

Withdrawal of an application

Made under Clause 40 of the Environmental Planning and Assessment Regulation 2021

Note: Please ensure that the subject application has been withdrawn in the NSW Planning Portal prior to submitting this form.

ABOUT THIS FORM

DATE:

Use this form to withdraw an application prior to determination.

This form must be completed and signed by the applicant who lodged the original application.

Any refunds will be issued to the person/company who paid the application fees (Payee).

APPLICANT DETAILS (THESE MUST MATCH THE DETAILS ON THE ORIGINAL APPLICATION FORM)

Title: Mr Mrs Ms Other:

Applicant's Name:

Contact (if applicant is a company): ABN:

Postal Address:

Suburb: Post Code:

Phone No(s): Mobile:

PROPERTY/LOCATION DESCRIPTION

Unit/Street No: Street:

Suburb: Post Code Lot / DP/SP No(s):

DETAILS OF APPLICATION TO BE WITHDRAWN

Application Number:

Description of proposed development:

Reason for withdrawal:

PAYEE BANK ACCOUNT DETAILS FOR REFUND OF FEES (IF APPLICABLE)

NOTE: REFUNDS WILL ONLY BE ISSUED TO THE PAYEE (I.E THE PERSON/COMPANY WHO PAID THE APPLICATION FEES)

Name/s on account:

BSB number (Must be 6 digits) -

Bank account number

GET IN CONTACT

Randwick City Council
30 Frances Street
Randwick NSW 2031
ABN: 77 362 844 121

Phone 1300 722 542
council@randwick.nsw.gov.au
www.randwick.nsw.gov.au

APPLICANT'S DECLARATION

- I seek to withdraw my application in accordance with Clause 40 of the Environmental Planning and Assessment Regulation 2021 (Regulation).
- I confirm that the application has been formally withdrawn on the NSW Planning Portal.
- I understand that:
 - An application that is withdrawn is taken for the purposes of the Environmental Planning & Assessment Act 1979 (Schedule 1 to the Act and clause 57 (4) of the Regulation excepted) never to have been made.
 - The consent authority may (but is not required to) refund the whole or any part of any application fee
- I declare that all the information given is true and correct.

Signature:

Name: Date:

HOW TO SUBMIT THIS FORM

EMAIL

council@randwick.nsw.gov.au

BY MAIL

Post: Randwick City Council
30 Frances Street, Randwick NSW 2031

OVER THE COUNTER (by courier or personal delivery)

Customer Service Centre
30 Frances Street, Randwick
Open 8:30am – 5:00pm, Mon-Fri

PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE

The purpose of collection of this information is to enable Council to process your request. We will not be able to process your request if you do not provide the information. This form will be stored electronically in Council's electronic document management system. Access to this information is restricted to Randwick City Council officers. Members of the public will not be provided with access to the personal details contained on this form. View our [Privacy Statement](#) for more information.