$100 due to technical fault or equipment failure. c) withdrawn application for a road closure. 		Coordinator Property & Insurance, Director City Planning, Manager Administrative Services, Manager Development Assessment, Manager Infrastructure Services, Manager Integrated Transport, Manager Technical Services, Manager Waste & Cleaning Services

Enforcement & Compliance - Regulatory Activities - Water safety personnel

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226049	The position holder is appointed as a duly authorised Council officer for the purposes of s632, s633, s633A, s660, s681 and s681A of the Local Government Act 1993.		Beach Lifeguard, Manager Aquatic Services, Supervisor Beach Lifeguards

Enforcement & Compliance - Regulatory Functions – Food Act

Food Act 2003			
#	Item Delegated	Conditions and Limitations	Delegate
226039	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Food Act 2003.		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Senior Environmental Health Officer

Enforcement & Compliance - Regulatory Functions - Impounding Act

Impounding Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226044	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Impounding Act 1993.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Road Services, Coordinator Strategic Waste Management, Director City Planning, Director City Services, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Strategic Planning, Manager Technical Services, Manager Waste & Cleaning Services, Parking Patrol Officer, Public Place Officer, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Supervisor Public Place, Supervisor Ranger Services, Sydney RID Squad

Enforcement & Compliance - Regulatory Functions – Biosecurity Act (Weed control)

Biosecurity Act 2015			
#	Item Delegated	Conditions and Limitations	Delegate

226042	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Biosecurity Act 2015.		Coordinator Compliance, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Road Services, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Coordinator Tree Management, Director City Planning, Director City Services, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Strategic Planning, Ranger, Senior Environmental Health Officer, Strategic Planning Research Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Supervisor Ranger Services, Sydney RID Squad
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Enforcement & Compliance - Regulatory Functions – Boarding Houses

Boarding Houses Act 2012			
#	Item Delegated	Conditions and Limitations	Delegate
226047	The position holder is delegated authority to exercise any regulatory and enforcement functions of the Council under the Boarding Houses Act 2012.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer

Enforcement & Compliance - Regulatory Functions – Companion Animals Act

Companion Animals Act 1998			
#	Item Delegated	Conditions and Limitations	Delegate
226045	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Companion Animals Act 1998.		Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Manager Health, Building & Regulatory Services, Ranger, Supervisor Ranger Services

Enforcement & Compliance - Regulatory Functions – Contaminated Land

Contaminated Land Management Act 1997			
#	Item Delegated	Conditions and Limitations	Delegate
226048	The position holder is delegated authority to exercise any regulatory and enforcement functions of the Council under the Contaminated Land Management Act 1997.		Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Environmental Health, Coordinator Regulatory Projects, Coordinator Strategic Planning, Director City Planning, Environmental Health Officer, Executive Planner, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Environmental Health Officer

Enforcement & Compliance - Regulatory Functions – EP&A Act

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
226036	The position holder is delegated authority to exercise and implement the regulatory and enforcement functions of the Council under the Environmental Planning & Assessment Act 1979, including giving written notice of Council's intention to enter premises and issuing Notices, Orders and Penalty Notices under that Act.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Road Services, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Coordinator Tree Management, Director City Planning, Environmental Health Officer, Executive Planner, Fire Safety & Essential Services Officer, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Manager Waste & Cleaning Services, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Supervisor Ranger Services, Sydney RID Squad

Enforcement & Compliance - Regulatory Functions – Local Government Act

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226037	The position holder is delegated authority to exercise and implement the regulatory and enforcement functions of the Council under the Local Government Act 1993, including giving written notice of Council's intention to enter premises and issuing Notices, Orders and Penalty Notices under that Act.		Building Surveyor, Capital Works Engineer, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Road Services, Coordinator Strategic Planning, Coordinator Strategic Waste Management, Coordinator Tree Management, Director City Planning, Director City Services, Environmental Health Officer, Executive Planner, HBRS Compliance Officers (ALL), Landscape Architect, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Manager Waste & Cleaning Services, Parking Patrol Officer, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Supervisor Ranger Services, Sydney RID Squad

Enforcement & Compliance - Regulatory Functions – POEO Act

Protection of the Environment Operations Act 1997			
#	Item Delegated	Conditions and Limitations	Delegate

226040	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Protection of the Environment Operations Act 1997, including the issue of clean up notices, prevention notices, noise control notices, penalty notices and notices requiring the production of information and records.		Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Ranger Services, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Ranger, Senior Environmental Health Officer, Supervisor Ranger Services, Waste Compliance Officer, Waste Management & Resource Recovery Officer
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Enforcement & Compliance - Regulatory Functions – Public Health Act

Public Health Act 2010			
#	Item Delegated	Conditions and Limitations	Delegate
226038	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Public Health Act 2010, including the issue of a Prohibition Order.		Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Director City Planning, Environmental Health Officer, Manager Development Assessment, Manager Health, Building & Regulatory Services, Senior Environmental Health Officer

Enforcement & Compliance - Regulatory Functions – Roads Act

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226043	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions as roads authority under the Roads Act 1993, including the giving of a direction under Part 7 of that Act.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Engineering Services, Coordinator Environmental Health, Coordinator Open Space Assets, Coordinator Ranger Services, Coordinator Regulatory Projects, Coordinator Road Services, Coordinator Strategic Waste Management, Director City Planning, Director City Services, Environmental Health Officer, Executive Planner, HBRS Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Strategic Planning, Manager Technical Services, Manager Waste & Cleaning Services, Parking Patrol Officer, Ranger, Senior Building Surveyor, Senior Building Surveyor/Project Officer, Senior Environmental Health Officer, Supervisor Bushland & Coast Walk, Supervisor Nursery & Streetscape, Supervisor Ranger Services, Sydney RID Squad, Waste Compliance Officer, Waste Management & Resource Recovery Officer

Enforcement & Compliance - Regulatory Functions – Swimming Pools Act

Swimming Pools Act 1992			
#	Item Delegated	Conditions and Limitations	Delegate

226041	The position holder is delegated authority to exercise the Council's regulatory and enforcement functions under the Swimming Pools Act 1992, including; a) determine applications for a certificate of compliance/non-compliance under section 22D; b) determine applications for an exemption from the barrier requirements under section 22; and c) carry out inspections of a swimming pool at the owner's request in accordance with section 22C. d) the issue of a notice or direction under section 23.		Building Surveyor, Coordinator Building Certification & Fire Safety, Coordinator Compliance, Coordinator Environmental Health, Coordinator Regulatory Projects, Coordinator Strategic Planning, Director City Planning, Environmental Health Officer, HBRS Compliance Officers (ALL), HBRS Senior Compliance Officers (ALL), Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Environmental Health Officer, Strategic Planning Research Officer
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Enforcement & Compliance - Regulatory Functions – Tree Disputes

Trees (Disputes Between Neighbours) Act 2006			
#	Item Delegated	Conditions and Limitations	Delegate
226046	The position holder is delegated authority to exercise any regulatory and enforcement functions of the Council under the Trees (Disputes Between Neighbours) Act 2006.		Coordinator Tree Management, Director City Planning, Director City Services, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Technical Services, Tree Preservation & Maintenance Officer

Planning, Development & Local Approvals - Planning Control - Rejection of development applications

Environmental Planning & Assessment Regulation 2000			
#	Item Delegated	Conditions and Limitations	Delegate
229386	The position holder is delegated authority to reject a development application in accordance with clause 51 of the Environmental Planning & Assessment Regulation 2000.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Regulatory Projects, Coordinator Strategic Planning, Customer Service Planning & Development Officer, Director City Planning, Environmental Planning Officer (DA), Environmental Planning Officer (SP), Environmental Planning Officer (Tech/Research), Executive Planner, Heritage Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Senior Environmental Planning Officer (DA), Senior Environmental Planning Officer (SP), Student/Grad Environmental Planning Officer (DA)

Works - Removal of graffiti

Graffiti Control Act 2008			
#	Item Delegated	Conditions and Limitations	Delegate
229410	The position holder is delegated authority to authorise graffiti removal work, with or without the agreement of the owner or occupier of the land in accordance with the requirements set out in Part 4 of the Graffiti Control Act 2008.		Manager Infrastructure Services, Manager Waste & Cleaning Services

Finance - Accounting - Responsible Accounting Officer

Local Government (General) Regulation 2005			
#	Item Delegated	Conditions and Limitations	Delegate
226069	The position holder is designated as the Responsible Accounting Officer of Council within the meaning of clause 196 of the Local Government (General) Regulation 2005.		Director Corporate Services

Planning, Development & Local Approvals - Planning Control - Review of determination (Division 8.2)

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229383	The position holder is delegated authority to determine applications for the review of determinations of development applications and modification applications under Division 8.2 of the Environmental Planning and Assessment Act 1979.	Provided: a) the original determination was made under delegated authority; and b) the position holder did not make the original determination; and c) the position holder does not hold a position which is subordinate to the position holder who made the original determination.	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - Local Government approvals - Review under s100 of the Local Government Act

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229409	The position holder is delegated authority to determine applications for the review of determinations under section 100 of the Local Government Act 1993.	Provided: a) the original determination was made under delegated authority; b) the position holder did not make the original determination; and c) the position holder does not hold a position which is subordinate to the position holder who made the original determination.	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Director City Planning, Director City Services, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Technical Services

Planning, Development & Local Approvals - Local Government approvals - Revoke or modify under s108 of the Local Government Act

Local Government Act 1993			
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#	Item Delegated	Conditions and Limitations	Delegate
229408	The position holder is delegated authority to revoke or modify an approval for an activity (issued under part 1 of the Local Government Act 1993) in accordance with section 108 of the Local Government Act 1993.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Director City Planning, Director City Services, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Technical Services

Planning, Development & Local Approvals - Planning Control - RLEP 2012 Clause 4.6 - Exceptions to development standards (up to 10%)

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229399	The position holder is delegated authority to exercise the functions of Council in relation to the assessment and determination of variations to development standards of up to 10% under Clause 4.6 of the Randwick Local Environmental Plan 2012.	Randwick Local Environmental Plan 2012.	Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - RLEP 2012 Clause 5.10(3) - Heritage Conservation - When consent if not required

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229405	The position holder is delegated authority to exercise the functions of the Council as consent authority under clause 5.10(3) Heritage Conservation of the Council's Local Environmental Plan.	Randwick Local Environmental Plan 2012.	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Strategic Planning, Director City Planning, Executive Planner, Heritage Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Authorisations - RMS delegation - traffic & parking matters

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226024	The position holder is authorised to exercise or perform on behalf of the Council, such powers, duties and responsibilities as are delegated to the Council by the Roads and Maritime Services (RMS) in the RMS delegation dated 31 October 2011 being the functions of the RMS under: 1. Division 2 of Pt 8 (Regulation of traffic by roads authorities) of the Roads Act 1993; 2. Division 1 of Pt 4 (traffic control devices) of the Road Transport (Safety and Traffic Management) Act 1999; and	Road Transport (Safety and Traffic Management) Act 1999; Road Transport (Safety and Traffic Management) Regulation 1999. Note: This delegation is subject to the limitations set out in the RMS delegation dated 31 October 2011 - see TRIM document D01422354.	Coordinator Engineering Services, Director City Services, Manager Integrated Transport

	3. Division 2 of Pt 5 (Special event parking schemes) of the Road Transport (Safety and Traffic Management) Regulation 1999.		
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Works - Road closure

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229414	The position holder is delegated authority to make an application for a road closure under Part 4 Division 1 of the Roads Act 1993.		Coordinator Engineering Services, Director City Services, Manager Infrastructure Services, Manager Technical Services

Works - Roads - Naming

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229413	The position holder is delegated authority to approve the name of a public road/renaming of a public road in accordance with section 162 of the Roads Act 1993.	Provided no objections are received during any required notification of the proposal.	Coordinator Engineering Services, Director City Services, Manager Technical Services

Works - Roads Act - Application for consent

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229411	The position holder is delegated authority to determine applications for consent and exercise the Council's functions as a roads authority under Part 9 Division 3 of the Roads Act 1993.		Capital Works Engineer, Coordinator Engineering Services, Coordinator Open Space Assets, Coordinator Road Services, Director City Services, Manager Infrastructure Services, Manager Technical Services

Works - Roads Act - Event

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229412	The position holder is delegated authority to: a) grant a permit to any person to conduct a road event on a public road, in accordance with section 144 of the Roads Act 1993, where the Council is the roads authority; b) determine applications for a temporary closure of a public road; and	Only where the Council is the roads authority.	Coordinator Engineering Services, Coordinator Road Services, Director City Services, Manager Integrated Transport, Manager Technical Services

	c) determine applications for a temporary occupation of a public footway.		
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Planning, Development & Local Approvals - Planning Control - Roads Act approvals

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229395	The position holder is delegated authority to exercise the Council's functions under Part 9 of the Roads Act 1993.		Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Strategic Planning, Director City Planning, Executive Planner, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Works - Roads matters

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229418	The position holder is delegated authority to: <ul style="list-style-type: none"> a) exercise all functions contained in the Roads Act 1993 necessary to carry out maintenance and construction of Council's roads in accordance with the Council's adopted budget; b) issue (and revoke) an Order prohibiting a person from causing a vehicle under the person's control to pass along a specified local road under Section 122 of the Roads Act 1993; and c) authorise the regulation of traffic on a public road by means of barriers or notices for any of the purposes set out in section 115(2) of the Roads Act 1993 (in so far as they apply to the Council as a roads authority), including the authority to appoint traffic controllers in accordance with clause 6 of the Roads Regulation 2008. 		Coordinator Engineering Services, Coordinator Road Services, Director City Services, Manager Infrastructure Services, Manager Integrated Transport, Manager Technical Services

Human Resources - Salaries & wages

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229366	The position holder is delegated authority to authorise the payment of the salaries and wages of staff.	Local Government Award. Within the position holder's area of responsibility in accordance with the sums voted by the Council for expenditure thereon.	Manager Financial Operations, Directors (ALL)

Planning, Development & Local Approvals - Planning Control - Section 88G Certificates

Conveyancing Act 1919			
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#	Item Delegated	Conditions and Limitations	Delegate
229391	The position holder is delegated authority to exercise the Council's functions under section 88G of the Conveyancing Act 1919.		Coordinator Development Engineering, Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - SEPP (Vegetation in non-rural areas) - Preservation of trees or vegetation

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229404	The position holder is delegated authority to determine applications for development consent (including modification applications and reviews) and permits authorising the ringbarking, cutting down, lopping, removal, injuring or wilful destruction of any tree or other vegetation that are prescribed for the purposes of Part 3 of the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017.	State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017.	Coordinator Development Application Assessments, Coordinator Development Application Fast Track, Coordinator Development Engineering, Coordinator Strategic Planning, Coordinator Tree Management, Director City Planning, Director City Services, Executive Planner, Landscape Technician, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning, Manager Technical Services, Tree Preservation & Maintenance Officer

Legal - Staff Novated Lease Agreements

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229371	The position holder is authorised to execute employee novated lease agreements for the salary packaging of motor vehicles as Council's employer representative.	Employee Benefits Program	Director Corporate Services, Manager Financial Operations, Manager Human Resources

Planning, Development & Local Approvals - Planning Control - State Heritage Items

Heritage Act 1977			
#	Item Delegated	Conditions and Limitations	Delegate
229401	The position holder is delegated authority to determine whether public notice of an application under S60 of the Heritage Act 1977 should be given under S61 of that Act, for items listed on the State Heritage Register.	Subject to the general conditions set out in the Delegation of Functions of Heritage Council of NSW detailed in Schedule B and the following specific conditions and limitations: a) Where the Council determines that public notice should be given under S61, the Council must forward the application to the Heritage Council within 5 days of receiving it b) A local Council must not exercise this function where the item is of significance to Aboriginal people, as identified on the State Heritage Inventory	Coordinator Strategic Planning, Director City Planning, Heritage Planner, Manager Development Assessment, Manager Strategic Planning

		<p>c) For items listed on the State heritage Register, to approve, under S63 of the Heritage Act 1977, an application made under S60 and all incidental powers, functions and duties thereto, subject to the general conditions set out in the Delegation of Functions of the Heritage Council of NSW detailed in Schedule B and the following specific conditions and limitations;</p> <p>(i) A local council must not exercise this function where the local Council has determined that public notice should be given under S61.</p> <p>(ii) Where the Council knows, or has cause to suspect, that the proposed activity will or is likely to result in a relic being discovered, exposed, damaged or destroyed, the application must be referred to the Heritage Office for assessment regarding archaeological matters. Council must comply with the recommendations of the Heritage Office made in its assessment prepared pursuant to the referral (see condition 6, Schedule B)</p> <p>(iii) A local Council must not exercise this function where the item is of significance to Aboriginal people, as identified on the State Heritage Inventory.</p>	
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Planning, Development & Local Approvals - Planning Control - Strata schemes - Application for an order

Strata Schemes Management Act 2015			
#	Item Delegated	Conditions and Limitations	Delegate
229393	The position holder is delegated authority to exercise the Council's functions under sections 112, 182, 234, 235 and 236 of the Strata Schemes Management Act 2015.		Coordinator Strategic Waste Management, Director City Planning, Manager Development Assessment

Planning, Development & Local Approvals - Planning Control - Strata subdivisions

Strata Schemes Development Act 2015			
#	Item Delegated	Conditions and Limitations	Delegate
229392	The position holder is delegated authority to exercise the Council's functions under the Strata Schemes Development Act 2015, including the determination of an application for a strata certificate and signing of any associated documents and plans.		Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Planning, Development & Local Approvals - Planning Control - Subdivision Certificates

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229389	The position holder is delegated authority to determine an application for a subdivision certificate (including the endorsement of supporting documents) in accordance with Part 4A of the Environmental Planning & Assessment Act 1979.		Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Authorisations - Surf Rescue 30 - Offshore Rescue Boat

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226029	The District Administrator and Treasurer of Surf Rescue 30 is delegated authority to act on Council's behalf for matters pertaining to survey management of the Offshore Rescue Boat (City of Randwick III).		District Administrator & Treasurer (Surf Rescue 30)

Finance - Accounting - Tax declarations

FBT Assessment Act 1986			
#	Item Delegated	Conditions and Limitations	Delegate
226068	The position holder is delegated authority to sign declarations for fringe benefits tax (FBT) and GST Business Activities Statements on behalf of the Council.	GST Act 1999	Director Corporate Services, Manager Financial Operations, Manager Financial Planning & Performance

Works - Temporary regulation of traffic

Roads Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
229416	The position holder is delegated authority to authorise the temporary regulation of traffic in accordance with section 122 of the Roads Act 1993.		Coordinator Engineering Services, Coordinator Open Space Assets, Coordinator Road Services, Director City Services, Manager Infrastructure Services, Manager Technical Services

Legal - Tenders - Inviting

Local Government Act 1993			
Provision	Item Delegated	Conditions and Limitations	Delegate
229368	The position holder is delegated authority, as the appropriate person, to invite tenders for contracts on behalf of Council in accordance with section 55 of the Local Government Act 1993.		Director Corporate Services, Manager Administrative Services

Legal - Tenders - Opening**Local Government (General) Regulation 2005**

#	Item Delegated	Conditions and Limitations	Delegate
229368	The position holder is designated as an appropriate person within the meaning of clause 164 of the Local Government (General) Regulation 2005.		Administrative Support Officer, Coordinator Administration, Coordinator Purchasing & Contracts, Director Corporate Services, Manager Administrative Services, Procurement Specialist, Purchasing & Contracts Officer, Purchasing & Stores Officer

Human Resources - Timesheets**Local Government Act 1993**

#	Item Delegated	Conditions and Limitations	Delegate
229365	The position holder is delegated authority to direct, supervise and control staff within the position holder's area of responsibility, including the approval and certification of staff timesheets.	Local Government Award.	Coordinator Engineering Services, Coordinator Library Business & Systems, Coordinator Library Resource Management, Coordinator Library Service Development, Coordinator Moverly Children's Centre, Coordinator Open Space Assets, Coordinator Ranger Services, Coordinator Strategic Waste Management, Coordinator Tree Management, EA to Director City Planning, EA to Director City Services, EA to Director Corporate Services, EA to General Manager, EA to Mayor, Principal Internal Auditor, Supervisor Depot Administration, Supervisor Events, Supervisor Venues, Directors (ALL), Managers (ALL)

Authorisations - Trees (Disputes between Neighbours) Act**Trees (Disputes Between Neighbours) Act 2006**

#	Item Delegated	Conditions and Limitations	Delegate
226028	The position holder is appointed as an authorised person within the meaning of section 17 of the Trees (Disputes Between Neighbours) Act 2006.		Coordinator Development Engineering, Coordinator Tree Management, Director City Planning, Director City Services, Landscape Technician, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Technical Services, Tree Preservation & Maintenance Officer

Finance - Vary, waive or reduce fees - Fees and Charges**Local Government Act 1993**

#	Item Delegated	Conditions and Limitations	Delegate
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226070	The position holder is delegated authority to vary, waive, reduce or determined various fees as detailed in Council's Schedule of Fees and Charges in those circumstances where the specified fee is unreasonable or inappropriate in exceptional circumstances and subject to all decisions and reasons being documented.	Financial Hardship Policy	Manager Administrative Services, Manager Aquatic Services, Manager Community Development, Manager Development Assessment, Manager Financial Operations, Manager Health, Building & Regulatory Services, Manager Infrastructure Services, Manager Randwick City Library, Manager Strategic Planning, Manager Technical Services, Manager Waste & Cleaning Services, Directors (ALL)
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Planning, Development & Local Approvals - Planning Control - Voluntary Planning Agreements

Environmental Planning & Assessment Act 1979			
#	Item Delegated	Conditions and Limitations	Delegate
229398	The position holder is delegated authority to negotiate on behalf of the Council the terms of a voluntary planning agreement in accordance with the requirements of the Environmental Planning and Assessment Act 1979.		Director City Planning, Manager Development Assessment, Manager Health, Building & Regulatory Services, Manager Strategic Planning

Expenditure - Works - Urgent

Local Government Act 1993			
#	Item Delegated	Conditions and Limitations	Delegate
226064	The position holder is authorised to approve expenditure on work to a maximum cost of \$10,000 (incl of GST) which in the position holder's opinion is considered urgent and in the public interest and for which there is no budget provision but where funds are available within the budget for the position holder's Division.		Directors (ALL)

Finance - Debt Recovery - Writing off debts (up to \$2,500)

Local Government (General) Regulation 2005			
#	Item Delegated	Conditions and Limitations	Delegate
229331	The position holder is delegated authority to make an order writing off a debt up to the amount of \$2,500 in accordance with the clause 213 of the Local Government (General) Regulation 2005.		Director Corporate Services

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